

Roy A. McDonald B.Comm. F.C.P.A.
First Floor, 28-30 Jackson Court
Doncaster East VIC 3109
Phone: 03 9848 5933
taxinvest@royamcdonald.com
ABN 70 929 740 177
www.royamcdonald.com



TAX INVOICE

To: Arkajon Communications PL
PO Box 7242
479 St Kilda Road
MELBOURNE VIC 8004

Number: 006306
Date: 6 May, 2020
Our Ref: 25557

Our Professional advice and accounting service in relation to the tax year ending 30th June 2019 including but not limited to:-

Preparation of 2019 Superannuation Return for;-
ARKAJON COMMUNICATION SUPERANNUATION FUND
Preparation of Supporting Schedules as required;-
Preparation of Financial Position Statement
Preparation of Operating Statement
Preparation of Members Statement & Valuation of Fund Assets
Bank Asset Reconciliation
Review check & sign tax return to ensure optimum result
Arrange for Client review and signature of completed Return
Complete and electronically lodge Tax Return
Receive Assessment, check and forward same to client
Maintenance of Taxation records and files.

Audit of Superannuation Fund

Preparation of Company Statement for;-
KARAJON COMMUNICATIONS PTY LTD
Preparation of documentation for Company Statement to comply with ASIC Rules & Regulations
Preparation of Company Minute in relation to Company Statement
Maintain Corporate Register

Preparation of Corporate Documents for;-
KARAJON COMMUNICATIONS PTY LTD
Preparation of Directors Report for Corporate Register
Preparation of Directors Minute for Corporate Register
Preparation of Shareholders Minute for Corporate Register
Notice of Annual General Meeting
Preparation & Calculation of Balance Sheet
Preparation & Calculation of Profit & Loss Statement
Preparation & Calculation of Notes to Accounts

Our Professional advice and accounting service in relation to the tax year ending 30th June 2019 including but not limited to:-

Preparation of Business Activity Statements for:-
ARKAJON COMMUNICATION SUPERANNUATION
for the period 31st December, 18, 31st March, 2019, 30th June, 2019,
30th September, 2019 & 31st December, 2019
Receive Business Activity Statement from ATO
Peruse, check & verify correctness of information on BAS
Advise client as to requirements for completion of BAS
Discussion & checking of client documentation & information for statement completion

Prepare & email new binding nominations

CHARGES EXCLUDING GST	\$3390.00
GST	<u>\$339.00</u>
TOTAL INVOICE INCLUDING GST NOW DUE	<u>\$3729.00</u>

Account may be paid by:-

EFT - Adelaide Bank BSB 610101 A/C
No 071072017

Cheque - payable to Roy A McDonald OR
Cash accepted

**Please note our terms are net 14 days, unless alternative
arrangements are made
Thereafter a \$20.00 admin fee per month plus interest may apply as
per our Terms & Conditions of Trade**