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## We can help directors of the corporate trustee of self-managed super funds

Dear JOHN,

You are registered as a new director of the corporate trustee of your self-managed super fund (SMSF).

### Your responsibility as a director of the corporate trustee

It's important that you understand your role as a director of the corporate trustee of your SMSF, and your responsibilities in managing your fund. You can find your duties and responsibilities in the *SMSF Trustee Declaration* that you signed when you became a trustee. We strongly encourage you to undertake our free courses to help you build your knowledge. They can be found at [www.ato.gov.au/smsfcourses](http://www.ato.gov.au/smsfcourses)

As the regulator of SMSFs, we will check that everything is accurate with your registration and contact you if further information is needed. Before you, or anyone else, can make any payments or rollovers to your SMSF, you must check your SMSF's Super Fund Look Up (SFLU) status is 'Registered – status to be determined' or 'Complying'.

### Protecting your super

The sole purpose of an SMSF is to provide benefits for members when they retire. We know of, and take action against, schemes to avoid tax that target SMSF trustees and advisers to channel money through an SMSF.

If you have been approached by a promotor of these schemes or are not a director of this SMSF, then someone may have misused your identity. Please phone us urgently on **13 10 20** between 8.00am and 6.00pm, Monday to Friday.

### How we can support you

We have a range of easy-to-access resources that can help you meet your responsibilities and obligations. They cover important topics, including:

- regularly reviewing your trust deed
- when you need to appoint an approved SMSF auditor and how to lodge an SMSF annual return
- letting us know within 28 days of becoming aware of changes to your fund, including members, trustees or directors, associates or contact details.

You can find more information on our website about:

- setting up and managing your SMSF, including your legal responsibilities at [www.ato.gov.au/smsf](http://www.ato.gov.au/smsf)
- SFLU at [www.superfundlookup.gov.au](http://www.superfundlookup.gov.au)
- tax avoidance schemes at [www.ato.gov.au/superschemes](http://www.ato.gov.au/superschemes)
- staying informed with our *SMSF News* subscription service at [www.ato.gov.au/smsfnews](http://www.ato.gov.au/smsfnews)
- how to update your fund details at [www.ato.gov.au/smsfchangenotice](http://www.ato.gov.au/smsfchangenotice) or [www.abr.gov.au](http://www.abr.gov.au) by choosing 'Update your ABN details'.

If you have any questions about managing your fund, please speak to your tax or super adviser.  
You can also phone us on **13 10 20** between 8.00am and 6.00pm, Monday to Friday.

Yours sincerely,

Grant Brodie  
Deputy Commissioner of Taxation