

VISIONARY WEALTH



Ongoing Service Agreement

Graham & Catherine Finlayson
In your capacity as individuals and as ATF Bokhara
Plains Super Fund

August, 2019

This Agreement is between

YOU

(the client)

Graham and Catherine Finlayson

In your capacity as individuals and as ATF Bokhara Plains Super Fund

Bokhara Plains

Brewarrina NSW 2839

AND

(the Financial Adviser)

Visionary Wealth Pty Ltd

Corporate Authorised Representative Number 1252269

Level 4

16a Bolton Street

Newcastle NSW 2300

REPRESENTING

The Australian Financial Services Licensee

Capstone Financial Planning Pty Ltd

ABN 24 093 733 969 AFSL / ACL No. 223135

Level 14, 461 Bourke Street

Melbourne Vic 3000 Ph; 1300 306 900

OUR ONGOING RELATIONSHIP

The advice we provide is tailored to suit your goals and circumstances. But things change. Our ongoing service can help adjust and adapt our advice and strategies to those changes, to ensure it remains relevant.

Legislation, economic and market conditions also change. So it is important to review our advice and strategies to take advantage of any opportunities and minimise any negative impact.

The following details the services we will provide you on an ongoing basis.

OUR RECOMMENDED SERVICE

PORTFOLIO REPORTING

At your review meeting we will provide you with an overview of your portfolio/s with a report from inception and the previous 12 months, detailing changes in your position along with current valuation, asset allocation and investment performance.

REVIEW MEETINGS

You are entitled to one review meeting annually, from the date of this signed agreement.

During the annual meeting we will review the following to ensure our advice and strategies are still relevant;

- your circumstances, including your goals
- assets & liabilities
- existing investments, super and insurances

During this meeting we will ascertain whether to continue with the current strategies, investments and other products or identify if any changes may be required. We will provide a Record of Advice (RoA) based on advice provided during your annual review meeting.

Should any review meeting identify significant changes are required to your strategy then a Statement of Advice (SoA) may be needed and you will be advised accordingly. The cost of any additional SoA's are not included in your annual service but will be discussed and agreed with you prior to any further advice being provided.

PORTFOLIO MANAGEMENT AND ADMINISTRATION

We will manage your portfolio to ensure your investments remain appropriate to your strategies and risk profile. This includes the investment of surplus cash and/or ensuring adequate cash funds are available to meet expenses and withdrawals from your portfolio, where relevant.

Should your portfolio include Listed Equities we will provide assistance during the year in relation to any Corporate Actions that need addressing.

CLIENT SERVICES SUPPORT

We will be available via phone and/or email for any queries you may have throughout the year.

EMAIL COMMUNICATIONS

We will provide you with regular communications.

Newsletters	Articles of interest
Investor Updates	Notifications & Market Updates

OTHER PROFESSIONAL ADVISERS

As required, we will liaise with other professional advisers, such as solicitors, accountants etc to ensure the best overall situation for your needs is achieved. This will ensure the advice we provide is tailored for your specific situation. Please note any charges relating to third party services are not included as part of this ongoing service agreement. Any third party expenses will be incurred by you (where appropriate and when agreed).



WHAT AND HOW WE ARE REMUNERATED

FEES

These Fees will be deducted on a monthly basis by Direct Debit from the SMSF Macquarie Bank Cash Management Account.

Ongoing Remuneration:

- Ongoing Adviser Service Fee (monthly) \$230.00 Payable by you to Visionary Wealth Pty Ltd.

TOTAL ONGOING REMUNERATION (PA)	\$2,760.00
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All remuneration is payable to Capstone Financial Planning in the first instance. Visionary Wealth Pty Ltd pays a fixed licensing fee to Capstone Financial Planning Pty Ltd and will receive all revenue earned from the financial services provided to you. Dene Kilpatrick is an employee of Visionary Wealth Pty Ltd and will receive a salary/benefit from this company.



ACKNOWLEDGMENT AND ACCEPTANCE

By signing the below, we agree that:

- ✓ We understand the service level we will receive and request the above client ongoing service to be implemented by Visionary Wealth Pty Ltd.
- ✓ We agree to pay Visionary Wealth Pty Ltd the ongoing service fee on the terms set out in this agreement.
- ✓ We understand the ongoing service fee will commence as at the date of this Agreement.
- ✓ We understand that, if we wish to cease the above agreement, Visionary Wealth Pty Ltd must be informed in writing as soon as possible. We understand that there still may be a liability for outstanding fees for ongoing service.
- ✓ We understand that in the event that we cease to pay for the ongoing service, Visionary Wealth Pty Ltd and Capstone Financial Planning Pty Ltd will be relieved of any responsibility for the ongoing review of the portfolio from the date of notification.
- ✓ We understand that Visionary Wealth Pty Ltd may cease the above agreement by giving written notice to us.
- ✓ We consent to the use of all information contained in our file held by Visionary Wealth Pty Ltd to assist in formulating recommendations and enhancing the information content of any written advice.



 Signed: 
GRAHAM FINLAYSON
IN YOUR CAPACITY AS ATF BOKHARA PLAINS SUPER FUND

Date: 1 / 8 / 19

 Signed: 
CATHERINE FINLAYSON
IN YOUR CAPACITY AS ATF BOKHARA PLAINS SUPER FUND

Date: 1 / 8 / 19

Accepted for and on behalf of Visionary Wealth Pty Ltd by:

 Signed: 
DENE KILPATRICK

Date: 3 / 9 / 2019


VISIONARY
WEALTH