



Northern Accounting Services Pty Ltd
is a CPA Practice

Limited by a scheme approved under the Professional Standards Legislation

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Mr J Khodarahmi & Mrs H Asadzadeh-Fard
Khodarahmi Superannuation Fund
16 Castle Eaton Street
GOLDEN GROVE SA 5125

Tax Invoice
016064
Ref: KHOD0006
14 April, 2022

Description	Amount
<p>FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:</p> <p>Preparation of financial statements and reports, revaluation of assets of the fund, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return, preparation of audit engagement letter and superannuation fund management/trustee representation letter, preparation of minutes of meeting, preparation of Notice of Intent to claim or Vary a Tax Deduction and Tax Deduction Acknowledgement Letter, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.</p> <p>Attended to preparation of new lease agreement.</p> <p>Further details/services are as follows: *</p> <p>01/02/2022 FINANCIAL ACCOUNTS PREPARATION. Consideration by Michael of questions arising in the course of preparing the financial accounts and taxation returns.</p> <p>01/02/2022 FINANCIAL ACCOUNTS PREPARATION Calculation of rent increase based on Adelaide CPI. Discussion with Michael regarding rent. Email to Haideh regarding same.</p> <p>15/02/2022 FINANCIAL ACCOUNTS PREPARATION Discussion with Michael regarding rent and new lease. Preparation of new lease. Uploaded bank statements to BGL. Matched data and processed transactions. Reconciled tax accounts and reallocated various entries. Set up depreciation schedule. Calculated employer superannuation contribution for Haideh. Printed evidence of holding balances at 30/06/2021 from share registries.</p> <p>15/02/2022 LEASE. Attending to preparation of lease to Dental Services Trust by Michael Hewett.</p>	<p>2,733.50</p>

Description	Amount
<p>16/02/2022 FINANCIAL ACCOUNTS PREPARATION Further to downloading of share holding balances and closing prices as at 30/06/2021 to send to auditor. Preparation of minute of meeting. Preparation of query email. Further review of new lease with Michael.</p>	
<p>16/02/2022 LEASE. Adjustments by Michael Hewett to the new lease document.</p>	
<p>18/02/2022 FINANCIAL ACCOUNTS PREPARATION Reviewed additional information provided by Haideh. Email to Haideh regarding MLC insurance payments paperwork.</p>	
<p>02/03/2022 FINANCIAL ACCOUNTS PREPARATION Review of new draft lease. Further to preparation of financial accounts including, adjustment of closing share prices, allocation of accounting fees paid and adjustment for non-deductible portion of MLC payments. Checked closing values of all share holdings to source documents. Emailed minutes of meeting for signing in relation to expenses paid by the fund in error. Scanned and filed documents to send to auditor. Consideration and calculation of revaluation of Unit 4.</p>	
<p>16/03/2022 FINANCIAL ACCOUNTS PREPARATION Calculated new valuation of Unit 4 and entered valuation into BGL. Finalisation of financial accounts to send to auditor. Preparation of draft annual return to send to auditor. Scanned and filed additional documents to send to auditor. Prepared Notices of Intent to Claim Deductions and acknowledgement letters. Prepared Audit Engagement and Trustee Representation letters. Prepared email to auditor.</p>	
<p>05/04/2022 FINANCIAL STATEMENTS PREPARATION Finalised annual return. Printed, signed and collated documents for binding and tagging. Prepared letter.</p>	
<p>06/04/2022 LETTER/BINDING/FORWARDING: Tagging of return(s) and other documents for signatures. LODGEMENT/CHECKING/FILING: Lodging of taxation return(s) with the ATO, collating, scanning and filing of records and returns.</p>	
<p>GST</p>	<p>273.35</p>

Description	Amount
Terms: 7 DAYS FROM THE DATE OF THIS INVOICE	Amount Due: \$ 3,006.85
Direct Credit Details: Bendigo Bank, BSB 633-000, Account Number 148349855	

Please detach the portion below and return for payment

Remittance Advice		
Khodarahmi Superannuation Fund		Invoice: 016064 Ref: KHOD0006 14 April, 2022
Cheque	Mastercard	Visa
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amount Due: \$ 3,006.85		
Card Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	CCV <input type="text"/> <input type="text"/> <input type="text"/>
Cardholder	Signature	Expiry Date

