

# Self-managed super fund trustee declaration

## I understand that as an individual trustee or director of the corporate trustee of

Fund name

### DRAGONAS SUPER FUND

I am responsible for ensuring that the fund is operated in accordance with the Superannuation Industry (Supervision) Act 1993 (SISA) and other relevant legislation. The Commissioner of Taxation (the Commissioner) has the authority and responsibility for administering the legislation and enforcing trustees' compliance with the law.

I must keep myself informed of changes to the legislation relevant to the operation of my fund and ensure the trust deed is kept up to date in accordance with the law and the needs of the members.

If I do not comply with the legislation, the Commissioner may take the following actions:

- impose administrative penalties on me
- give me a written direction to rectify any contraventions or undertake a course of education
- enter into agreements with me to rectify any contraventions of the legislation
- disqualify me from being a trustee or director of a corporate trustee of any superannuation fund in the future
- remove the fund's complying status, which may result in significant adverse tax consequences for the fund
- prosecute me under the law, which may result in fines or imprisonment.

### Sole purpose

I understand it is my responsibility to ensure the fund is maintained for the purpose of providing benefits to the members upon their retirement (or attainment of a certain age) or their beneficiaries if a member dies. I understand that I should regularly evaluate whether the fund continues to be the appropriate vehicle to meet this purpose.

### Trustee duties

I understand that by law I must at all times:

- act honestly in all matters concerning the fund
- exercise skill, care and diligence in managing the fund
- act in the best financial interests of all the members of the fund
- keep records of decisions made about the running of the fund, including the appointment of professional advisers and the retirement of members and payment of benefits
- ensure that my money and other assets are kept separate from the money and other assets of the fund
- take appropriate action to protect the fund's assets (for example, have sufficient evidence of the ownership of fund assets)
- refrain from entering into any contract or do anything that would prevent me from, or hinder me in, properly performing or exercising my functions or powers as a trustee or director of the corporate trustee of the fund
- allow all members of the fund to have access to information and documents as required, including details about
  - the financial situation of the fund
  - the investments of the fund
  - the members' benefit entitlements.

I also understand that by law I must prepare, implement and regularly review an investment strategy having regard to all the circumstances of the fund, which include, but are not limited to:

- the risks associated with the fund's investments
- the likely return from investments, taking into account the fund's objectives and expected cash flow requirements
- investment diversity and the fund's exposure to risk due to inadequate diversification
- the liquidity of the fund's investments having regard to the fund's expected cash flow requirements in discharging its existing and prospective liabilities (including benefit payments)
- whether the trustees of the fund should hold insurance cover for one or more members of the fund.

## Accepting contributions and paying benefits

I understand that I can only accept contributions and pay benefits (income streams or lump sums) to members or their beneficiaries when the conditions specified in the law and the fund trust deed have been met.

### Investment restrictions

I understand that, as a trustee or director of the corporate trustee of the fund, subject to certain limited exceptions specified in the law, I am prohibited from:

- giving financial assistance using the resources of the fund to a member of the fund or a member's relative (financial assistance means any assistance that improves the financial position of a person directly or indirectly, including the provision of credit).
- acquiring assets (other than business real property, listed securities, certain in-house assets and acquisitions made under mergers, allowed by special determinations or acquisitions from the trustee or investment manager of another regulated super fund as a result of a breakdown of a relationship) for the fund from members or other related parties of the fund
- borrowing money (or maintaining an existing borrowing) on behalf of the fund except in certain limited circumstances (while limited recourse borrowing arrangements are permitted, they can be complex and particular conditions must be met to ensure that legal requirements are not breached)

- acquiring an in-house asset if the fund's in-house assets exceed 5% of the market value of the fund's total assets, or the in-house assets will exceed 5% of the market value of the fund's total assets by acquiring the asset (in-house assets are loans to, or investments in, related parties of the fund including trusts or assets subject to a lease or lease arrangement between the trustee and a member, relative or other related party)
- entering into investments that are not made or maintained on an arm's length (commercial) basis (this ensures the purchase or sale price of the fund's assets and any earnings from those assets reflects their market value).

#### Administration

I understand that the trustees of the fund must:

- keep and retain for at least 10 years
  - minutes of all trustee meetings at which matters affecting the fund were considered (this includes investment decisions and decisions to appoint members and trustees, the retirement of members and payment of benefits)
  - records of all changes of trustees, including directors of the corporate trustee
  - each trustee's consent to be appointed as a trustee of the fund or a director of the corporate trustee
  - all trustee declarations
  - copies of all reports given to members
  - documented decisions about storage of collectables and personal use assets
- ensure that the following are prepared and retained for at least five years
  - an annual statement of the financial position of the fund
  - an annual operating statement
  - copies of all annual returns lodged
  - accounts and statements that accurately record and explain the transactions and financial position of the fund including asset market valuation
  - copies of Transfer balance account reports lodged
  - copies of any other statements you are required to lodge with us or provide to other super funds
- appoint an approved SMSF auditor each year, no later than 45 days before the due date for lodgment of the fund's annual return and provide documents to the auditor as requested
- In lodge the fund's annual return, completed in its entirety, by the due date
- review the independent audit report received from the approved SMSF auditor and take action as required
- notify the ATO within 28 days of any changes to the
- membership of the fund, or trustees or directors of the corporate trustee
- name of the fund
- contact person and their contact details
- postal address, registered address or address for service of notices for the fund
- notify the ATO in writing within 21 days if the fund becomes an Australian Prudential Regulation Authority (APRA) regulated fund.

### DECLARATION

By signing this declaration I acknowledge that I understand my duties and responsibilities as a trustee or director of the corporate trustee of the self-managed superannuation fund named on this declaration (or if the fund's name changes, that name). I understand that:

- I must ensure this document is retained for at least 10 years or while I remain a trustee or director of the corporate trustee (whichever is longer) and, if I fail to do this, penalties may apply.
- Administrative penalties can be imposed on me for not complying with the legislation
- I may have to make this document available for inspection by a member of staff of the ATO and, if I fail to do this, penalties may apply.
- I do not have access to the government's financial assistance program that is available to trustees of APRA regulated funds in the case of financial loss due to fraudulent conduct or theft.

■ I declare that the information provided in the form is true and correct.	
Trustee's or director's name	
ALEX DRAGONAS	
Trustee's or director's signature	
× ADDA COCO	Date Day Month Year  Day 12 / 2 02 3
Witness' name (witness must be 18 years old or over)	
Lisa Retegno	
Witness' signature	
x 1.100	Date  Day Month Year



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- lodge the fund's annual return, completed in its entirety, by the due date
- review the independent audit report received from the approved SMSF auditor and take action as required
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- I may have to make this document available for inspection by a member of staff of the ATO and, if I fail to do this, penalties may apply.
- I do not have access to the government's financial assistance program that is available to trustees of APRA regulated funds in the case of financial loss due to fraudulent conduct or theft.
- I declare that the information provided in the form is true and correct.

Trustee's or director's name		
MARY DRAGONAS		
Trustee's or director's signature		
x M. Drey	Date  Day  Month	Year Year
Witness' name (witness must be 18 years old or over)		
Lisa Retegno		
Witness' signature		
1.0	Date  Day  Month	Year / 2 0 2 3

### **Trustees**

The Trustees of the Fund are as follows:

Mary Dragonas and Alex Dragonas

### **Availability of Other Fund Information**

Additional information regarding your membership is available on request. What your Fund can do is governed by the provisions of its Trust Deed, which is available for inspection. If you require further information or clarification of any aspect of your membership of the Fund, please contact your Fund's Administrator or Trustees.

### **Trustees Disclaimer**

This statement has been prepared by the Trustees for the member whose name appears at the top of this statement. While every effort has been made by the Trustees to ensure the accuracy and completeness of this statement, the Trustees do not accept any liability for any errors, omissions or misprints.

Signed on behalf of the Trustees of the Fund

Mary Dragonas

Mary Dragonas
Trustee

Alex Dragonas Trustee

Statement Date: 30 June 2023

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Mary Dragonas and Alex Dragonas

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Signed on behalf of the Trustees of the Fund

m

Mary Dragonas

Trustee

" POPPED CO

Alex Dragonas Trustee

Statement Date: 30 June 2023



# **Dragonas Super Fund**

### **Trustee Declaration**

In the opinion of the Trustees of the Dragonas Super Fund.

The Fund is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to these financial statements.

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2023 present fairly the financial position of the Fund at 30 June 2023 and the results of its operations for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the Trust Deed; and
- (iii) the operation of the Fund has been carried out in accordance with its Trust Deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 during the year ended 30 June 2023.

Signed in accordance with a resolution of the trustees by:

× M Drag	Dated: 06/14/2023
Mary Dragonas Trustee	
Apri care	Dated: 06,12,2023
Alex Dragonas	

	Fund's tax file number (Ti	FN)
Section K: <b>Declaration</b>	ns	
Penalties may be imposed for fals	se or misleading information in ad-	dition to penalties relating to any tax shortfalls.
ny additional documents are true and correct in abel was not applicable to you. If you are in dou	n every detail. If you leave labels blar	and the annual return, all attached schedules and nk, you will have specified a zero amount or the return, place all the facts before the ATO.
		sion of tax file numbers (TFNs). We will use the TFN to er if you do not provide the TFN, the processing of this
	nation and disclose it to other gover	rnment agencies. For information about your privacy
<b>TRUSTEE'S OR DIRECTOR'S DECLA!</b> declare that, the current trustees and directo ecords. I have received a copy of the audit re eturn, including any attached schedules and	ors have authorised this annual rete eport and are aware of any matters	turn and it is documented as such in the SMSF's s raised therein. The information on this annual and correct.
Authorised trustee's, director's or public office	r's signature	
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Apat contes		Date 06 /12 /2023
Preferred trustee or director contact	details:	,
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)ragonas		
rst given name	Other given names	
dex		
Phone number 04 05823031 Email address		
Ion-individual trustee name (if applicable)		
		-
ABN of non-individual trustee		
Time taken to pr	epare and complete this annual re	eturn Hrs
The Commissioner of Taxation, as Registra provide on this annual return to maintain th		er, may use the ABN and business details which you rinformation, refer to the instructions.
TAX AGENT'S DECLARATION:  declare that the Self-managed superannuation provided by the trustees, that the trustees have correct, and that the trustees have authorised	e given me a declaration stating th	en prepared in accordance with information nat the information provided to me is true and
ax agent's signature		
ar agonio oignatore		Day Month Year
		Date / /
ax agent's contact details		
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tle: MR amily name	Other given names	

G. FERIZIS & CO PTY LTD

Tax agent's phone number

97968377

Tax agent number 26091790

Reference number

DRAGO01

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There being no further business the meeting was closed.

X Apage Color Dated: 06.11.21.2023

Alex Dragonas Chairperson

## Independence/Conflict of Interest

We have established policies and procedures designed to ensure our independence, including policies on holding financial interests in the superannuation fund and other related parties, rotation of audit partners, business relationships, employment relationships, and the provision of non-audit services in accordance with professional statement APES 110 – Code of Ethics for Professional Accountants.

#### **Outsourced Services**

We do not use any outsourced services in overseas locations when conducting client assignments.

### **Data Storage**

We use data storage located in the office but it may be replicated to other locations.

Accepting our services as part of this engagement agreement indicates your acceptance of the use of outsourced services, cloud hosted software and outsourced data storage under the conditions outlined above.

### Limitation of Liability

Our firm's liability to you or any other user of the audit report is limited by a Scheme approved under Professional Standards Legislation. audsit

#### Other

We would appreciate acknowledgement of terms and conditions set out in this letter. Please note that this letter will be effective for future years unless the terms of the engagement are altered by future correspondence.

Please sign and return the attached copy of this letter to indicate that it is in accordance with your understanding of the arrangements for our audit of the financial report.

If you have any queries in relation to this please contact me.

To: Anthony Boys

I/We, Mary Dragonas and Alex Dragonas hereby confirm your appointment as Auditor under the above terms of engagement.

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For and on behalf of Dragonas Super Fund as trustees.

Anasania

Signed & X

**Dated** 

Yours sincerely Anthony Boys

DATED: 24 October 2023

significance in relation to the Fund as to require mention in the notes to the financial statements in order to ensure they are not misleading as to the financial position of the Fund or its operations.

## 18. Outstanding legal action

The trustees confirm that there is no outstanding legal action or claims against the Fund.

There have been no communications from the ATO concerning a contravention of SISA or SISR which has occurred, is occurring, or is about to occur.

We understand that your examination was made in accordance with Australian Auditing Standards and applicable Standards on Assurance Engagements and was, therefore, designed primarily for the purpose of expressing an opinion on the financial report of the Fund taken as a whole, and on the compliance of the Fund with specified requirements of SISA and SISR, and that your tests of the financial and compliance records and other auditing procedures were limited to those which you considered necessary for that purpose.

Yours faithfully

X

Mrs Mary Dragonas

Trustee

X

Mr Alex Dragonas

Trustee

Date: 24 October 2023

# D. Audit Scope

It is acknowledged that the purpose of your audit is to establish the following :-

- (i) whether the fund's financial report presents fairly in all material respects the financial position of the fund at year end and the results of its operations for the year then ended and
- (ii) whether the trustees have complied with those provisions of the Superannuation Industry (Supervision) Act 1993 ("the Act") and the Superannuation Industry (Supervision) Regulations 1993 ("the Regulations") as specified in Part B of your audit report.

Yours faithfully,

Date: 06/12/2023

## D. Audit Scope

It is acknowledged that the purpose of your audit is to establish the following :-

- (i) whether the fund's financial report presents fairly in all material respects the financial position of the fund at year end and the results of its operations for the year then ended and
- (ii) whether the trustees have complied with those provisions of the Superannuation Industry (Supervision) Act 1993 ("the Act") and the Superannuation Industry (Supervision) Regulations 1993 ("the Regulations") as specified in Part B of your audit report.

Yours faithfully,

Mary Dragonas

Date: 06/12/2023

THIS DECLARATION OF TRUST is made as at the 24<sup>th</sup> October 2023, whereby we, *Alex & Mary Dragonas* of *6 Bass Close, Corlette* in the State of New South Wales, hereby acknowledge and declare as follows:

- We hold the property specified in the schedule hereto and all income accrued or to accrue
  upon the same, UPON TRUST FOR THE DRAGONAS SUPERANNUATION
  FUND (hereinafter called the beneficial owner) and that I/we have no beneficial interest
  whatsoever in the said property.
- 2. I/we hereby agree to transfer, pay and deal with the said property and income in respect thereof in such manner as the beneficial owner may from time to time direct.
- 3. At the request of the beneficial owner, I/we will exercise all or any of the powers which I/we shall be entitled to exercise by virtue of being the registered proprietor of the said property as the beneficial owner shall from time to time direct.

IN WITNESS WHEREOF I/we have hereunto set our hand the day and year first hereinbefore written.

### THE SCHEDULE

The property situated at 128-132 Magnus Street, Nelson Bay NSW 2315.

SIGNED by

Alex Dragonas

Trustee

Mary Dragonas

Trustee

# The Dragonas Superannuation Fund

# Minutes of a meeting of the Trustee(s)

held on 24 October 2023 at 6 Bass Close, Corlette NSW 2315

PRESENT:

Alex Dragonas

Mary Dragonas

MINUTES:

The Chair reported that the minutes of the previous meeting had been signed

as a true record.

TRUSTEE'S DECLARATION:

It was resolved that the trustees have assessed the market value of all

properties owned by the fund at 30th June 2023 and in their opinion the market

value is as follows:

Property Address: 128-132 Magnus Street, Nelson Bay NSW 2315

Market Value: \$1,315,000.00

CLOSURE:

All resolutions for this meeting were made in accordance with the SISA and

Regulations.

There being no further business the meeting then closed.

Signed as a true record -

Chairperson



Agent G. FERIZIS & CO PTY LTD

Client THE TRUSTEE FOR DRAGONAS

SUPER FUND

\$9,479.00

ABN 62 151 744 088

# Print activity statement

Account  Activity statement – 001 – THE TRUSTEE FOR DRAGONAS SUPER FUND		Period		GST accounting method	
		Jul 2022 – Jun 2023	52060644324	Cash	
Paym	ent due date	15 May	2024		
State	ement summary				
			Reported	Owed to	Owed by
Desc	ription		Value	ATO	ATO
Good	ds and services tax (GST)				
1A	Owed to ATO		\$	11,438.00	
1B	Owed by ATO				\$1,838.00
G1	Total sales	9	6133,812.00		
	Does this include GST?		Yes		

# **Amount owing to ATO**

Owed by ATO

\$121.00

1H

# Declaration

- > I THE TRUSTEE FOR DRAGONAS SUPER FUND authorise G. FERIZIS & CO PTY LTD to give the Jul 2022 Jun 2023 activity statement to the Commissioner of Taxation for 001 THE TRUSTEE FOR DRAGONAS SUPER FUND.
- > I declare that the information provided for the preparation of this activity statement is true and correct.
- > I am authorised to make this declaration.

Signed: X ADAA GOVES	Date: 06/	12/2023

## MINUTES OF MEETING OF TRUSTEES OF DRAGONAS SUPER FUND

as Chairperson of the meeting.

HELD AT:	6 Bass Close, CORLETTE, NSW 2315
ON:	
PRESENT:	Alex Dragonas and Mary Dragonas ("Trustee")
CHAIRPERSON:	It was resolved to elect Alex Dragonas

### Noted:

That those present are trustees of the Dragonas Super Fund ("Fund").

# ADOPTION OF INVESTMENT POLICY STATEMENT, OBJECTIVES AND STRATEGY

The investment objectives for the Fund and an investment strategy to achieve those objectives, (the investment objectives and investment strategy together as attached) have been determined having regard to the whole of the circumstances of the Fund, including:

- (i) risks involved in making, holding and realising, and the likely return from the fund's investments regarding its objectives and cash flow requirements
- (ii) composition of the fund's investments including the extent to which they are diverse (such as investing in a range of assets and asset classes) and the risks of inadequate diversification
- (iii) liquidity of the fund's assets (how easily they can be converted to cash to meet fund expenses such as the cost of managing the fund and income tax expenses)
- (iv) the fund's ability to pay benefits (such as when members retire and require a lump sum payment or regular pension payments) and other costs it incurs
- (v) whether to hold insurance cover (such as life, permanent or temporary incapacity insurance) for each member.

# Resolved:

To adopt the investment objectives of the Fund being "The objective of the Trustees is to achieve real growth in the medium and long term after considering the risks associated with investment classes." and adopt and implement the investment strategy as set out in the document entitled "INVESTMENT STRATEGY" attached, signed or initialled by the Trustees for identification purposes.

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Signed by Alex Dragonas:

X HOUR COM

Alex Dragonas

Chairperson