



# Page Harrison & Co

CHARTERED • ACCOUNTANTS

24 January 2022

Mr J Hyde  
JH Glass Innovation Pty Ltd  
PO Box 7200  
CAIRNS QLD 4870

Dear John

## Income Tax Returns

We enclose income tax returns for the year ended 30 June 2021 for the following:

- Mr J Hyde
- JH Glass Innovation Pty Ltd
- John Hyde Glass & Aluminium Fitters Pty Ltd
- John Hyde Family Trust
- Jono Superannuation Fund

## Estimated Tax Position

- **Mr J Hyde** – We estimate that you will have income tax to pay of \$6,433.00. Included with the return is a detailed calculation of your income tax position.
- **JH Glass Innovation Pty Ltd** – We estimate the Company will receive an income tax refund of \$43,752.07 after utilising the tax carry back offset. There are income tax losses in the sum of \$51,680 available to be carried forward and offset against future income of the Company.
- **John Hyde Glass & Aluminium Fitters Pty Ltd** – There is no income tax payable or refund due. There are income tax losses in the sum of \$2,004 available to be carried forward and offset against future income of the Company.
- **John Hyde Family Trust** - There is no income tax payable or refund due. There are income tax losses in the sum of \$2,640 available to be carried forward and offset against future Trust income.
- **Jono Superannuation Fund** – The Fund has an income tax liability in the sum of \$1,253.80 including the ATO Supervisory Levy of \$259. Please make payment to the ATO using the enclosed payment slip by 16 May 2022.

## Lodgement of the Income Tax Returns

When you are satisfied that the income tax returns and associated documents are in order, please approve the document pack via our Client Portal and they will be returned to us electronically.

Postal Address: PO Box 573, MILSONS POINT NSW 1565 ABN 87 220 762 178  
TEL: 02 9922-7144 [page@pageharrison.com.au](mailto:page@pageharrison.com.au) FAX: 9929-0977  
Liability limited by a scheme approved under Professional Standards Legislation



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We will lodge the income tax returns with the Australian Taxation Office (ATO) on receipt of the approved documents.

## Assessment of the Income Tax Returns

Generally, we would expect to receive your Notice of Assessments from the ATO within two weeks from the date of lodging your returns.

When we receive your Assessments from the ATO, we will check them to confirm the ATO has assessed your income tax returns as lodged and then upload to our Client Portal for you.

## Financial Statements & Reports

We enclose financial statements and reports for the year ended 30 June 2021 for the following:

- JH Glass Innovation Pty Ltd
- John Hyde Glass & Aluminium Fitters Pty Ltd
- John Hyde Family Trust
- Jono Superannuation Fund

Please sign where indicated and file in your records. A copy of the financial reports will be returned to us electronically when approved via the Client Portal.

## Business Activity Statement

We enclose an amended Business Activity Statement for the period 30 June 2021 to reflect changes to GST on reconciliation of your accounts.

A refund of \$443 has issued.

## Accounting Software

We have locked your online file to the period 30 June 2021 to prevent changes to the finalised figures. Please contact us if you believe any corrections are required to be made.

## Superannuation Audit Engagement Letter

We enclose an Engagement Letter from THP Audit Pty Ltd covering the audit services they provide to your Fund. From 1 July 2021 advisors are not permitted to audit a Fund where they undertake any other services for that Fund, therefore we have engaged THP Audit Pty Ltd to carry out the audit service.

A copy of the letter will be returned to us electronically when approved via the Client Portal.



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## Management Letter

We enclose the Management Letter from THP Audit Pty Ltd in respect of the audit of the Fund which outlines matters that require attention of the Trustees. Please review the correspondence and action as required. A copy of the letter will be returned to us electronically when approved via the Client Portal.

## Trustees Representation Letter

We enclose the Trustees Representation Letter in respect of the audit of the Fund which asserts the Trustees compliance with the statutory requirements of a Self Managed Superannuation Fund. A copy of the letter will be returned to us electronically when approved via the Client Portal.

## Invoices

We enclose our invoices for professional services rendered. You will note there are two invoices, one for professional services to the Fund, the second for professional services to you and your other entities.

Please pay these invoices from the appropriate banking accounts with the payment methods and terms detailed on the invoices.

Please contact me if you wish to discuss any of the enclosed documents.

Yours faithfully

Gregory Richards  
**Page Harrison & Co**



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## CHECK LIST

- ☐ Review and approve document pack via the Client Portal
- ☐ File Financial Statements & Reports and Income Tax Returns
- ☐ File Statutory Documentation
- ☐ Pay Page Harrison & Co Invoices
- ☐ Pay income tax by the due date to avoid ATO General Interest Charges (GIC)