

# Northern Accounting Services

A.B.N. 25 618 533 789 **Certified Practising Accountants**

Limited by a scheme approved under the Professional Standards Legislation



Unit 1-3 245 Milne Rd Modbury North SA 5092, P 8396 2020, E admin@northacc.com.au, www.northernaccounting services.com.au

Mr S Capp  
13-Storey Super Fund  
Unit 2  
148 Greenhill Road  
PARKSIDE SA 5063

## Tax Invoice 017328

Ref: STOR0001  
30 May, 2023

| Description  | Amount   |
|--|----------|
| <b>FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:</b>  | 1,451.00 |
| Preparation of financial statements and reports, revaluation of assets of the fund, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return, preparation of audit engagement letter and superannuation fund management/trustee representation letter, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.<br>Further details/services are as follows:<br>* |          |
| 30/01/2023 ATO MATTERS. Called the ATO as the 2021 tax return has not yet been processed even though it was lodged back in July last year. I have put an escalation on it.   |          |
| 31/03/2023 SAILIS. Download Certificate of Title for property at 2/148 Greenhill Road, Parkside as required for auditing purposes.   |          |
| 31/03/2023 FINANCIAL STATEMENTS PREPARATION<br>Preparation of auditor engagement letter. Preparation of trustees representation letter. Downloaded ATO reports etc. Coded and posted bank statements. Posted breakdown of BAS. Posted amortised borrowings. Reconciled GST liability. Office consideration with Michael regarding queries.   |          |
| BAS/ACTIVITY STATEMENT<br>Amended April to June 2022 BAS.  |          |
| 03/04/2023 FINANCIAL STATEMENTS PREPARATION<br>Phone call to Tim regarding valuation of property.  |          |
| 28/04/2023 FINANCIAL STATEMENTS PREPARATION<br>Calculated and posted property valuation. Finalised financial statements. Scanned supporting documents. Updated documents to auditor.   |          |
| TAXATION RETURN(S) PREPARATION<br>Preparation of draft taxation return.  |          |

| Description  | Amount |
|--|--------|
| 04/05/2023 EMAIL/CORRESPONDENCE<br>Additional information provided to auditor.   |        |
| 25/05/2023 FINANCIAL STATEMENTS PREPARATION<br>Printed financial statements and supporting documents.  |        |
|  |        |
| TAXATION RETURN(S) PREPARATION<br>Finalised and printed taxation return.<br><br>Preparation of letter.   |        |
| 26/05/2023 LETTER/BINDING/FORWARDING: Tagging of return(s) and<br>other documents for signatures.  |        |
|  |        |
| 29/05/2023 LODGEMENT/CHECKING/FILING: Lodging of taxation<br>return(s) with the ATO, collating, scanning and filing of records<br>and returns.<br>REVIEW. Review by Michael of the completed financial accounts<br>and tax returns |        |
| GST  | 145.10 |

**Terms: 7 DAYS FROM THE DATE OF THIS INVOICE**

**Amount Due: \$ 1,596.10**

**Direct Credit Details: Bendigo Bank, BSB 633 000, Account Number 205 275 001**

*Please detach the portion below and return for payment*

**Remittance Advice**

13-Storey Super Fund

Invoice: 017328  
Ref: STOR0001  
30 May, 2023

Cheque    Mastercard    Visa  
                       

Amount Due: \$ 1,596.10

Card Number                      CCV

Cardholder ..... Signature ..... Expiry Date .....