

1<sup>st</sup> July 2010

Ralph Johnston  
29 Hampshire Road  
Doncaster 3108

Dear Ralph,

**RE: PENSION BENEFITS**

We refer to your advice regarding the above matter and the minimum income stream requirement for the year ended 30 June 2011. I have set out below the required amount and the manner of payment for the year ended 30 June 2011.

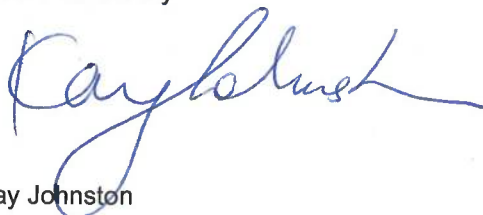
Pension amount:     \$38000.00

Payment frequency:   Quarterly

I have also enclosed the completed annuity and pension declaration form for you attention.

Should you have any queries please do not hesitate to contact me on 03 9867 5611

Yours sincerely



Kay Johnston

30<sup>th</sup> June 2010

Ralph Johnston  
29 Hampshire Road  
Doncaster 3108

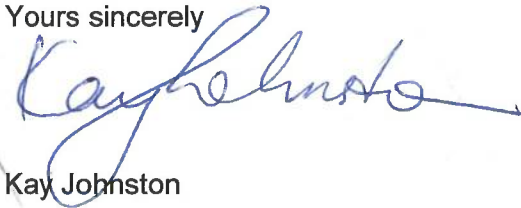
Dear Ralph,

**RE: PENSION PAYMENTS**

I am currently a member of the Arkajon Communications Superannuation Fund. I hereby request the trustees to commence my transition to retirement pension payments with 100% of the superannuation benefits standing to my member's account in the fund.

Should you require any further information, please do not hesitate to contact me on (03) 9867 5611

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Kay Johnston', written over a large handwritten 'X' mark.

Kay Johnston

1<sup>st</sup> July 2010

Kay Johnston  
29 Hampshire Road  
Doncaster 3108

Dear Kay,

**ALLOCATED PENSION BENEFITS**

We refer to your request to the trustees of the Arkajon Communications Superannuation Fund to commence an allocated pension on your behalf with \$960237.43 standing to your member's account in the Fund.

The trustees have reviewed your benefits and confirm that an allocated pension is available to be paid to you. In order to commence the pension we need you to complete the following information as soon as possible:

**Commencement Date of Pension:** You have informed the trustees that the commencement date of the pension is 01/07/2010. If you wish to change this date please inform the trustees in writing as soon as possible.

**Proposed Pension Payment:** Under the superannuation legislation you must take at least one pension payment per year and this must fall within the minimum

Maximum —  $\$960237.43 * 10\% = \$960237.43$

Pension for the year ended 30 June 2011 is \$38000.00

If you do not specify an amount by the first payment date, the trustees will pay the minimum amount to you.

**Frequency of Pension Payment:** The trustees have decided to pay your pension for the year ended 30 June 2011 on a quarterly basis. If you wish to change the frequency of payment, please advise the trustees in writing as soon as possible. Please also advise the trustees on the preferred manner of payment.

**Completion of Tax Forms:** As a pension member of the Arkajon Communications Superannuation Fund you are required to complete an Annuity and Pension Declaration Form. This form is necessary for the trustees to determine the amount of tax to be withheld from the payment under the PAYG withholding regime. In the form you may request the trustees to take into account any potential deductible amount and rebates. Please complete the form and forward to the trustees prior to the commencement of your pension.

Could you please complete all the information as requested in this letter, fill in the enclosed Annuity and Pension Declaration Form and return to the trustees as soon as possible.

Yours sincerely,



Ralph Johnston

1<sup>st</sup> July 2009

Mr Ralph Johnston  
29 Hampshire Road  
Doncaster 3108

Dear Ralph

**RE: TRANSITION TO RETIREMENT PENSION BENEFITS**

We refer to your advice regarding the above matter and the minimum income stream requirement for the year ended 30 June 2010. I have set out below the required amount and the manner of payment for the year ended 30 June 2010.

Pension amount: \$ 72000.00

Payment frequency: Yearly

Please make payment to Ralph Johnston.

I have also enclosed the completed annuity and pension declaration form for your attention.

Should you have any queries please do not hesitate to contact me on 03 9867 5611

Yours sincerely

A handwritten signature in black ink, appearing to be 'Ralph Johnston', written over a large 'X' mark.

Ralph Johnston

1<sup>st</sup> January 2009

Ralph Johnston  
29 Hampshire Road  
Doncaster 3108

Dear Ralph,

**RE: PENSION BENEFITS**

We refer to your advice regarding the above matter and the minimum income stream requirement for the year ended 30 June 2009. I have set out below the required amount and the manner of payment for the year ended 30 June 2009.

Pension amount:     \$18000.00

Payment frequency:   Monthly

I have also enclosed the completed annuity and pension declaration form for your attention.

Should you have any queries please do not hesitate to contact me on 03 9867 5611

Yours sincerely



Ralph Johnston

31<sup>st</sup> December 2009

Ralph Johnston  
Arkajon Communications Pty Ltd  
1<sup>st</sup> Floor 28-30 Jackson Court  
East Doncaster 3109

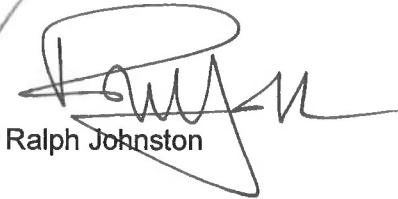
Dear Ralph

**RE: TRANSITION TO RETIREMENT PENSION PAYMENTS**

I am currently a member of the Arkajon Communications Superannuation Fund. I hereby request the trustees to commence a transition to retirement pension with 100% of the superannuation benefits standing to my member's account in the fund.

Should you require any further information, please do not hesitate to contact me on (03) 9867 5611

Yours sincerely



Ralph Johnston