

7 June, 2017

Alisten Joseph  
AJ Financial Solutions Pty Ltd  
63 Wigram Street  
HARRIS PARK NSW 2150

Attention: Alisten Joseph

**RE: ESTABLISHMENT OF RAY JOHNSON SCRAP SUPERFUND**

Thank you for forwarding the details to establish the above Fund.

*Prior to proceeding with the establishment of this Self Managed Superannuation Fund please satisfy yourself in relation to the legal and accounting implications of the transaction as we do not provide any advice in relation to these matters.*

To establish the Fund we enclose the following:

1. Application by Member(s).
2. Consent to Act as Trustee by each New Trustee. The Consent needs to be:
  - (a) if necessary, completed at the top of the page with the date that the Consent was signed in the space provided; and
  - (b) should be signed by the persons named, at the end of the relevant Consent in the space provided.
3. Trust Deed and Rules regulating the Fund for signing by the Trustee on the front page as indicated. The Deed no longer requires stamping.
4. Minutes resolving to establish the Fund and accepting applications from the participating employer (if any) and member(s). These Minutes are generic Minutes based on the information you have provided to us. The Minutes may require amendment to reflect the matters raised and discussed at the meeting before being signed by the Chairman as a true record.
5. Product Disclosure Statement.
6. Binding Death Benefit Nomination – Information Memorandum.

7. Investment Strategies – Information Memorandum.
8. Declaration by Trustee supplied by the Australian Taxation Office for Self Regulated Superannuation Fund, **one of which must be signed by each trustee and in the case of a corporate trustee, every director of that trustee within 21 days of becoming a new trustee.**
9. Forms supplied by the Australian Taxation Office including an Application for an Australian Business Number, to be completed by the Trustee and forwarded to The Registrar, Australian Business Registry, Australian Taxation Office, P.O. Box 3373, PENRITH NSW 2740 **within 60 days of the date the Deed is signed.**
10. Notice of intent to deduct contribution.
11. Where an Employer has been nominated we include the Application by the Employer to become a Participating Employer and a notice to be completed by the Trustee and sent to the Employer prior to or immediately after the first contribution is made to the Fund by the Employer.
12. The applicable registers.

When all the documents have been signed and dated they should be filed and retained in the Superannuation Fund Register of the Trustee.

If at any time you require a change to the trustee of the fund or documentation relating to the implementation of account based pensions to members please contact us. These documents, drafted and updated by Vale Legal Pty Limited, are designed for their SMSF Deeds.

We enclose our invoice. Thank you for your instructions.

Kind Regards,

**Marie Dixon**