

Engagement Letter Tax Agent

Name MACCA SUPER FUND Address

Date 30th April 2019

Dear Steve

Re: Engagement of Peel Taxation and Accounting as your Tax Agent

Following our discussions, we are pleased to accept your appointment as your and your business' Tax Agent. We seek to act in the best interests of our clients at all times and offer the highest level of professional services. Our Tax Agent number is 64215004

The scope of the engagement is as set out below (and any additions shall only be by agreement of both parties and evidenced in writing):

As your Tax agent we will:

Prepare your personal/business/trust return(s)

Lodgement of your personal/business/trust return(s)

Provide general taxation advice, including business tax advice on request

Act as your contact with Australian Tax Office for matters relating to your taxation affairs

Preparation and lodgement of BAS, PAYG and other statutory documents

Professional Fees and Payments

All professional fees for the services provided are quoted to you based on the time and degree of skill and acumen required to complete the tasks, including out of pocket expenses and statutory charges, unless otherwise agreed between the parties.

The estimated fee for the services agreed to is \$1750.00 GST inclusive). (2018 Tax return & Financials)

However this figure may change due to matters outside our control such as an unforeseeable delay, the cooperation or otherwise of third persons, deficiencies in documentation provided and/or increased statutory charges. If the costs to you is likely to be significantly higher than originally estimated we will provide you with an additional letter of engagement informing you of this and the reasons for the likely increase.

Terms of Payment

Unless other terms have been agreed to, our terms of payment are strictly 7 days from the date of each invoice, which you will receive on completion of each assignment. We will provide you with an itinerated account of all fees, costs and disbursements upon request.

Disclosure of other fees and commissions

We disclose to our clients any commissions or other fees received as a result of work done for that client and will fully comply with any statutory requirements in relation to the disclosure of such information.

Documents

Before we lodge any necessary documentation on your behalf, we will forward draft documentation to you for approval. We shall endeavour to ensure that documentation is lodged with the relevant departments by the due dates, provided all information and documentation is received by 31st March 2019 to allow us adequate time for preparation and lodgement of the documentation.

Responsibility for Accounting and Internal Control Systems

We advise that the responsibility for the maintenance of a business accounting system and internal control systems rests with you (the client), including the protection of and prevention against fraud. You will be responsible for the maintenance and keeping of books of account. If any material weakness in the accounting system or internal control systems comes to our notice, we will advise accordingly.

It is important to remember that you are personally responsible and liable for the information contained in any statutory return. You must retain all necessary supporting documentation to back up any claim. We will not take responsibility for any failure on your behalf to maintain adequate records or for failure to provide all necessary details. It is vitally important that if you are or have been a child support client that you provide information relating to this as it may affect the lodgement of your return and any refund amounts owing.

Ownership of Documents

The final financial statements, tax return and any other documents, which we are specifically engaged to prepare, together with any other original documents given to us, shall remain your property. Any other documents brought into existence by us including general journals, working papers, the general ledger, draft financial statements and/or tax returns, will remain our property at all times. However, we will always provide you with copies of any documents that you may require from time to time.

Lien over Documents

In relation to any subsequent termination of our services, you are advised that we shall not exercise any lien over any documents, regardless of whether fees have been paid in full or not.

Quality Review

As a Member of the Institute of Public Accountants (IPA) I am subject to periodic quality assurance reviews. Unless otherwise advised by yourself, by engaging our firm, you are consenting to your files being part of such a quality review

Standards

We aim to provide the highest standard of professional service and are focused on the concerns of our clients. If for any reason you feel you have not received the service level expected or have an issue to raise, please, at first instance, contact myself to discuss how the problem may be resolved. If the problem cannot be resolved between ourselves, we will organise a meeting between the person who caused the problem, an independent Mediator and you. Furthermore, as a Member of the IPA in public practice, I am subject to the ethical requirements of the IPA and its Investigations and Disciplinary processes. These requirements cover issues such as a Code of Conduct and Ethics, adherence to Accounting and Auditing Standards, requirements to undertake Continued Professional Education and to hold trust money in a Trust Account. Should there be an issue regarding the ethical or business practices of myself, such matters may be referred to the IPA Investigator. However, as the accounting profession does not have regulated fees, the IPA will not investigate purely fee-based disputes but may recommend the parties seek mediation to resolve such disputes. As a registered Tax Agent we are also subject to the requirements set down by the Tax Agents Board and complaints may be lodged with them. The Tax Agents Board may be contacted by calling 1300 362 829.

Previous Accountant

As a matter of professional courtesy, and in line with the requirements of the IPA, we will need to inform your previous accountant that we have been engaged by you as your new accountant and to receive from them any outstanding matters and files. You may refuse to provide this information on but in doing it may cause problems in the efficient transfer of your files.

Previous Returns

Please note that we are not engaged to review the accuracy of any returns lodged by your previous accountant.

If you are in agreement with above terms of engagement please sign and return the attached duplicate letter to us. We also attach TX forms for your signature, to authorise us to act on your behalf in relation to your tax affairs. It is the requirement of the Australian Taxation Office for each taxpayer to sign an appointment form.

Should you have any further queries in relation to the above, please do not hesitate to contact me.

If you are in agreement with above terms of engagement please sign and return the attached duplicate letter to us.

Financial Advice

We are *not* licenced under the Corporations Act 2001, to give financial advice. Taxation is only one consideration when deciding on a financial product and it is recommended you seek independent advice from Australian Financial Services licensee before making a decision on a financial product.

Electronic Communication

We aim to be environmentally conscious and as such, we are striving to effectively become a paperless office. This means that our preferred method for transmitting documents such as a copy of your tax return and financials, invoice reminders, Tax office communications etc. is via email. Please make sure you notify this office if your email address should change to ensure you receive your documents. Any sensitive paperwork that is emailed will be password protected with a password of your choice to ensure your security is protected.

for Harpe Pty Ltd T/as Peel Taxation and Accounting	Sign Here	- 1 D
A.	Stephen E Macdonald	
Yours faithfully	Client(s) Signature(s)	

MACCA SUPER FUND

PART A Electronic lodgment declaration (Form P, T, F, SMSF or EX)

This declaration is to be completed where the tax return is to be lodged via an approved ATO electronic channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

Privacy
The ATO is authorised by the Taxation Administration Act 1953 to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify each partner or beneficiary or entity in our records. It is not an offence not to provide the TFNs. However, you cannot lodge your tax return electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and disclose it to other government agencies, including personal information about the person authorised to sign the declaration. For information about privacy go to ato.gov.au/privacy

The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website (www.abr.gov.au) for further information – it outlines our commitment to safeguarding your details.

Electronic funds transfer - direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax file number	974 869 983	Year	2018	
Name of partnership, trust, fund or entity	MACCA SUPER FUND			

I authorise my tax agent to electronically transmit this tax return via an approved ATO electronic channel.

Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

Declaration: I declare that:

the information provided to the agent for the preparation of this tax return, including any applicable schedules is true and correct, and

the agent is authorised to lodge this tax	return.		
Signature of bartner, trustee or director	some some	Date	

PART B

Electronic funds transfer consent

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic lodgment channel.

This declaration must be signed by the partner, trustee, director or public officer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

Important: Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

Agent's reference number	64215004		
Account Name	MACCA SUPER FUND		
authorise the refund to be d	eposited directly to the specified accordance	nt.	
Signature	NA	Date	

Client Ref: MACDST1 Agent: 64215-004

TFN: 974 869 983

2018

Self-managed superannuation fund annual return

Who should complete this annual return?

Only self-managed superannuation funds (SMSFs) can complete this annual return. All other funds must complete the Fund income tax return 2018 (NAT 71287).

The Self-managed superannuation fund annual return instructions 2018 (NAT 71606) (the instructions) can assist you to complete this annual return.

Sec	ction A: Fund information			
	Tax file number (TFN)	974 869 983		
	The Tax Office is authorised by law to requ	lest your TFN. You are not obliged to quote your TF	N but not quoting it co	ould increase the
_		annual return. See the Privacy note in the Declaration	ion.	
	Name of self-managed superannuat			
		MACCA SUPER FUND		
	Australian business number (ABN)	38 692 207 134		
	,			
	Current postal address	PEEL TAXATION & ACCOUNTING	on the same	112
		PO BOX 4304	All and the second of the second of the second of	CARLO ME
		MANDURAH NORTH	WA	6210
	Is this an amendment to the SMSF's 2018	return? A N		
	Is this the first required return for a newly re	egistered SMSF? B N		
	Auditor's name Title	MR		
	Family name	TAYLOR		
	First given name	RONALD		
	Other given names			
	SMSF Auditor Number	100 045 341		
	Auditor's phone number	08 95811873		
	Use Agent address details?	46 ALLNUTT ST		
		MANDURAH	WA	6210
		Date audit was completed A		
		Was Part B of the audit report qualified ?		
		If the audit report was qualified, have the reported	С	
		compliance issues been rectified?	20/21/25	

7	Ele We	ectronic funds transfer (EFT) e need your self-managed super fund's financial institution details to pay any super payments and tax refunds owing to you.
	Α	Financial institution details for super payments and tax refunds You must provide the financial institution details of your fund's nominated super account. If you would like your fund's tax refunds paid to a different account, you can provide additional financial institution details at B.
		Fund BSB number (must be six digits) 805022 Fund account number 03612270
		Fund account name (for example, J&Q Citizen ATF J&Q Family SF)
		MACCA SUPER FUND
	В	Financial institution details for tax refunds only Use Agent Trust Account?
		If you would like your fund's tax refunds paid to a different account, provide additional financial institution details. Tax refunds cannot be paid to a trustee's personal account. (See relevant instructions.)
		Fund BSB number (must be six digits) Account number
		Fund account name (for example, J&Q Citizen ATF J&Q Family SF)
	С	Electronic service address alias We will use your electronic service address alias to communicate with your fund about ATO super payments.
3	St	The structure of SMSF Australian superannuation fund Does the fund trust deed allow acceptance of the Government's Super Co-contribution and Low Income Super Contribution?
9	N	as the fund wound up during the income year? Day Month Year Print Y for yes or N for no. Which fund was wound up Day Month Year and payment obligations been met?
10	Dic	kempt current pension income d the fund pay retirement phase superannuation income stream benefits to one or more members N Print Y for yes or N for no.
		o claim a tax exemption for current pension income, you must pay at least the minimum benefit payment under le law. Record exempt current pension income at Label A
	If	No, Go to Section B: Income
	If	Yes Exempt current pension income amount A
		Which method did you use to calculate your exempt current pension income?
		Segregated assets method B
		Unsegregated assets method C Was an actuarial certificate obtained? D Print Y for yes
	I	Did the fund have any other income that was assessable? Print Y for yes or N for no. If Yes, go to Section B: Income
		Choosing 'No' means that you do not have any assessable income, including no-TFN quoted contributions If No - Go to Section C: Deductions and non-deductible expenses. (Do not complete Section B: Income.)
		you are entitled to claim any tax offsets, you can list

Section B: Income

Do not complete this section if all superannuation interests in the SMSF were supporting superannuation income streams in the retirement phase for the entire year, there was no other income that was assessable, and you have not realised a deferred notional gain. If you are entitled to claim any tax offsets, you can record these at Section D: Income tax calculation statement.

Income	Did you have a capital gains ta (CGT) event during the year	Print Y for yes \$10,000 or you e the deferred notion	I loss or total capital gain is greater th elected to use the CGT relief in 2017 a onal gain has been realised, complete oital Gains Tax (CGT) schedule 2018	and e
	Have you applied an exemption or rollover	Print Y for yes		
		Net capital gain	A	
		Gross rent and other leasing and hiring income	B 11,574	
		Gross interest	C 128	
		Forestry managed investment scheme income		
Gross f	foreign income	Net foreign income	D	Los
]
	Aust	ralian franking credits from a New Zealand company	E	Nu
		Transfers from foreign funds	E	
Calculation	on of assessable contributions	Gross payments where ABN not quoted	Н	Los
	sable employer contributions	Gross distribution from partnerships	I	
R1	10,050 ssable personal contributions	* Unfranked dividend amount	J	
R2	7,290	* Franked dividend amount	K	
	N-quoted contributions	* Dividend franking credit		
	nust be included even if it is zero)	* Gross trust distributions		Cod
insurar	fer of liability to life nce company or PST	Assessable contributions	17.240	7
R6	0	(R1 plus R2 plus R3 less R6)	R 17,340	
Calculatio	on of non-arm's length income			
	n-arm's length private mpany dividends			Cod
U1	mpany dividends	* Other income	S	
plus * Net no	on-arm's length trust distributions	*Assessable income due to changed tax status of fund		
	her non-arm's length income			7
U3		Net non-arm's length income (subject to 45% tax rate) (U1 plus U2 plus U3)	U	
instructions to	andatory label It is entered at this label, check the Densure the correct tax Seen applied.	GROSS INCOME (Sum of labels A to U)	w	Los
		Exempt current pension income	Y	
		TOTAL ASSESSABLE INCOME (W less Y)		Los

Section C: Deductions and non-deductible expenses

Deductions and non-deductible expenses

Under 'Deductions' list all expenses and allowances you are entitled to claim a deduction for. Under 'Non-deductible expenses', list all other expenses or normally allowable deductions that you cannot claim as a deduction (for example, all expenses related to exempt current pension income should be recorded in the 'Non-deductible expenses' column).

	DEDUCTIONS	NON-DEDUCTIBLE EXPENSES
Interest expenses within Australia	A1 9,067	A2
Interest expenses overseas	B1	B2
Capital works expenditure	D1	D2
Decline in value of depreciating assets	E1 3,118	E2
Insurance premiums – members	F1	F2
Death benefit increase	G1	
SMSF auditor fee	H1 330	H2
Investment expenses	8,787	12
Management and administration expenses	J1 2,660	J2
Forestry managed investment scheme expense	U1	Code Code
Other amounts	L1	L2
Tax losses deducted	M1 3,735	
	TOTAL DEDUCTIONS	TOTAL NON-DEDUCTIBLE EXPENSES
	N 27,697	Υ 0
	(Total A1 to M1)	(Total A2 to L2)
#	#TAXABLE INCOME OR LOSS	TOTAL SMSF EXPENSES
	o 1,345	Z 27,697
	TOTAL ASSESSABLE INCOME TOTAL DEDUCTIONS)	less (N plus Y)
s is a mandatory label.		

#Thi

Section D: Income tax calculation statement

#Important:

Section B label R3, Section C label O and Section D labels A,T1, J, T5 and I are mandatory.

Calculation statement

Please refer to the Self-managed superannuation fund annual return instructions 2018 on how to complete the calculation statement.

#Taxable income A	1,345
(an amount must be include	ed even if it is zero)
#Tax on taxable income T1	201.79
(an amount must be include	ed even if it is zero)
#Tax on no-TFN- quoted contributions	0.00
(an amount must be include	ed even if it is zero)
Gross tax B	201.79
(T1	plus J)

Foreign income tax offset C1	
CI	Non-refundable non-carry
Rebates and tax offsets	forward tax offsets
C2	C 0.
	(C1 plus C2)
	SUBTOTAL 1
	T2 201.
	(B less C –cannot be less than z
Forth others weathers assisted	
Early stage venture capital limited partnership tax offset	
D1	
Early stage venture capital limited partnership tax offset carried forward from previous year	Non-refundable carry
D2	forward tax offsets
UZ	D 0.
Early stage investor tax offset	(D1 plus D2 plus D3 plus D4
D3	(5) pius 32 pius 30 pius 3
Early stage investor tax offset carried forward from previous year	
D4	
D4	
	SUBTOTAL 2
	T3 201.
	(T2 less D –cannot be less than z
Complying fund's franking credits tax offset	
E1	
No-TFN tax offset	
E2	
- 2	
National rental affordability scheme tax offset	
E3	
	Refundable tax offsets
Exploration credit tax offset	
E4	E
	(E1 plus E2 plus E3 plus E4
	` · · · · · · · · · · · · · · · · · · ·

#TAX PAYABLE T5	201.79
(T3 less E -	cannot be less than zero)

Section 102AAM interest charge

TFN: 974 869 983 Page 6 of 10

	on early payments –						
amount of interest	t						
H1							
Credit for tax withl resident withholding	held – foreign ng (excluding capital gains)					
H2							
Credit for tax with	held – where ABN d (non-individual)						
H3	(Hori-ilidividual)						
	nounts withheld from						
THE PRODUCTION OF THE PERSON O	nounts withheld from osely held trusts						
H5							
CALLED MANAGED IN	on no-TFN tax offset						
H6							
Credit for foreign r withholding amou	esident capital gains nts				Eligible credi	ts	
H8					H		0.00
				(H1 plus H	2 plus H3 plus	H5 plus H6	plus H8)
			#Tax	offset refunds			0.00
			(Remainder of refunda				0.00
				an amo	unused am) ount must be in	ount from lai	bel E- ı if it is zer
					PAYG instal	ments raise	ed
					K		
Ra Per					Supervisory		
							259.00
					Supervisor for wound u	y levy adjus	stment
					M	piulus	
						v lovov adiu	etmont
Military villa Silver					Supervisor for new fund	is	sunent
					N		
			Total amount	of tax payable	S		460.79
This is a mandator	ry label.			(T5 plus G less		plus L less	M plus N)
tion E: Losse	es						
Losses							
	reater than \$100,000,		l ax losses to lat	carried forward er income years	U		
complete and a schedule 2018.			Net capita	al losses carried	V		
			forward to lat	er income years			
Net capital I	losses brought forward	•	al losses carried forward			2	
Non-Collectables	from prior years]	to later income years	s			
				=			
Collectables							

Section F / Section G: Member Information

			See the Privacy note in the				
Title	MR		Member'sTFN 187	658 98	33	Member Number	-
Family name	MACDONALD					Account status	O c
First given name	STEPHEN						
Other given names	ERIC				3		
		Date of birth	28/07/1963		If deceased, date of death		
Contributions							
Refer to instruction for completing thes		OPENING	ACCOUNT BALANC	CE		277.32	
labels.		Emp	loyer contributions	A	10,	050.35	
		ABN of princ	ipal employer A1				
		Per	sonal contributions	В	7,	290.00	
	CG	GT small business ret	irement exemption	С			
	CGT sm	all business 15-year	exemption amount	D			
		Pers	onal injury election	E			
		Spouse and	child contributions	F			
		Other third	party contributions	G			
	Assessal	ole foreign superannu	ation fund amount	I			
	Non-assessab	ole foreign superannu	ation fund amount	J			
	Tra	insfer from reserve: a	ssessable amount	K			
	Transfe	r from reserve: non-a	ssessable amount	L			
	(Contributions from no and previously no	n-complying funds n-complying funds	T			
	Any other contribu	and Low Income Supe	er Co-contributions oper Contributions)	M			
Other transactions		TOTAL	CONTRIBUTIONS	N	17,	340.35	
PROPERTY.	ase account balance	Allocated	earnings or losses	0	12,	Loss 462.03 L	
S1 73,155.64		Inward rollov	ers and transfers	Р			
- Non CDBIS	e account balance	Outward rollov	ers and transfers	Q			
S2 Retirement phase	e account balance	L	ump Sum payment	R1		Code	
- CDBIS S3 0.00		Incor	R2		Code		
O TRIS Count					73	155.64	
		CLUSING AC	COUNT BALANCE		us S2 plus S3		
		Accumu	lation phase value	X1		155.64	
		Retire	ement phase value	X2			

Sec 15	tion H: Assets and liabilitie ASSETS	es				
15a	Australian managed investments	3	Li	sted trusts	A	
			Unli	sted trusts	В	
			Insura	ance policy	С	
			Other managed in	vestments	D	
15b	Australian direct investments		Cash and terr	m deposits	E	10,794
			Debt	t securities	F	
	Limited recourse borrowing arrangement			Loans	G	
	Australian residential real propert	y	Lis	ted shares		
	Australian non-residential real propert	у	Unlis	ted shares	1	
	Overseas real property J3	I	Limited recourse borrowing arra	ingements	J	248,225
	Australian shares		Non-residential re	al property	K	
	Overseas shares		Residential re-	al property	L	
	J5		Collectables and personal	use assets	M	
	Other J6		Ot	her assets	0	1,615
15c	Overseas direct investments		Overse	eas shares	P	
			Overseas non-residential re-	al property	Q	
			Overseas residential re-	al property		
			Overseas managed in	vestments	S	
			Other overse	eas assets		
			TOTAL AUSTRALIAN AND OVERSEAS (Sum of labels A to T)		U	260,634
15d	In-house assets				AL OF	
		Did the fund h	have a loan to, lease to or investment in, ated parties (known as in-house assets) at the end of the income year	N		
15e	Limited recourse borrowing arrar	ngements			1.75	
			If the fund had an LRBA were the LRBA borrowings from a licensed financial institution?	A	Print Y for yes or N for no.	
į.		D	oid the members or related parties of the fund use personal guarantees or other security for the LRBA?	В	Print Y for yes or N for no.	

16 LIABILITIES

borrowing arrangements V1 187,277 Permissible temporary borrowings V2	1946 N	
Other borrowings	Borrowings V	187,277
Total member (total of all CLOSING ACCOUNT BALANCE	r closing account balances Es from Sections F and G)	73,155
	Reserve accounts X	
	Other liabilities Y	202
	TOTAL LIABILITIES Z	260,634
Section I: Taxation of financial arrangements 17 Taxation of financial arrangements (TOFA)		
	Total TOFA gains H	
	Total TOFA losses	
Section J: Other information Family trust election status		7
Family trust election status If the trust or fund has made, or is making, a family trust election, write	income year, write 2018).	

TFN: 974 869 983 Page 10 of 10

Day Month Year

Date

01/05/2019

Section K: Declarations

Penalties may be imposed for false or misleading information in addition to penalties relating to any tax shortfalls.

Important

Before making this declaration check to ensure that all income has been disclosed and the annual return, all attached schedules and any additional documents are true and correct in every detail. If you leave labels blank, you will have specified a zero amount or the label was not applicable to you. If you are in doubt about any aspect of the annual return, place all the facts before the ATO.

Privacy

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Taxation law authorises the ATO to collect information and disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy.

TRUSTEE'S OR DIRECTOR'S DECLARATION:

Authorised trustee's, director's or public officer's signature

aign Here

I declare that current trustees and directors have authorised this annual return and it is documented as such in the SMSF's records. I have received the audit report and I am aware of any matters raised. I declare that the information on this annual return, including any attached schedules and additional documentation is true and correct. I also authorise the ATO to make any tax refunds to the nominated bank account (if applicable).

Smad had

Preferred trustee or director contact of	etails:					
	itle Mr					
Family n	me Macdonald					
First given na	me Stephen	Stephen				
Other given na	nes Eric					
m is partition of the second o	Area code Number					
Phone nur	ber 08 95358818					
Email add	ess					
Non-individual trustee name (if applica	ole) MACSTE Pty Ltd					
	-					
ABN of non-individual true	tee					
			Hrs			
	Time taken to prepare and complete this annua	al return				
TAX AGENT'S DECLARATION: I, HARPE PTY LTD declare that the Self-managed superannuly the trustees, that the trustees have give	to maintain the integrity of the register. For further info	ance with inf	ormation provided			
the trustees have authorised me to lodge	this annual return.		Day Month Year			
Tax agent's signature		Date	01/05/2019			
Title Mrs		ı				
Family name Sha	on					
First given name Tra	еу					
Other given names Bir	ch					
Tax agent's practice HAR	E PTY LTD					
Tax agent's phone number	de Number 95358818					
Tax agent number 642	5004 Reference number	MACDST1				