

# **Deed of Variation of Superannuation Trust Deed for the**

## **Leo Superannuation Fund**

25 March 2021

---

**Trustees:**

**Ross Edward Leo and Bianca Paola Stanneveld**

**Members:**

**Ross Edward Leo and Bianca Paola Stanneveld**

GOODALL FINANCIAL SERVICES PTY. LTD.  
Unit 1  
235 Rockingham Road  
Spearwood WA 6163  
Tel: 08 9434 2722  
royce@goodallco.com.au

Maddocks Lawyers  
Tel: 1300 307 343  
(c/- Cleardocs)  
info@maddocks.com.au  
www.maddocks.com.au

## Table of contents

Background .....	1
Variation of fund's current deed .....	1
The parties consent to the variation .....	1
Compliance with current deed .....	1
Compliance with superannuation law .....	2
Continued operation .....	2
Definitions and interpretation .....	2
<b>Execution .....</b>	<b>3</b>

## Deed of Variation of Superannuation Trust Deed for the Leo Superannuation Fund.

### Between

**Ross Edward Leo** of 60 Sebastian Crescent, Coolbellup WA 6163 and **Bianca Paola Stanneveld** of 60 Sebastian Crescent, Coolbellup WA 6163 (together, Trustee)

### and

**Ross Edward Leo** of 60 Sebastian Crescent, Coolbellup WA 6163 (Member) and **Bianca Paola Stanneveld** of 60 Sebastian Crescent, Coolbellup WA 6163 (Member)

### Background

- 1 This deed supplements the fund's current deed.
- 2 The trustee is the trustee of the fund, the members are the members of the fund and prior to the date of this deed, the fund was governed by the fund's current deed.
- 3 Clause 12 of the fund's current deed provides that the trustee may by deed vary the provisions of the fund's current deed subject to the limitations contained in the fund's current deed and superannuation law.
- 4 The parties wish to vary the fund's current deed by deleting all of its provisions and replacing them with the provisions contained in Schedule A to this deed.

### This Deed witnesses

#### Variation of fund's current deed

- 1 The fund's current deed is varied by this deed, with effect from the effective date, by deleting all the provisions of the fund's current deed, including any schedules or appendices, and replacing them with the provisions contained in Schedule A to this deed.
- 2 If any clause of the fund's current deed cannot be amended or replaced then clause 1 does not operate in relation to that clause, and that clause is preserved to the extent required by the current deed (Preserved Clause). Any Preserved Clause must be read together with the provisions contained in Schedule A to this deed and in the event of any inconsistency between the clauses the Preserved Clause prevails to the extent of the inconsistency.

#### The parties consent to the variation

- 3 The parties consent to the variation of the fund's current deed by this deed and each of them (with the exception of the members) has passed a resolution to this effect.

#### Compliance with current deed

- 4 The parties are satisfied that the requirements of the fund's current deed have been complied with in this deed.
- 5 The parties do not consider that this deed has either of the following effects:
  - reducing or adversely affecting the rights of a member to accrued entitlements that arose before the effective date;
  - reducing the amount of any other entitlement that is or may become payable in relation to a time before the effective date.

6 Furthermore, the parties do not consider that this deed will allow any further amendments to the terms governing the fund that will have the effect of:

- unless the trustee is a corporation, altering the purpose of the fund so that it is no longer solely or primarily the provision of old age pensions under superannuation law.
- unless the sole or primary purpose of the fund is to provide old age pensions to members, allowing any person except a corporation to be appointed trustee of the fund.

### **Compliance with superannuation law**

7 The parties are satisfied that the requirements of the superannuation law have been complied with. They will, if required to do so by superannuation law, notify the fund's members of the variation to the fund's current deed effected by this deed.

### **Continued operation**

8 The original deed remains effective and unaltered, except as varied by this deed. The trustee confirms that as from the effective date, it will stand possessed of the assets of the fund and the income of the fund upon the trusts and with and subject to the powers and provisions contained in the fund's current deed as varied by this deed.

9 This deed does not vary or otherwise affect the terms of any nomination, notice or agreement relating to a member's death benefits, nor the terms of any member's pension or pension payment agreement.

### **Definitions and interpretation**

10 Unless the context otherwise requires the words defined in the fund's current deed have the same meaning whenever they appear in this deed.

11 In this deed, unless expressed or implied to the contrary:

**Deed** means this deed of variation.

**Effective date** means the date of execution of this deed.

**Fund** means the trust fund known as Leo Superannuation Fund.

**Fund's current deed** means the document entitled 'Leo Superannuation Fund' made on 05/12/2003 between Ross Edward Leo and Bianca Paola Stanneveld which currently governs the fund, and where the fund has previously been amended: in succession to the deed which established the fund, and all subsequent variations, with the exception of clauses expressly or impliedly preserved, which continue to form part of the fund's governing rules.

**Governing rules** has the same meaning given to it in the Superannuation Industry (Supervision) Act 1993.

**Superannuation law** means any law of the Commonwealth of Australia which deals with any aspect of superannuation or taxation in relation to superannuation, or any lawful requirement in relation to the fund of the Commissioner of Taxation, the Australian Taxation Office, APRA, ASIC or any other body that has responsibility in connection with the regulation of superannuation. It includes any change to any superannuation law after the date of this deed. It also includes any proposed law or lawful requirement that the trustee believes may have retrospective effect.

## Execution

Executed as a deed.

Signed sealed and delivered by Ross Edward Leo, in the capacity of trustee, in the presence of:

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature of individual

\_\_\_\_\_  
Name of witness (please print)

Signed sealed and delivered by Bianca Paola Stanneveld, in the capacity of trustee, in the presence of:

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Signature of individual

\_\_\_\_\_  
Name of witness (please print)

Signed sealed and delivered by Ross Edward Leo, in the capacity as member, in the presence of:

\* BThomas  
Signature of witness

WEL  
Signature of member Ross

Brooke Thomas  
Name of witness (please print)

Signed sealed and delivered by Bianca Paola Stanneveld, in the capacity as member, in the presence of:

\* BThomas  
Signature of witness

Stanneveld  
Signature of member Bianca

Brooke Thomas  
Name of witness (please print)

# Schedule A

The new terms for the Trust Deed for the  
Leo Superannuation Fund  
as updated by a Deed of Variation dated 25 March 2021

# **Superannuation Trust Deed for a Self- Managed Fund**

for

---

## **Leo Superannuation Fund**

---

GOODALL FINANCIAL SERVICES PTY. LTD.  
Unit 1  
235 Rockingham Road  
Spearwood WA 6163  
Tel: 08 9434 2722  
[royce@goodallco.com.au](mailto:royce@goodallco.com.au)

Maddocks Lawyers  
Tel: 1300 307 343  
(c/- Cleardocs)  
[info@maddocks.com.au](mailto:info@maddocks.com.au)  
[www.maddocks.com.au](http://www.maddocks.com.au)



## Table of contents

<b>Overview</b>	<b>.....</b>	<b>1</b>
<b>A</b>	<b>The fund</b>	<b>2</b>
	The fund	2
	Purpose of the fund	2
	Trustees of the fund	2
	Method of decision by trustees under this deed	2
	Meetings of trustees	2
	Deed subject to superannuation law	3
	Trustee must comply with law	3
<b>B</b>	<b>Membership</b>	<b>3</b>
	Members of the fund	3
	Trustee may appoint additional members	3
	Beneficiaries as additional members	3
	Applicant to provide information to trustee	4
	Conditions must be met	4
	Effect of becoming member	4
	Date of commencement of membership of additional member	4
	Date of additional member's commencement as trustee	4
	Back-dating of membership	5
	Trustee must notify new member	5
	Trustee must disclose and report	5
	Trustee must notify exiting member	5
	Limit on disclosure	5
	Members must inform trustee of change affecting fund compliance	5
	Members and trustee must ensure fund compliance	5
	Trustee and members must rectify non-compliance	6
	Types of compliance arrangement	6
	Ceasing to be a member	6
	Exception to ceasing to be a member	6
	Minor as a member	7
<b>C</b>	<b>Accounts of the fund</b>	<b>7</b>
	Trustee must establish certain types of account	7
	Credits to accumulation accounts	7
	Debits to accumulation accounts	8
	Contributions-split requests	8
	Credits to the income account	9
	Debits to the income account	9
	Tax on income	9
	Distribution from income account	9
	Trustee may establish equalisation account	10
	Credits to equalisation account	10
	Debits to equalisation account	10
	Trustee may establish or maintain other accounts or reserves	10

	Valuation of fund .....	11
	Interim fund earning rate .....	11
<b>D</b>	<b>Contributions .....</b>	<b>11</b>
	Member to keep trustee informed .....	11
	Member contributions .....	11
	Employer contributions .....	11
	Other contributions .....	11
	How contributions to be made .....	12
	Late contributions .....	12
	Failure to contribute .....	12
	Contributions etc not accepted .....	12
	Breach of clause headed 'Contributions etc not accepted' .....	12
	Allocation of contributions .....	13
	Tax on contributions and shortfall components .....	13
	No termination on transfer of business to another employer .....	13
<b>E</b>	<b>Investment .....</b>	<b>13</b>
	Authorised investments .....	13
	Forbidden investments .....	14
	Strategy .....	14
	Power to deal with investments .....	15
	Investment choice by members .....	15
	Member or beneficiary may choose strategy .....	15
	Member or beneficiary may not choose particular investments within strategy .....	15
	Chosen strategies to be monitored .....	15
	Sub-accounts etc for investment choice .....	15
	Power to deal with investment choice investments .....	16
<b>F</b>	<b>Benefits: general .....</b>	<b>16</b>
	Limit on payment of preserved payment benefits .....	16
	When payment of preserved payment benefits allowed .....	16
	Payment of non-preserved amount .....	16
	Vesting and compulsory payment .....	16
	Possible addition to entitlement when member ceases to be member .....	17
	Anti-detriment payments (former section 295-485 of the <i>Income Tax Assessment Act</i> 1997) .....	17
	Trustee may retain benefit in fund .....	17
	Transfer of insurance policy .....	17
	Trustee may adjust benefits for wrong information .....	17
<b>G</b>	<b>Pensions: general .....</b>	<b>18</b>
	Trustee's power to pay pension .....	18
	Member or beneficiary may choose type of pension .....	18
	Actuarial certificate .....	18
	Funding pension through annuity .....	18
	Trustee may allocate benefit between 2 or more spouses .....	18
	Trustee must establish pension account .....	18
	Credits to pension account .....	19

	Debits to pension account.....	19
	Adjustment based on fund earning rate.....	20
	Segregation of assets and valuation.....	20
	Pensions: residue in account.....	20
	Trustee's right to commute pensions generally.....	20
	Commutations related to transfer balance caps.....	20
	Qualification of pensions as asset test exempt income streams.....	21
<b>H</b>	<b>Death, disability and retirement benefits.....</b>	<b>21</b>
	Death benefit payments.....	21
	Death benefit agreement payment arrangements.....	21
	Binding death benefit notice payment arrangements.....	22
	Non-binding death benefit notice payment arrangements.....	22
	Death of member or former member.....	23
	Discharge of trustee.....	23
	Total and permanent disablement benefit.....	23
	Temporary total disablement benefit.....	23
	Period of payment: temporary total disablement.....	23
	Method of payment: temporary total disablement.....	23
	Member contributions may be suspended: temporary total disablement.....	24
	Membership not affected by temporary total disablement.....	24
	Retirement benefit.....	24
	Early retirement.....	24
<b>I</b>	<b>Payment of benefit.....</b>	<b>25</b>
	Trustee must notify that benefit is payable.....	25
	Method of notice.....	25
	Claim out of time.....	25
	Unclaimed benefit.....	25
	Tax on benefit.....	25
	Where benefit is payable.....	25
	Trustee may send benefit to person entitled.....	25
	Notification of address etc.....	26
	Receipt to be given.....	26
	Person under legal disability.....	26
	Discharge of trustee.....	26
	Transfer of assets.....	26
<b>J</b>	<b>Forfeiture of benefit entitlements.....</b>	<b>26</b>
	Forfeiture account.....	26
<b>K</b>	<b>Provisions relating to the <i>Family Law Act</i>.....</b>	<b>27</b>
	Payment splits.....	27
	Rules for payment splits.....	27
	Deferred payment splits.....	27
	Flagging agreements.....	27
	Transfer of non-member spouse interests.....	28
	Refusal to admit as member.....	28
<b>L</b>	<b>Trustee's powers.....</b>	<b>28</b>

	All the powers of an individual .....	28
	Trustee's discretion .....	28
	Delegation of power .....	28
	Trustee not subject to direction .....	28
	Specific powers .....	29
	Limit on borrowing .....	30
	Trustee may grant security over asset .....	30
	When borrowing is allowed (including "limited recourse borrowing arrangements") .....	30
	Trustee's power to effect insurance .....	31
	Trustee bound to exercise power in limited cases .....	31
	Inconsistent conditions in policy .....	31
	Powers not affected by conflict of interests .....	31
	Disclosure of conflict of interest .....	31
	Trustee's power to effect transfer on written request .....	32
	Form and effect of transfer .....	32
	Trustee's power to transfer to successor fund .....	32
	Trustee's power to transfer to eligible roll over fund .....	32
	Transfer of assets .....	32
	The trustee's power to receive transfer .....	32
<b>M</b>	<b>Administration of fund .....</b>	<b>33</b>
	Dealing with money received .....	33
	Effect of receipts .....	33
	Trustee may not charge fees .....	33
	Trustee entitled to be reimbursed for expenses .....	33
	Trustee to keep records and accounts .....	33
	Trustee to collect money owing to the fund .....	33
	Trustee to keep records, accounts, books etc .....	34
	Documents to be prepared .....	34
	Annual return .....	34
	Audit .....	34
	Disclosure requirements .....	34
	Availability of books and records .....	34
	Availability of deed and documents .....	35
	Appointment of auditor .....	35
	Appointment of actuary .....	35
	Appointment of administration manager .....	35
	Appointment of investment manager .....	35
	Appointment of custodian .....	35
	Trustee may remove person from office .....	35
	Trustee not bound by advice .....	35
	Liability of the trustee is limited .....	35
	Indemnity .....	36
	Other persons who may act .....	36
	Appointment of corporation as trustee .....	36
	Continuity of office .....	36
	Appointment and resignation of trustee .....	36

<b>N</b>	<b>Miscellaneous</b> .....	<b>37</b>
	Trustee may elect to wind up fund .....	37
	Notice of winding up .....	37
	Payment etc on winding up .....	37
	Legal rights of member not affected by this deed .....	37
	Variation .....	37
	Limits on effect of variation.....	38
	Limits on power to vary .....	38
	Notice of variation.....	38
	Dispute resolution.....	38
	Interpretation .....	39
	Proper law .....	39
	Definitions.....	39
	<b>Schedule to this deed</b> .....	<b>45</b>

## Overview

For the convenience of users, this superannuation trust deed is written in plain language. It contains only those clauses that are appropriate for the particular form of self-managed superannuation fund that you have chosen. *It is not suitable for any other form of fund.*

If you decide to change the trustees of the fund, for example, replace individual trustees with a corporate trustee or replace a corporate trustee with individual trustees, you will have to use the Cleardocs system to create a replacement deed that incorporates the necessary clauses for the new form of fund.

*You cannot change the form of the fund in any other way.*

## A The fund

### The fund

- 1 The Leo Superannuation Fund is a self-managed superannuation fund under the SIS Act. It is an indefinitely continuing superannuation fund.

### Purpose of the fund

- 2 The sole or primary purpose of the fund is to provide old age pensions to members on their retirement.

### Trustees of the fund

- 3 The fund is vested in the trustees. No other person (including a member) has any legal or beneficial interest in any asset of the fund except to the extent expressly stated elsewhere in this deed. The trustees must manage the fund in accordance with this deed.

### Method of decision by trustees under this deed

- 4 Subject to clause 5, if there is more than one trustee they must act jointly.

### Meetings of trustees

- 5 Any trustee may call a meeting of trustees by providing 7 days' written notice to each of the other trustees at their address listed in the Schedule to this deed (or to any other address of a trustee if that trustee has informed each of the other trustees of the other address). The following rules apply to any such meeting:
  - unless agreed to by all the trustees, the meeting may only be within business hours;
  - a trustee may attend the meeting by phone;
  - a quorum for the meeting will be all the trustees, and if all the trustees are not in attendance within 15 minutes after the scheduled time the meeting will be adjourned for 5 business days, to be held at the same time of day (**adjourned meeting**);
  - at the adjourned meeting, the quorum of trustees will be those trustees in attendance;
  - at any meeting, if the trustees are unable to reach a decision unanimously or by majority then decisions will be made by poll, with each trustee having the number of votes equal to the nearest dollar figure (rounded up) representing the value of the benefits of the member whom that trustee represents;
  - the requirement for 7 days' written notice of a meeting may be waived if all the trustees agree.

## **Deed subject to superannuation law**

- 6 This deed is to be interpreted so as to comply with superannuation law. In particular, it is to be construed so that the fund it establishes qualifies as a self managed superannuation fund under superannuation law and so that it qualifies for, and payments from it qualify for, all available concessional tax treatment under the Tax Act. To the extent that anything in this deed is inconsistent with superannuation law, or precludes any available concessional tax treatment under the Tax Act – including in respect of a payment made under this deed – it is to be severed from the deed. Any obligation or requirement either imposed by superannuation law in respect of the fund established or evidenced by this deed, or required to be included to ensure all available concessional tax treatment under the Tax Act – including in respect of any payment made from the fund – that is not expressed in this deed is nonetheless to be regarded as incorporated in it by reference.

## **Trustee must comply with law**

- 7 The trustee must not do or fail to do anything as trustee of the fund that would result in either of the following:
- a breach of law, including superannuation law; or
  - the fund ceasing to qualify as a self managed superannuation fund under superannuation law or to qualify for, or for payments made from the fund to qualify for, all available concessional tax treatment under the Tax Act.

## **B Membership**

### **Members of the fund**

- 8 The membership of the fund is comprised of the members listed in the Schedule to this deed, less any persons who cease to be members, plus any persons admitted as members in accordance with this deed.

### **Trustee may appoint additional members**

- 9 The trustee may appoint a person as an additional member of the fund if he or she has completed and signed an 'Application to become a Member' in a form approved by the trustee.

The additional member must consent to becoming a trustee of the fund upon appointment unless the additional member is unable to become a trustee under superannuation law.

### **Beneficiaries as additional members**

- 10 Subject to clause 11, a person who is to receive a death benefit from the fund in the form of a pension becomes a member of the fund when:
- the trustee has accepted that person as an additional member; and
  - that person has received a pension payment from the fund.



### **Applicant to provide information to trustee**

- 11 On written request by the trustee, a beneficiary, a member or applicant for membership of the fund must supply the trustee with information that the trustee thinks necessary for any purpose. This extends to submitting to a medical examination by a doctor who is acceptable to the trustee.
- 12 If a beneficiary, member, or applicant fails to do so, the trustee may decline to accept the applicant as a member, suspend collection of contributions in respect of that person, may withhold benefits from that person, impose conditions on that person's membership and/or refuse to accept further contributions in respect of that member, as the trustee thinks fit.

### **Conditions must be met**

- 13 Subject to clause 28, a person does not become an additional member of the fund, and the trustee must not accept a person as an additional member of the fund, unless each of the following conditions is met:
- the total number of members would be no more than the number permitted by superannuation law;
  - the person is not disqualified from being a trustee of the fund;
  - the person is not in an employment relationship with another member of the fund except another member who is also a relative of that person;
  - the trustee is satisfied that the person will become a trustee of the fund on being accepted as a member of the fund, as required by superannuation law, or that alternative arrangements satisfactory under superannuation law have been or are to be made.

### **Effect of becoming member**

- 14 An additional member becomes bound by this deed on being accepted as an additional member.

### **Date of commencement of membership of additional member**

- 15 An additional member's membership commences on the date the trustee specifies, when accepting the person as a member. If the trustee does not specify a date, then the additional member's membership commences on the date the trustee received his or her application or the date referred to in clause 10 (if applicable). The trustee may impose, and subsequently vary, conditions on the membership of a person.

### **Date of additional member's commencement as trustee**

- 16 An additional member becomes trustee of the fund on the date his or her membership commences. The exception is where alternative arrangements, satisfactory under superannuation law, have been made relating to an appointment in respect of the member.

### **Back-dating of membership**

- 17 With the trustee's consent, the relevant employer may back-date the commencement of an additional member's membership for any period the employer thinks fit. Unless the employer decides otherwise with the agreement of the trustee, that additional period will count as a period of membership.

### **Trustee must notify new member**

- 18 As soon as practicable after a person becomes a member of the fund (and not later than 3 months after the person becomes a member), the trustee must ensure that the member is given a product disclosure statement in the form acceptable to the trustee which the superannuation law requires to be given to new members of the fund. However the trustee may instead choose to rely on a relevant exemption, available under superannuation law, to the requirement to provide a product disclosure statement.

### **Trustee must disclose and report**

- 19 The trustee must ensure that members, former members and beneficiaries are provided with information in writing, or copies of accounts, records and documents of the fund, that the superannuation law requires them to be given.

### **Trustee must notify exiting member**

- 20 As soon as practicable after a person ceases to be a member of the fund, the trustee must ensure that that person (or his or her legal personal representative) is given a written statement of the information the superannuation law requires to be given to persons who cease to be members of the fund.

### **Limit on disclosure**

- 21 A dependant of a member is not entitled to any additional information relating to the operation or conduct of the fund which the trustee thinks it is inappropriate to disclose.

### **Members must inform trustee of change affecting fund compliance**

- 22 A member must immediately inform the trustee if the member becomes aware that either of the following may happen:
- the member may enter into an employment relationship with another member who is not also a relative of the member; or
  - the member may be disqualified from being a trustee of the fund.

### **Members and trustee must ensure fund compliance**

- 23 A member and the trustee must ensure that the member ceases to be a member of the fund within 6 months after either of the following happens:
- the member enters into an employment relationship with another member who is not also a relative of the member; or
  - the member is disqualified from being a trustee of the fund.

### Trustee and members must rectify non-compliance

24 If a member of the fund enters into an employment relationship with another member who is not also a relative of the member, or becomes disqualified from being a trustee of the fund, the trustee and the members must do whatever is necessary to ensure that, within 6 months after the member entered into the employment relationship or became disqualified:

- no member of the fund is in an employment relationship with another member who is not also a relative of the member; and
- no member of the fund is disqualified from being a trustee of the fund.

### Types of compliance arrangement

25 The types of things that may be done to ensure compliance include each of the following:

- a member may request the member's benefits or entitlement in the fund to be paid in accordance with this deed or to be transferred or rolled over to an approved benefit arrangement under clause 143.
- the trustee may transfer a member's benefits or entitlement in the fund to an eligible roll over fund under clause 144.

### Ceasing to be a member

26 A person ceases to be a member of the fund as soon as the first of the following happens:

- the person dies.
- the person ceases to be a trustee of the fund.
- when payment of all the member's benefits is made to the member or to an approved benefit arrangement for the member.
- when benefits payable to or for the member cease to be payable.
- as determined in accordance with any condition imposed as the person's membership under clause 15.

When a person ceases to be a member of the fund, the person ceases to be a trustee of the fund, if he or she has not already ceased to act in that role.

### Exception to ceasing to be a member

27 A person (**first person**) does not cease to be a member of the fund when the first person ceases to be a trustee of the fund if:

- another person (**second person**) has been appointed to act as a trustee of the fund in the place of the first person; and
- that second person is the first person's legal personal representative, while he or she holds an enduring power of attorney in respect of the first person or while the first person is under a legal disability.

## **Minor as a member**

- 28 A minor, being a person who is under 18 years of age, may be a member of the fund provided the superannuation law is complied with. In relation to a member who is a minor:
- the minor's parent or guardian must make the application for the minor to become a member in a form acceptable to the trustee;
  - decisions in relation to the minor's membership must be made by the minor's parent or guardian until:
    - the minor turns 18; or
    - after the minor turns 16, the time at which the parent or guardian notifies the fund that the minor will be making decisions in relation to the minor's membership;
  - when the minor turns 16, any parent or guardian acting as a director of a corporate trustee in place of the member, may continue acting in that role; and
  - when the minor turns 18, the minor becomes a trustee of the fund.

## **C Accounts of the fund**

### **Trustee must establish certain types of account**

- 29 The trustee must establish:
- an accumulation account or a pension account, or a combination of both, in respect of each member or beneficiary for each class; and
  - an income account.

### **Credits to accumulation accounts**

- 30 The trustee may credit, as the trustee thinks appropriate, each of the following to the accumulation account of a member:
- 30.1 Contributions made by or in respect of a member.
  - 30.2 Other contributions allowed under this deed and superannuation law that are made in respect of the member.
  - 30.3 Positive earnings transferred from the income account.
  - 30.4 A shortfall component paid in respect of that member after any tax that is payable in relation to it has been deducted from it.
  - 30.5 An amount paid to the trustee as a transfer or roll over payment in respect of that member which the trustee thinks it appropriate to credit to the account.
  - 30.6 An amount transferred from the pension account of a beneficiary of the member.
  - 30.7 The proceeds of an annuity or insurance policy which relates to the member.
  - 30.8 Any other amount the trustee thinks it appropriate to credit to the account, or is required to credit to the account, in accordance with superannuation law.

### **Debits to accumulation accounts**

- 31 The trustee may debit, as the trustee thinks appropriate, each of the following from the accumulation account of a member:
- 31.1 The expenses of the fund;
  - 31.2 Tax payable in respect of contributions or any shortfall component that are paid to the fund;
  - 31.3 A payment of a benefit to or in respect of the member or a beneficiary of the member except a payment from a pension account;
  - 31.4 An amount paid out of the fund in respect of the member or a beneficiary of the member as a transfer or roll over payment;
  - 31.5 The cost of any annuity or policy of insurance which relates to the member;
  - 31.6 Any negative earnings of the fund determined in accordance with this deed;
  - 31.7 An amount determined in response to a release authority in respect of a first home super saver determination;
  - 31.8 An amount determined under a COVID-19 determination;
  - 31.9 An amount paid to indemnify the trustee in accordance with this deed;
  - 31.10 An amount credited to the pension account of a beneficiary;
  - 31.11 A levy;
  - 31.12 Any other amount the trustee thinks it appropriate to debit or is required to debit in accordance with superannuation law.

### **Contributions-split requests**

- 32 A member may ask the trustee (in a way that satisfies the requirements of superannuation law) that contributions made to the fund in respect of that member in the previous financial year be:
- 32.1 allotted to the accumulation account of that member's spouse; or
  - 32.2 rolled-over or transferred to the trustee of an approved benefit arrangement of which that member's spouse has joined or is eligible to join.
- 33 The trustee must allot, roll-over or transfer the relevant contributions pursuant to a request received under clause 32 provided:
- The request satisfies the requirements of superannuation law.
  - The trustee is satisfied that the allotment, roll-over or transfer complies with superannuation law; and
  - The amount of the contributions that the trustee allots, rolls-over or transfers does not exceed the amount in the member's accumulation account, taking into account any amount that the trustee otherwise determines to debit from the member's accumulation account.

### **Credits to the income account**

- 34 The trustee may, as the trustee thinks appropriate, credit each of the following to the income account of the fund:
- 34.1 Income and profits of the fund.
  - 34.2 Adjustment credits made in accordance with clause 37.
  - 34.3 The proceeds of an insurance policy which the trustee decides not to credit to a member's or beneficiary's accumulation or pension account.
  - 34.4 A surplus resulting from a valuation under clause 42.
  - 34.5 Financial assistance received by the fund under part 23 of the SIS Act which the trustee decides not to credit to a member's or beneficiary's accumulation or pension account.
  - 34.6 Any other amount the trustee thinks it appropriate to credit or is required to credit in accordance with superannuation law.

### **Debits to the income account**

- 35 The trustee may, as the trustee thinks appropriate, debit each of the following to the income account of the fund:
- 35.1 The expenses of the fund, except those the trustee debits from a member's or beneficiary's accumulation or pension account.
  - 35.2 Tax payable or likely to become payable in respect of contributions, shortfall components, or income and profits of the fund, except tax the trustee debits from a member's or beneficiary's accumulation or pension account.
  - 35.3 Adjustment debits made in accordance with clause 37.
  - 35.4 The cost of an insurance policy which the trustee decides not to debit from a member's or beneficiary's accumulation or pension account.
  - 35.5 A deficiency resulting from a valuation under clause 42.
  - 35.6 The amount of a levy, except an amount the trustee debits from a member's or beneficiary's accumulation or pension account.
  - 35.7 Any loss on the disposal of an investment of the fund.
  - 35.8 Any other amount the trustee thinks it appropriate to debit or is required to debit in accordance with superannuation law.

### **Tax on income**

- 36 The trustee must make provision for the payment of any tax payable in relation to the taxable income of the fund and must deduct any tax that is payable and that has not already been deducted from the income account or an accumulation or pension account.

### **Distribution from income account**

- 37 At the end of each fund year, the trustee must determine the fund earning rate. The trustee must allocate amounts from the income account to each accumulation or pension account

in proportion to the amount standing to the credit of that account at the beginning of the relevant fund year. The trustee must make an appropriate adjustment for any amount credited or debited to the account since the beginning of that year.

### **Trustee may establish equalisation account**

- 38 The trustee may, as the trustee thinks appropriate, establish an equalisation account which the trustee may use for any of the following purposes:
- 38.1 To give effect to the reserving strategy the trustee establishes to smooth the investment earnings of the fund.
  - 38.2 To increase the fund earning rate.
  - 38.3 To pay tax payable by the fund.
  - 38.4 To pay the expenses of the fund.
  - 38.5 To provide for any contingencies the trustee decides to provide for.
  - 38.6 To provide an amount to or for a member, former member, pensioner, beneficiary, including adding to an accumulation or pension account, provided there is no breach of superannuation law.
  - 38.7 To do anything else the trustee decides to do, provided there is no breach of trust or superannuation law.

### **Credits to equalisation account**

- 39 The trustee may credit the equalisation account, as the trustee thinks appropriate, with any of the following:
- The portion the trustee thinks fit of an amount paid into the fund as a transfer or roll over payment.
  - An amount transferred from a pension account under clause 85.
  - Any other amount the trustee thinks it appropriate to credit or is required to credit in accordance with superannuation law.

### **Debits to equalisation account**

- 40 The trustee may debit the equalisation account, as the trustee thinks appropriate, with any amount the trustee thinks appropriate to debit or is required to debit in accordance with superannuation law.

### **Trustee may establish or maintain other accounts or reserves**

- 41 The trustee may establish or maintain any other account for or reserve of the fund that the trustee thinks necessary or desirable or that is required or permitted by superannuation law. The trustee may use such accounts or reserves for any purpose permitted by superannuation law and may credit or debit amounts from such accounts or reserves as the trustee sees fit.

## **Valuation of fund**

- 42 The trustee must value the assets of the fund at market value when superannuation law requires it and when the trustee thinks it appropriate to do so. The trustee may also determine whether there is a surplus or deficiency which it is equitable in the trustee's opinion to transfer to the income account.

## **Interim fund earning rate**

- 43 If the trustee is required to establish an interim fund earning rate, the trustee must do so in accordance with superannuation law on a basis the trustee believes to be equitable. If the Regulator or superannuation law requires it, the trustee must inform members of that basis.

## **D Contributions**

### **Member to keep trustee informed**

- 44 A member must tell the trustee as soon as practicable if they are aged 65 or older and cease gainful employment.

### **Member contributions**

- 45 With the trustee's consent, a member may make any contributions (or procure that any contributions are made) to the fund that the member decides to, which includes downsizer contributions. With the member's and the participating employer's consent, contributions can be paid by deduction from wages or salary. In that case, the member's employer must pay them to the fund in the way the trustee directs.

### **Employer contributions**

- 46 An employer of a member may make any contributions to the fund in respect of that member that the trustee and the employer agree to.

### **Other contributions**

- 47 With the consent of the trustee and the member, any other person including:
- a spouse of that member;
  - another member;
  - another trustee of a regulated superannuation fund (including pursuant to a contributions-split requested by the member's spouse);
  - any State, Territory or Federal government (including under the Federal government's co-contribution scheme) or authority;
- may make contributions to the fund in respect of that member.



### **How contributions to be made**

- 48 A contribution to the fund must be made in the way the trustee directs. It must be made within the time specified by superannuation law. It may be made in cash, or by the transfer of assets in accordance with superannuation law. The only assets that may be transferred are those that are authorised investments under clause 58.

### **Late contributions**

- 49 Despite clause 48, if the trustee agrees then an employer may make an employer contribution after the time the superannuation law requires the payment to be made. If the trustee agrees, and the employer makes the payment, this does not relieve the employer's liability to pay any additional charges or penalties arising under superannuation law because of the late payment.

### **Failure to contribute**

- 50 In the absence of an agreement, neither a member nor his or her employer is under an obligation to make a contribution to the fund in respect of that member. A failure to do so does not affect the member's membership of the fund.

### **Contributions etc not accepted**

- 51 The trustee must use reasonable endeavours not to accept any of the following:
- a contribution that is not permitted by superannuation law;
  - a contribution or shortfall component the acceptance of which would prevent the fund from qualifying as a complying superannuation fund; and
  - an employer contribution or shortfall component which the regulator lawfully directs the trustee not to accept.

### **Breach of clause headed 'Contributions etc not accepted'**

- 52 If the trustee becomes aware that a contribution or shortfall component of the nature referred to in clause 51 has been accepted, then the trustee will use all reasonable endeavours to refund the amount to the extent required by, within any time specified by, and only as permitted by, superannuation law. However, the trustee may deduct each of the following from that amount:
- any amount which an insurer may have charged in respect of any extra cover provided on the basis of the contribution or shortfall charge;
  - reasonable administration charges; and
  - any other amount the trustee considers appropriate, acting reasonably.

The trustee may reduce the benefits of the member to those which the member would have had if the contribution or shortfall component had not been accepted.

### **Other contributions not accepted**

- 53 The trustee may refuse to accept:

- a contribution that the trustee has determined not to accept because the trustee has not been informed of the relevant member's tax file number; and/or
- excess contributions.

### **Permissible actions if excess contributions accepted**

54 If contributions of the nature referred to in clause 51 and clause 53 are made to the fund by or in respect of a member, then the trustee may in appropriate circumstances:

- release funds to the member or the Commissioner of Taxation if the trustee has received a release authority; and
- release funds in any other circumstances, and to such persons, as is permitted under superannuation law.

### **Allocation of contributions**

55 If the trustee receives a contribution in a month, the trustee must allocate the contribution to the relevant member of the fund:

- within 28 days after the end of the month, or any other period as required by superannuation law (**relevant period**); or
- if it is not reasonably practicable to allocate the contribution to the relevant member of the fund within the relevant period – within any longer period as is reasonable in the circumstances.

### **Tax on contributions and shortfall components**

56 Either the trustee, a member's employer or other appropriate body may (and must if required by superannuation law) deduct any tax that is payable in relation to any contribution or shortfall component before it is credited to the member's accumulation account.

### **No termination on transfer of business to another employer**

57 If an employer amalgamates with another employer or disposes of its business to another employer, members who were employees of the former employer are deemed for the purposes of this deed to have become employees of the latter employer, which may then make contributions in respect of them.

## **E Investment**

### **Authorised investments**

58 The trustee must invest any assets of the fund that are not required for payment of benefits or other amounts under this deed. The trustee must do so in accordance with the current investment strategy or strategies. The following are the types of investment in which the assets may be invested:

- 58.1 Investments in which it is permissible to invest trust funds under the law of any jurisdiction in Australia.
- 58.2 Securities in any company incorporated anywhere, whether carrying on business in Australia or not.
- 58.3 Deposit (whether secured or not) with a bank, friendly society, building society, credit co-operative, trustee company, or other registered financial institution.
- 58.4 Real or personal property, including an improvement to that property.
- 58.5 Units (including sub-units) in a unit trust established or situated anywhere in the world by subscription or purchase (including joint subscription or purchase). Whether the units are fully paid or partly paid, and whether their issue involves a contingent or reserve liability is irrelevant.
- 58.6 Derivatives such as futures, forwards, options, warrants, swaps or any other synthetic investment.
- 58.7 Synthetic instruments or blockchain technology, including any form of cryptocurrencies.
- 58.8 Hedging, swapping or any similar arrangement, even though it is not linked to any property of the fund.
- 58.9 Deposit (whether secured or not) with, or loan (whether secured or not) to, any person (including an employer) on any terms the trustee thinks reasonable. The fact that the trustee has a direct or indirect interest in the deposit or borrowing or may benefit directly or indirectly from it is irrelevant.
- 58.10 A policy or annuity with an insurer, whether by proposal or purchase.
- 58.11 Instalment warrants or receipts.
- 58.12 By way of a limited recourse borrowing arrangement in accordance with clause 134.
- 58.13 Any other investment allowed by superannuation law that the trustee thinks appropriate.

### **Forbidden investments**

- 59 The trustee must not invest in any investment that is forbidden by superannuation law. The trustee must not make an investment in the form of a loan or other financial assistance to a member or a relative of a member.

### **Strategy**

- 60 The trustee must formulate one or more investment strategies for the fund in accordance with superannuation law. The trustee must inform members and beneficiaries of the strategies adopted by the trustee. The trustee may review and change a strategy at any time. The trustee must continually monitor the strategies to ensure that they remain appropriate.

### **Power to deal with investments**

- 61 The trustee may sell, transfer or vary any investment at the trustee's absolute discretion in accordance with this deed. The trustee must do so in the interests of members and beneficiaries. The trustee must continually monitor the investments to ensure that they remain appropriate.

### **Investment choice by members**

- 62 The trustee may decide to allow one or more members or beneficiaries to choose between investment strategies. If the trustee does this, the trustee must establish a range of possible investment strategies, and may designate particular assets for those strategies. The trustee must provide the members or beneficiaries with information concerning the strategies and the relevant investment objectives to enable the member or beneficiary to choose between them on an informed basis. The trustee must also provide them with information concerning their rights under this deed.

### **Member or beneficiary may choose strategy**

- 63 A member or beneficiary who has been offered investment choice by the trustee may choose one or more of the strategies prepared by the trustee by completing any documents the trustee requires. On having done so, the member or beneficiary may direct the trustee to invest any part of the fund that is held for that person in accordance with those strategies. Any direction must be in accordance with superannuation law.

### **Member or beneficiary may not choose particular investments within strategy**

- 64 A member or beneficiary who has directed the trustee to invest any part of the fund that is held for that person in accordance with those strategies may not direct the trustee to invest in any particular investment. However, the member or beneficiary may request the trustee to develop an investment specific strategy and to make it available to that member or beneficiary. The trustee may accept or reject the request.

### **Chosen strategies to be monitored**

- 65 The trustee may continually monitor any strategies adopted by members or beneficiaries for investment choice to ensure that they remain appropriate for the members or beneficiaries to whom they are available.

### **Sub-accounts etc for investment choice**

- 66 If a member adopts a strategy for investment choice, the trustee may do each of the following:
- 66.1 Establish a sub-account of the income account in respect of that strategy.
  - 66.2 Credit and debit that sub-account in relation to any amount attributable to that strategy as if it were the income account itself.
  - 66.3 Allocate earnings attributable to that strategy to the member's or beneficiary's accumulation account or pension account in a way that the trustee thinks equitable.

66.4 Determine a fund earning rate for that sub-account.

### **Power to deal with investment choice investments**

67 The trustee may sell, transfer or vary any investment made in accordance with a strategy for investment choice, at the trustee's absolute discretion in accordance with this deed. The trustee must do so in the interests of the relevant members or beneficiaries. The trustee must continually monitor the investments to ensure that they remain appropriate.

## **F Benefits: general**

### **Limit on payment of preserved payment benefits**

68 The trustee must not pay out to a member or a dependant of a member any preserved payment benefit that superannuation law does not allow the trustee to pay out.

### **When payment of preserved payment benefits allowed**

69 The trustee may pay to a member, or in respect of a member to another person as permitted by superannuation law, a preserved payment benefit in any of the following circumstances:

- 69.1 The member reaches the relevant preservation age and takes a transition to retirement pension in accordance with Part G.
- 69.2 The member retires from gainful employment on or after reaching the relevant preservation age.
- 69.3 The member becomes totally and permanently disabled.
- 69.4 The member becomes totally and temporarily disabled.
- 69.5 The member reaches age 65.
- 69.6 The member dies.
- 69.7 The member has obtained a release authority in respect of a first home super saver determination.
- 69.8 The member has obtained a COVID-19 determination to assist the member to deal with the adverse economic effects of the coronavirus known as COVID-19.
- 69.9 Any other circumstance allowed by superannuation law.

### **Payment of non-preserved amount**

70 With the trustee's consent, a member may withdraw any part of the non-preserved amount in the member's accumulation account. The member must apply to the trustee in writing for the withdrawal in a form acceptable to the trustee. The trustee may set a minimum withdrawal amount by notifying the members of the fund.

### **Vesting and compulsory payment**

71 A member's benefit entitlement will vest in accordance with superannuation law. The trustee must cash or commence to cash a member's benefit entitlement as soon as

practicable after the member dies or the entitlement has vested. If a lump sum is payable, the trustee may pay it in several stages: an initial payment and then subsequent payments.

#### **Possible addition to entitlement when member ceases to be member**

- 72 If a member ceases to be a member of the fund, the trustee may pay an amount that the trustee thinks appropriate from the equalisation account (if any) into the member's accumulation account.

#### **Anti-detriment payments (former section 295-485 of the *Income Tax Assessment Act 1997*)**

- 73 Where the trustee is to make a payment because a member has died (a **death benefit**), the trustee may pass on to the recipient of that payment any benefit that would accrue to the fund if a deduction were allowed under former section 295-485 of the *Income Tax Assessment Act 1997*. The trustee may only do so where the member died prior to 1 July 2017. In any case, the trustee may not do so in respect of any benefits paid on or after 1 July 2019.

#### **Trustee may retain benefit in fund**

- 74 If a member or beneficiary requests it, the trustee may retain any part of a benefit in the fund. The trustee may do so until one of the following occurs:

- 74.1 The member or beneficiary decides otherwise.
- 74.2 The member or beneficiary dies.
- 74.3 The amount has to be paid under this deed or superannuation law.
- 74.4 The trustee decides otherwise.

Subject to Part H, the payment the trustee then makes must be the amount standing to the credit of the member's or beneficiary's accumulation and pension account(s) at that time.

#### **Transfer of insurance policy**

- 75 If a member or beneficiary is entitled to a benefit which includes an interest in an insurance policy, the trustee may assign that policy to the member or beneficiary, or to any of the dependants of the member the trustee thinks fit. The trustee must debit the value of the policy to the relevant accumulation or pension account. Neither the trustee nor an employer is liable for any further payment of premiums in relation to the policy.

#### **Trustee may adjust benefits for wrong information**

- 76 The trustee may adjust any benefit payable to or in respect of a member if an applicant, member or beneficiary has supplied false or misleading information to the trustee, or has deliberately withheld information from the trustee, that affects or is likely to affect benefits payable to or in respect of that member.

## **G Pensions: general**

### **Trustee's power to pay pension**

77 When any part of a benefit becomes payable to a member under this deed or in accordance with superannuation law, the trustee has a discretion to decide whether to pay one or more pensions to the member or to use the benefit payable to acquire one or more annuities in the name of the member. The pensions or annuities may be of any type permitted by superannuation law (including, without limitation, an account-based pension) and will be in substitution for the relevant part of any lump sum benefit that was payable to the member for the amounts credited to the member's pension account as a transfer of a roll over payment under clause 84.2.

### **Member or beneficiary may choose type of pension**

78 The relevant member or beneficiary may choose the type of pension that is to be paid, including a transition to retirement pension. However, the pension must be of a type that is allowed by superannuation law or is acceptable to the Regulator. It may include a pension:

78.1 wholly determined by reference to policies of life assurance purchased or obtained by the trustee of a regulated superannuation fund solely for the purposes of providing benefits to members of that fund; or

78.2 to be commenced from an amount accepted into the fund by the trustee as a transfer or roll-over on the death of a person in respect of whom the member is a dependant, and which amount must be applied for the payment of a pension to the member.

79 A pension must be paid in accordance with the requirements of the superannuation law.

### **Actuarial certificate**

80 The trustee must obtain an actuarial certificate in accordance with superannuation law in relation to any pension that the trustee decides to pay, unless the Tax Act provides otherwise in which case the trustee has a discretion as to whether to obtain an actuarial certificate.

### **Funding pension through annuity**

81 The trustee may fund a person's pension by purchasing an annuity payable to the trustee.

### **Trustee may allocate benefit between 2 or more spouses**

82 If there are 2 or more spouses of a member, the trustee may decide in what proportion each is entitled to a benefit payable under this deed to the member's spouse.

### **Trustee must establish pension account**

83 If the trustee decides to pay a pension to a person in accordance with this deed or is required to by superannuation law, then the trustee must establish a pension account in the name of that person.

### **Credits to pension account**

- 84 The trustee may credit, as the trustee thinks appropriate, each of the following amounts to the person's pension account, subject to superannuation law:
- 84.1 The amount necessary to fund the pension.
  - 84.2 The amount paid into the fund in respect of the pensioner as a transfer or roll over payment.
  - 84.3 Earnings of the fund.
  - 84.4 A shortfall component paid in respect of the pensioner.
  - 84.5 Contributions lawfully paid in respect of the relevant member.
  - 84.6 Adjustment credits made in accordance with clause 37.
  - 84.7 Credits from the equalisation account or any other account or reserve of the fund;
  - 84.8 The proceeds of an annuity or insurance policy in respect of a pensioner.
  - 84.9 Any other amount the trustee thinks it appropriate to credit or is required to credit in accordance with superannuation law.

### **Debits to pension account**

- 85 The trustee may debit, as the trustee thinks appropriate, each of the following amounts to the person's pension account, subject to superannuation law:
- 85.1 Expenses of the fund.
  - 85.2 Any negative earnings of the fund determined in accordance with clauses 37, 66 or 86.
  - 85.3 The proportion of the loss on the disposal of investments of the fund.
  - 85.4 Amounts transferred from the fund in respect of the pensioner as a transfer of a roll over payment.
  - 85.5 Payments made to or in respect of the pensioner or a reversionary beneficiary under this deed.
  - 85.6 The cost of an insurance policy or annuity in respect of the pensioner which are not debited from the member's accumulation account.
  - 85.7 The proportion of an amount payable as taxation in respect of the earnings of the fund that are credited to the pensioner's account or arise from a roll over payment.
  - 85.8 The proportion of an amount paid in respect of an indemnity to the trustee or other person under this deed.
  - 85.9 The amount of a levy.
  - 85.10 An amount transferred to the accumulation account of a beneficiary.
  - 85.11 Any other amount the trustee thinks it appropriate to debit or is required to debit in accordance with superannuation law.



### **Adjustment based on fund earning rate**

86 In determining the amount standing to the credit of an accumulation account at the time a benefit or pension is calculated or becomes payable, the trustee may make an adjustment to the account that the trustee thinks equitable on the basis of the interim fund earning rate at that date. The adjustment must be made in respect of the period from the beginning of the current fund year to the relevant date. The income account must be credited or debited accordingly.

### **Segregation of assets and valuation**

87 The trustee may segregate from other assets those assets which are to fund the pension of a person under this deed and value those assets as required by superannuation law.

### **Pensions: residue in account**

88 On the death of a pensioner being paid a pension the trustee must, subject to superannuation law:

- act in accordance with the terms on which the relevant pension is paid, including as to the payment of the pension to a reversionary beneficiary; and
- then, if there is no reversionary beneficiary, or if there is any residue in the pension account for any other reason, pay that residue as a death benefit in accordance with Part H of this deed.

### **Trustee's right to commute pensions generally**

89 On written request by a pensioner, or in accordance with superannuation law or this deed, the trustee may commute all or any part of a pension and apply the proceeds of that commutation in accordance with superannuation law, including by commuting it to a lump sum and paying it to the relevant person, to his or her estate or to a third party as required by the terms of a release authority.

### **Commutations related to transfer balance caps**

90 If:

- 90.1 a member has or is likely to exceed that member's transfer balance cap, or the trustee or member has received a transfer determination in respect of a member; or
- 90.2 the member is to be paid a new pension either from the fund (including from an amount transferred into or rolled-over into the fund on the death of another person) or from another fund,

then the trustee and member will work together to decide whether any, and if so which, of the member's pensions will be commuted in whole or in part, taking into account the member's transfer balance cap.

## **Qualification of pensions as asset test exempt income streams**

- 91 The trustee may decide that a pension should qualify as an asset test exempt income stream (as that term is defined by the *Social Security Act 1991*). If the trustee so decides:
- 91.1 the superannuation law prevails over the terms of this deed to the extent of any inconsistency;
  - 91.2 this deed is deemed to contain any provision that is required by superannuation law; and
  - 91.3 this deed is deemed not to contain any provision that is required to be excluded by superannuation law.

## **H Death, disability and retirement benefits**

### **Death benefit payments**

- 92 The trustee may pay the death benefit on the death of a current member of the fund. The trustee can do that under:
- 92.1 a death benefit agreement, clause 94;
  - 92.2 a binding death benefit notice, clause 96; or
  - 92.3 a non-binding death benefit notice, clause 97.
- 93 In the ways set out in this Part H, the trustee must pay the full amount standing to the credit of the accumulation account, and any pension account residue referred to in clause 88, either as a lump sum, or as one or more pensions or annuities, or both.

### **Death benefit agreement payment arrangements**

- 94 On the death of a member or beneficiary who has a death benefit agreement:
- 94.1 the death benefit agreement prevails over clause 96 and over any binding death benefit notice or non-binding nomination form;
  - 94.2 the trustee must pay, or apply, the relevant benefit in accordance with the rules set out in the death benefit agreement; and
  - 94.3 Part I of this deed applies to the payment of the relevant benefit.
- 95 A death benefit agreement need be executed only by the trustee and the relevant member or beneficiary. On execution, the terms of any death benefit agreement form part of this deed. They are to be read together with this deed and in accordance with the following rules:
- 95.1 a death benefit agreement replaces any previous death benefit agreement;
  - 95.2 if there is a death benefit agreement, then any binding death benefit notice is to be treated as not in effect for the purposes of this deed and of regulation 6.17A(4) of the SIS Regulations (but see also clause 95.4 which can overrule this clause);
  - 95.3 if there is any inconsistency between the death benefit agreement and the remaining provisions of this deed, then the terms of the death benefit agreement

prevail to the extent of that inconsistency — except that clause 6 of this deed prevails over the agreement; and

- 95.4 if part of the death benefit agreement is invalid because it directs the trustee to pay part, or all, of the benefits to a person to whom those benefits may not be paid in accordance with superannuation law (**disallowed benefits**) then:
- clause 95.2 does not apply in respect of the disallowed benefits;
  - clauses 94 and 95.1 to 95.3 apply to any part of the death benefit agreement which remains valid (and to the payment of death benefits other than disallowed benefits); and
  - clauses 95.1 to 95.3 apply for the purpose of determining the disallowed benefits, and the disallowed benefits must be paid in accordance with the remainder of this Part H.

### **Binding death benefit notice payment arrangements**

- 96 After the death of a member or beneficiary who has given the trustee a binding death benefit notice, the trustee must comply with that notice subject to clauses 94 and 95.

### **Non-binding death benefit notice payment arrangements**

- 97 If after the death of a member or beneficiary, not all death benefits have been paid or applied in accordance with a death benefit agreement or binding death benefit notice, then the trustee must pay or apply the relevant benefit in the way the trustee thinks fit in accordance with the following rules:
- 97.1 If the member or beneficiary has left dependants, then the trustee must pay or apply the benefit to or for the benefit of any one or more of the dependants of the member or beneficiary and the legal personal representatives of the member or beneficiary. The trustee may do so in any proportions the trustee thinks fit, may take into account a member's wishes contained in a non-binding nomination form and may pay the benefit to the member's legal personal representative if satisfied that will be to the benefit of one or more of the member's dependants.
- 97.2 If the member or beneficiary has not left any dependants but does have a legal personal representative, then the trustee must pay the benefit to the legal personal representatives of the member or beneficiary.
- 97.3 If the member or beneficiary has not left any dependants and has no legal personal representative, then the trustee may pay or apply the benefit to or for the benefit of any individual at the trustee's discretion. The trustee may do so in any proportions the trustee thinks fit.
- 97.4 If the trustee has not paid or applied the benefit to or for the benefit of any person under the preceding sub-clauses 97.1 to 97.3, then the trustee must treat the benefit as a forfeited benefit entitlement.

### **Death of member or former member**

- 98 If a member or former member who has become entitled to a lump sum benefit dies before the payment is made, then the trustee must pay the amount in accordance with clauses 94 to 97.

### **Discharge of trustee**

- 99 If a dependant, legal personal representative, relative or other person receives any part of a benefit in accordance with clauses 94 to 98, then that discharges the trustee from liability in relation to the benefit. The trustee is not responsible for seeing how the benefit is applied.

### **Total and permanent disablement benefit**

- 100 The trustee must pay a benefit to a member whom the trustee believes to be totally and permanently disabled unless requested otherwise by the member. The benefit may be either of the following:
- A lump sum equal to the full amount standing to the credit of the accumulation account of the member; or
  - One or more pensions or annuities representing that amount.

### **Temporary total disablement benefit**

- 101 The trustee must pay a benefit to a member whom the trustee believes to be temporarily totally disabled unless requested otherwise by the member. The benefit must be in the form of a pension or annuity that represent the following amounts:
- In the case where the trustee is entitled to a benefit under an insurance policy in relation to the member's temporary total disablement, the amount payable to the trustee.
  - In any other case, the amount decided by the trustee, provided it does not reduce the minimum withdrawal benefit of the member under superannuation law.

The member is not entitled to commute any part of this benefit.

### **Period of payment: temporary total disablement**

- 102 The trustee must cease paying the benefit for temporary total disablement:
- In a case where the trustee is entitled to benefit under an insurance policy in relation to the member's temporary total disablement, when the trustee ceases to be entitled to that benefit.
  - In any other case, when the member ceases to be temporarily totally disabled, or reaches normal retirement age, or becomes entitled to another benefit under this deed or requests that the benefit ceases to be paid.

### **Method of payment: temporary total disablement**

- 103 The trustee must pay the benefit in respect of temporary total disablement in the following way:

- In a case where the trustee is entitled to benefit under an insurance policy in relation to the member's temporary total disablement, in the way the benefit is paid by the insurer.
- In any other case, in the way the trustee decides.

### **Member contributions may be suspended: temporary total disablement**

104 A member may suspend his or her contributions during a period while he or she is receiving a benefit in relation to temporary total disablement.

### **Membership not affected by temporary total disablement**

105 A member does not cease being a member because he or she is receiving a benefit in respect of temporary total disablement.

### **Retirement benefit**

106 The trustee may pay a member the retirement benefit at the member's request if either of the following applies:

- the member retires from employment on or after reaching normal retirement age; or
- the member becomes entitled under superannuation law to the payment of a benefit despite still being employed.

The trustee must pay the benefit in any form permitted by superannuation law, including in the form of one or more lump sums representing the amount standing to the credit of the member's accumulation account. However, the trustee may also use part, or all, of that amount to purchase one or more pensions or annuities decided on in consultation with the member. The trustee must immediately inform members of the election.

### **Early retirement**

107 On request by a member, the trustee must pay a benefit to that member in each of the following cases:

- the member ceased to be employed before normal retirement age, but has reached the relevant preservation age.
- the member, having reached 60 or another age prescribed by superannuation law, retired from an arrangement under which the member was gainfully employed.
- in any other case as permitted by superannuation law.

The trustee must pay the benefit in any form permitted by superannuation law, including in the form of one or more lump sums representing the amount standing to the credit of the member's accumulation account. However, the trustee may also use part, or all, of that amount to purchase one or more pensions or annuities decided on in consultation with the member. The trustee must immediately inform members of the election.

## **I Payment of benefit**

### **Trustee must notify that benefit is payable**

- 108 The trustee must give notice that a benefit is payable to the following persons:
- If the benefit is payable to or in respect of a member, to that member.
  - If the benefit is payable to, or in respect of a member who is under a legal disability, to the legal personal representative of that member.
  - If the benefit is payable on the death of a member, to the nominated beneficiary, the reversionary beneficiary and to the legal personal representatives of the member and known dependants of the member and any other person the trustee reasonably believes may have an entitlement or interest in the benefit.
  - In any other case, any persons the trustee reasonably believes may have an entitlement or interest in the benefit.

### **Method of notice**

- 109 The trustee must give a person written notice of the time within which that person may claim an entitlement to the benefit and of how to make that claim. If the person satisfies the trustee that he or she is entitled to a benefit, the trustee must notify any persons to whom a notice was required to be sent under clause 108 to enable them to object to a payment to that person. If no objection is received or the specified period for objecting has passed, the trustee must pay the relevant part of the benefit to that person.

### **Claim out of time**

- 110 If a person makes a claim out of time to an entitlement to a benefit, the trustee is not bound to make any payment to that person.

### **Unclaimed benefit**

- 111 The trustee must give the Regulator a statement of any unclaimed benefits and must pay them to the Regulator as required by superannuation law.

### **Tax on benefit**

- 112 Either the trustee or an insurer or other appropriate body must deduct any tax that is payable in relation to a benefit before that benefit is paid.

### **Where benefit is payable**

- 113 A benefit is payable at the trustee's principal office, or at a substitute place the trustee notifies to the member or beneficiary.

### **Trustee may send benefit to person entitled**

- 114 The trustee may send a benefit to the postal address that the person entitled to it has last notified to the trustee, or to the bank account into which that person has asked the benefit to be paid, or to some other place the trustee decides on.

### **Notification of address etc**

115 A person to whom a benefit becomes payable must notify the trustee of his or her full residential address, and of any change in that address. He or she must also notify the trustee of a bank account into which he or she asks the benefit to be paid.

### **Receipt to be given**

116 On request by the trustee, a person to whom a benefit is paid must give the trustee a receipt and release for the payment in the form required by the trustee.

### **Person under legal disability**

117 If a person to whom the trustee is to pay any part of a benefit is under a legal disability, or the trustee believes that it would be in that person's best interests for the trustee not to make the payment to that person, the trustee may make the payment in any of the following ways as the trustee thinks fit:

- To or for the maintenance, education, advancement, support or benefit of the person on any conditions.
- To, and for the benefit of, another person who appears to the trustee to be any of the following: the trustee, spouse, child, parent or guardian of the person, or a person having custody of that person.

### **Discharge of trustee**

118 The receipt by a person of a payment in accordance with clause 117 discharges the trustee from liability in relation to it. The trustee is not responsible for seeing to its application.

### **Transfer of assets**

119 With the consent of a member or beneficiary to whom a benefit is payable, the trustee may, instead of paying or transferring cash, transfer investments of equivalent value to the member or beneficiary or to the trustee of the relevant approved benefit arrangement.

## **J Forfeiture of benefit entitlements**

*Note: Forfeiture accounts are now generally prohibited. Maddocks recommends that you seek professional advice before establishing such an account.*

### **Forfeiture account**

120 The trustee may establish or maintain a forfeiture account into which the trustee must pay any amount forfeited under this deed. Money held in that account does not form part of an accumulation account. The trustee must operate the forfeiture account in accordance with superannuation law requirements.

## **K Provisions relating to the *Family Law Act***

### **Payment splits**

121 If the trustee receives a splitting agreement or court order under Part VIII B of the *Family Law Act*, then provided the agreement or court order has been properly served and subject to superannuation law, the trustee may:

- vary the relevant member's benefit or benefit entitlement on such bases (including by commutation of any pension having regard to the advice of an actuary) and at any time the trustee determines from time to time, to the extent permitted by superannuation law; and
- make a payment to the non-member spouse or a transfer in respect of the non-member spouse in accordance with clause 125.

### **Rules for payment splits**

122 The trustee may as it determines from time to time subject to superannuation law, make rules dealing with:

- the valuation of a non-member spouse's benefit or benefit entitlement (including any adjustments);
- the timing of the calculation of the non-member spouse's benefit or benefit entitlement;
- other matters relating to the payment split or the non-member spouse's benefit or benefit entitlement.

### **Deferred payment splits**

123 If the trustee is required by superannuation law or considers that it is appropriate to defer giving effect to a payment split, then provided the splitting agreement has been served properly, the trustee must:

- record the existence of the agreement or court order; and
- keep a record of the non-member spouse's benefit or benefit entitlement on such basis (including a notional basis) and in such manner as the trustee determines from time to time subject to superannuation law.

### **Flagging agreements**

124 If the trustee receives a flagging agreement or court order under Part VIII B of the *Family Law Act*, then provided the agreement or court order has been properly served, the trustee must:

- record the existence of the agreement or court order; and
- defer payment of the benefit to or in respect of the relevant member until the agreement or court order is lifted.



## **Transfer of non-member spouse interests**

- 125 If the trustee receives a splitting agreement or court order under Part VIII B of the *Family Law Act*, the agreement or court order has been validly served, then if any amount becomes payable in respect of the non-member spouse under that agreement or order:
- the trustee must pay that amount to the non-member spouse – if the non-member asks for that payment in writing; or
  - the trustee must transfer that amount to another fund (including an eligible rollover fund) in respect of that non-member spouse if the non-member asks for that transfer in writing.

Any payment amount under this clause must be in accordance with superannuation law. The receipt by the non-member spouse or the trustee of that other fund will sufficiently discharge the trustee of its liability in respect of that non-member spouse.

## **Refusal to admit as member**

- 126 Provided that the trustee acts in accordance with superannuation law, the trustee may refuse to admit a non-member spouse as a member of the fund.

## **L Trustee's powers**

### **All the powers of an individual**

- 127 The trustee has all the powers in relation to the assets of the fund that the trustee would have if the trustee were the legal and beneficial owner of those assets. It also has all the powers that a trustee has at law and the powers specifically conferred on the trustee by this deed.

### **Trustee's discretion**

- 128 The trustee has an absolute discretion in relation to exercising or not exercising any power under this deed or at law, and in relation to the way in which any power is exercised. The trustee's decision on such a matter is final and binding.

### **Delegation of power**

- 129 The trustee may delegate to another person, including one or more trustees, any power or duty on any terms the trustee thinks fit, including by appointing an attorney under a power of attorney. The trustee may alter or revoke any delegation including any power of attorney.

### **Trustee not subject to direction**

- 130 The trustee is not subject to direction in exercising any power under this deed or at law, except to the extent indicated under superannuation law.

## Specific powers

- 131 To exclude any possible doubt, the trustee has the power to do any of the following to the extent allowed by superannuation law:
- 131.1 To underwrite or sub-underwrite risks, contingencies or liabilities under a superannuation arrangement conducted by an employer under an agreement for the transfer of employees to the fund.
  - 131.2 To purchase, acquire, sell, transfer, dispose of, deal in or enter any contract in respect of, any investment comprising synthetic instruments or blockchain technology, including any form of cryptocurrencies.
  - 131.3 To enter into any derivatives contract, or purchase, sell or deal in any derivatives product, and otherwise to do and perform all things so as to operate, use or deal with facilities of any stock or futures exchange, either directly or through any broker or agent in any market anywhere in the world.
  - 131.4 To purchase, acquire, sell, transfer, dispose of or deal in any shares, stocks, debentures, notes, bonds, mortgages, options, swaps, forwards, futures, warrants or other form of interest in or securities of a government authority or company, body corporate, scheme or trust and any other contractual or other rights or obligations over or in respect of those securities.
  - 131.5 To indemnify a person.
  - 131.6 To provide any guarantee or indemnity for payment of money or for the performance of any person's contractual obligations.
  - 131.7 To purchase, acquire, sell transfer, hire, lease, dispose of, manage divide, encumber or otherwise deal with any real or personal property.
  - 131.8 To sell, transfer, hire, lease, dispose of, manage, divide or otherwise deal with any assets of the fund.
  - 131.9 To purchase, acquire vary, sell, transfer or dispose of any deferred property or rights, or any life, life endowment, term or other policy, and to make any relevant payment or pay any premium from the assets of the fund.
  - 131.10 To exercise all rights and perform all duties associated with the trustee holding shares, stock, or debentures in any company an interest of any kind in a company, body corporate, scheme, trust or government authority.
  - 131.11 To establish, purchase, acquire, promote or conduct any company, business, profit-making undertaking or scheme (including any partnership or joint venture), either in the trustee's own capacity or in its capacity as trustee (or both), and either solely or with any person and to sell, transfer, dispose of or wind up any such company, business, undertaking or scheme.
  - 131.12 To appropriate, wholly or partly, any asset of the fund in satisfaction of any interest a person may have in the assets of the fund or any benefit which the trustee determines to pay to or apply for the benefit of, a beneficiary.
  - 131.13 To value, or engage a person to value, in whole or in part, the assets or any asset of the fund.
  - 131.14 To give receipts for money received.
  - 131.15 To grant options in respect of any of the assets of the fund.

- 131.16 To receive any real or personal property by gift or by will as additions to the assets of the fund.
- 131.17 To divide the assets in their own particular form, without first realising those assets, between the trust fund and any other trusts established under this deed.
- 131.18 To take any action to protect the assets of the fund.
- 131.19 To enter into, manage and vary any arrangement relating to currency exchange, interest rates, interest rate caps, collars, floors or swaps, any currency forward rate agreement and any other financial risk management arrangement.
- 131.20 To open and operate bank accounts in the usual way, and to draw, make, accept, endorse, discount, execute, issue or otherwise deal with all forms of negotiable or transferable instruments and to enter into any bill facilities or other form of banking facilities.
- 131.21 To do anything the trustee considers necessary or desirable in connection with performing its obligations under this deed.

### **Limit on borrowing**

- 132 The trustee must not (except as provided by this deed in clause 134 and superannuation law):
  - 132.1 borrow money; or
  - 132.2 maintain an existing borrowing of money.

### **Trustee may grant security over asset**

- 133 The trustee may, to the extent allowed by superannuation law, mortgage, pledge, charge, assign or otherwise provide as security, any asset of the fund for the purpose of the trustee borrowing or maintaining a borrowing of money including (without limitation) for the purpose of a "limited recourse borrowing arrangement" referred to in clause 134.3.

***Note: There are strict requirements which must be met for a borrowing, and any associated mortgaging or charging of assets, to be lawful (see Part 7 of the SIS Act). A breach of those requirements is a strict liability offence (see Part 7 of the SIS Act). Maddocks recommends that you seek professional advice before entering into any arrangements under which the fund borrows money or mortgages or charges its assets.***

### **When borrowing is allowed (including "limited recourse borrowing arrangements")**

- 134 The trustee may borrow or maintain a borrowing of money in any one or more of the following cases:
  - 134.1 to enable the trustee to pay a surcharge or advance instalment which the trustee is required to pay under the *Superannuation Contributions Tax (Assessment and Collection) Act 1997* — as long as the borrowing complies with section 67(2A) of the SIS Act;
  - 134.2 to enable the trustee to settle a transaction to acquire any one or more of the securities listed in section 67(3)(a) of the SIS Act — as long as the borrowing complies with all of the requirements of section 67(3) of the SIS Act;

134.3 under an arrangement (a "limited recourse borrowing arrangement") which the trustee enters, or has entered into, in which the money borrowed is, or has been, used to acquire an asset that superannuation law allows the trustee to acquire — as long the borrowing complies with Part 7 of the SIS Act.

135 Clause 134 does not limit the circumstances in which the trustee may borrow or maintain a borrowing of money.

***Note: There are strict requirements which must be met for a borrowing to be lawful (see Part 7 of the SIS Act). A breach of those requirements is a strict liability offence (see Part 7 of the SIS Act). Maddocks recommends that you seek professional advice before entering into any arrangements under which the fund borrows money.***

### **Trustee's power to effect insurance**

136 The trustee may arrange one or more insurance policies with one or more insurers to secure the benefit of a member. A policy may be a group policy or an individual policy.

### **Trustee bound to exercise power in limited cases**

137 The trustee is not bound to arrange one or more insurance policies, except where the trustee has informed the member or beneficiary that the trustee will arrange a policy of a specified type and amount and the member or beneficiary has not asked the trustee in writing not to do so, or has withdrawn his or her request for the trustee to arrange that policy.

Even so, the trustee is not bound to arrange a policy that the trustee is unable to arrange.

### **Inconsistent conditions in policy**

138 If an insurer will only insure a member or beneficiary on conditions that are inconsistent with the conditions in respect of a benefit payable in respect of the member or beneficiary, the trustee may impose the policy conditions on that benefit despite the conditions stated in this deed.

### **Powers not affected by conflict of interests**

139 The trustee may exercise any power under this deed or at law despite the fact that the trustee or a relative of the trustee has a direct or indirect interest in the exercise of that power, or may benefit directly or indirectly from its exercise. An indirect interest or benefit includes, without limitation, where the trustee or a relative of the trustee obtains or may obtain an interest or benefit as a director, officer, shareholder, partner, unitholder or beneficiary of a third party with whom the trustee enters into a transaction or arrangement.

### **Disclosure of conflict of interest**

140 A trustee must disclose conflict of interests of the type described in clause 139 in accordance with superannuation law.

### **Trustee's power to effect transfer on written request**

141 On written request by a member or beneficiary, the trustee may transfer to the trustee of an approved benefit arrangement any part of the amount in the fund that represents the member's or beneficiary's benefit or benefit entitlement. The trustee may only do so if the following conditions are met:

- The member or beneficiary is eligible to join or has joined the arrangement.
- The trustee is satisfied that the transfer complies with superannuation law.
- The amount the trustee transfers must not exceed the amount in the member's or beneficiary's accumulation account, except to the extent of any amount that the trustee decides to add to that account from the equalisation account (if any) under clause 38.

### **Form and effect of transfer**

142 The member or beneficiary must complete and execute any documents required by the *Tax Act* for the transfer to be completed as a roll over payment. A receipt from the approved benefit arrangement discharges the trustee from all liability in respect of the amount transferred. The trustee is not responsible for seeing to the application of that amount by the approved benefit arrangement. On completion of the transfer, the member or beneficiary (and anyone entitled to claim in any way in respect of that person) ceases to have any rights against the trustee or the fund in respect of the relevant amount.

### **Trustee's power to transfer to successor fund**

143 The trustee may transfer to the trustee of an approved benefit arrangement that is a successor fund to the fund under superannuation law any part of the amount in the fund that represents a benefit entitlement. The consent of the member or beneficiary is not required. Nor is it necessary that the member already be a member of the successor fund.

### **Trustee's power to transfer to eligible roll over fund**

144 In accordance with superannuation law, the trustee may transfer to an eligible roll over fund any part of the amount in the fund that represents a member's or beneficiary's benefit entitlement. The trustee must do so if superannuation law requires it.

### **Transfer of assets**

145 With the consent of a member or beneficiary to whom or in respect of whom a transfer is to be made under clauses 143 or 144, the trustee may, instead of paying or transferring cash, transfer investments of equivalent value to the member or beneficiary or to the trustee of the relevant approved benefit arrangement.

### **The trustee's power to receive transfer**

146 The trustee may take over or acquire by transfer from an approved benefit arrangement any part of the assets of that arrangement that represent the interest of a participant in that arrangement who has become or is to become a member or beneficiary of the fund. The trustee will hold the amount on trust for that person in the relevant accumulation or pension

account. The person will have rights in respect of that amount that are equivalent to the rights he or she had under the approved benefit arrangement. The trustee may decide that the person is to be treated as having been a member of the fund from the time he or she became a member of the approved benefit arrangement.

## **M Administration of fund**

### **Dealing with money received**

147 The trustee must ensure that any money received by the fund is dealt with as soon as practicable in one of the following ways:

- Deposited to the credit of the fund in an account kept with a bank, friendly society, building society, or other similar body chosen by the trustee.
- Paid to the credit of an insurer for the payment of premiums in relation to a policy of insurance effected by the trustee for the purposes of the fund.
- Paid into the trust account of a lawyer, accountant or investment manager appointed in accordance with this deed.

### **Effect of receipts**

148 A receipt given by the trustee or the secretary of the fund or another person authorised by the trustee in writing to issue receipts is a sufficient discharge to the person by whom money is paid to the fund.

### **Trustee may not charge fees**

149 The trustee must not charge any fees in relation to acting as trustee under this deed or performing any services in respect of the fund.

### **Trustee entitled to be reimbursed for expenses**

150 The trustee is entitled to be reimbursed from the fund for all expenses, taxes, levies, charges, fees and other amounts necessarily or reasonably incurred in acting as trustee under this deed.

### **Trustee to keep records and accounts**

151 The trustee must keep proper records and accounts of all money received by the fund and paid out by it, including adequate details of all dealings by the fund in connection with that money.

### **Trustee to collect money owing to the fund**

152 The trustee must ensure that money owing to the fund is collected promptly and dealt with in accordance with this deed.

### **Trustee to keep records, accounts, books etc**

153 The trustee must ensure that all records, books, accounts, minutes, reports and other documents are maintained and kept safe in accordance with superannuation law for the period required by that law.

### **Documents to be prepared**

154 The trustee must ensure that each of the following is prepared in respect of the fund in accordance with superannuation law:

- A statement of its financial position.
- An operating statement.
- Any other account or statement required by superannuation law.

### **Annual return**

155 The trustee must ensure that an annual return and any other documents required under superannuation law are prepared and lodged with the Regulator in accordance with that law.

### **Audit**

156 The trustee must arrange for the books, accounts and records of the fund to be audited annually or as required by superannuation law by an auditor qualified in accordance with superannuation law.

### **Disclosure requirements**

157 The trustee must ensure that information and documents are provided to each of the following persons if required by, and in accordance with the requirements of, superannuation law:

- employers.
- the Regulator.
- the actuary (if one is appointed).
- the auditor.
- any other person.

### **Availability of books and records**

158 The trustee must ensure that the books of the fund and information relating to it are available for inspection and copying, and that access is provided to premises where the books and information are available to be inspected and copied, in accordance with superannuation law.

### **Availability of deed and documents**

159 The trustee must ensure that this deed and any other documents (or copies of the deed and documents) are made available for inspection by a member, or by a beneficiary on the beneficiary's request, as required by superannuation law. It is sufficient if they are available for inspection at the place of business of a trustee while that business is open.

### **Appointment of auditor**

160 The trustee may appoint a suitably qualified person as auditor of the fund.

### **Appointment of actuary**

161 The trustee may appoint as actuary of the fund:

- an actuary who is a Fellow of the Institute of Actuaries of Australia;
- a member of a firm or company of which at least one member or director is a Fellow of the Institute of Actuaries of Australia; or
- an auditor who is appropriately qualified and is independent according to criteria specified by superannuation law.

### **Appointment of administration manager**

162 The trustee may appoint one or more suitably qualified persons to act as administration manager of the fund or a specified part of the fund.

### **Appointment of investment manager**

163 The trustee may appoint one or more suitably qualified persons to act as investment manager of the fund or a specified part of the fund in accordance with superannuation law.

### **Appointment of custodian**

164 The trustee may appoint one or more suitably qualified persons to act as custodian of the fund or a specified part of the fund, including (without limitation) as part of a limited recourse borrowing arrangement referred to in clause 134.3.

### **Trustee may remove person from office**

165 The trustee may remove from office a person the trustee has appointed to an office.

### **Trustee not bound by advice**

166 Except to the extent required by superannuation law, the trustee is not bound to follow the advice of a person the trustee has appointed.

### **Liability of the trustee is limited**

167 To the extent allowed by superannuation law, neither the trustee nor an employee of the trustee is liable for anything done or not done in connection with acting as trustee, unless at least one of the following applies:



- The trustee failed to act honestly.
- The trustee intentionally or recklessly failed to exercise the degree of care required.
- The trustee incurred a monetary penalty under a civil penalty order made in accordance with superannuation law.

### **Indemnity**

168 To the extent allowed by superannuation law, the trustee and each employee of the trustee are entitled to an indemnity from the fund in all cases where the trustee is not liable under the preceding clause. The trustee has a lien on the assets of the fund for this purpose.

### **Other persons who may act**

169 Subject to superannuation law, the trustee may appoint the following persons to act as trustee of the fund:

- the legal personal representative of a deceased member, from the date of the member's death until the member's death benefits begin to be paid;
- the legal personal representative of a member, while he or she holds an enduring power of attorney in respect of the member or while the member is under a legal disability;
- the legal personal representative, parent or guardian of a member who is a minor; or
- any other person if the superannuation law allows that person to be a trustee and the fund would remain a self managed superannuation fund.

### **Appointment of corporation as trustee**

170 The trustees may appoint a corporation as trustee by executing a deed to that effect. They may only do so if immediately after executing that deed they replace this deed with another deed which provides the mechanisms to enable a corporation to act as trustee.

### **Continuity of office**

171 When a person ceases to be a trustee or becomes a trustee, any other person acting as trustee must do everything necessary to vest the fund in the new or remaining trustees and must deliver all records and other books to the new or remaining trustees.

### **Appointment and resignation of trustee**

172 The trustee will determine who acts as trustee in accordance with this deed and superannuation law for the fund to continue as a self managed superannuation fund and will take the necessary steps to appoint or remove the persons or body to or from the office of trustee. The trustee may accept the trustee's resignation in writing for this purpose.

- The appointment or removal of a trustee must be in writing by executing a deed to that effect and must immediately be advised to any other trustee.

- Where the trustee is unable or unwilling to determine who will act as trustee then the majority of members of the fund will determine who will act as trustee. If there are no members in the fund, the former members of the fund (or their legal personal representatives) will determine who acts as trustee of the fund.
- To the extent permitted by law, these provisions apply to the exclusion of any statutory provisions relating to the appointment of new trustees, including statutory provisions which may otherwise require registration of the relevant deed or instrument.

## **N Miscellaneous**

### **Trustee may elect to wind up fund**

173 The trustee may elect to wind up the fund on a specified date in either of the following cases:

173.1 The trustee decides to wind up the fund.

173.2 There are no longer any members of the fund.

The trustee must elect to wind up the fund on a specified date if the Regulator requires the fund to be wound up.

### **Notice of winding up**

174 The trustee must give notice to each employer and member that the fund is to be wound up on the specified date.

### **Payment etc on winding up**

175 After deducting from the assets of the fund the costs of administering and winding up the fund, the trustee must pay the benefits in the following order to the extent that the assets of the fund are sufficient to do so:

- Benefits to which members, former members, if any, or their dependants are entitled but which they have not been paid on the day before the termination date.
- Additional benefits to members, former members or their dependants as the trustee thinks appropriate.
- Payment to the employers, if any, that have made contributions in respect of members or former members as the trustee thinks appropriate.

### **Legal rights of member not affected by this deed**

176 Nothing in this deed affects any right a person may have to claim compensation or damages at common law or under statute.

### **Variation**

177 Subject to clauses 178 to 180, the trustee may vary this deed either prospectively or retrospectively. The trustee may do so by oral declaration, written resolution or deed. If

superannuation law requires it, the trustee must promptly give a certified copy of the resolution or a copy of the deed to the Regulator.

### **Limits on effect of variation**

178 If one or more death benefit agreements are in place under this deed, then any variation of the deed does not vary any death benefit agreement or clauses 94 or 95 – unless that variation expressly states that it does vary any one or more of those things. Instead, those agreements and clauses continue to apply in respect of the fund.

179 If one or more agreements or arrangements are in place in respect of the fund relating to payment of a pension, then any variation of the deed does not vary those agreements or arrangements – unless that variation expressly states that it does vary one or more of those things. Instead, those agreements and arrangements continue to apply in respect of the fund.

### **Limits on power to vary**

180 The trustee does not have power to vary this deed so as to do either of the following:

- Reduce or adversely affect the rights of a member to accrued entitlements that arise before the variation is effected.
- Reduce the amount of any other entitlement that is or may become payable in relation to a time before the date of the variation.

However, this (the rule in the previous sentence with the 2 dot points) does not apply if the reduction is necessary to enable the fund to comply with superannuation law or if each affected member, or the Regulator, consents in writing to the reduction.

The trustee also does not have power to vary this deed in a way that would have either of the following effects:

- unless the trustee is a corporation, altering the purpose of the fund so that it is no longer solely or primarily the provision of old age pensions under superannuation law.
- unless the sole or primary purpose of the fund is to provide old age pensions to members, allowing any person except a corporation to be appointed trustee of the fund.

### **Notice of variation**

181 If superannuation law requires it, the trustee must inform members and beneficiaries in writing of the nature and purpose of the variation and its effect on their entitlements or rights. The trustee must do so in accordance with superannuation law.

### **Dispute resolution**

182 If superannuation law requires it, the trustee must establish a system complying with that law for dealing with enquiries and complaints from members, beneficiaries and dependants.

## Interpretation

183 A reference in this deed to:

- a statute includes regulations under it and consolidations, amendments, re-enactments or replacements of any of them;
- a person includes a firm, partnership, joint venture, association, corporation or other corporate body;
- a person includes the legal personal representatives, successors and assigns of that person;
- any body which no longer exists or has been reconstituted, renamed, replaced or whose powers and functions have been removed or transferred to another body or agency, whether expressly or impliedly, is a reference to the body which most closely serves the purpose or objects of the first-mentioned body;
- a clause, schedule or appendix is reference to a clause, schedule or appendix in or to this deed;
- this or any other document includes the document as varied or replaced regardless of any change in the identity of the parties;
- writing includes all modes of representing or reproducing words in a legible, permanent and visible form;
- '\$' or 'dollars' is a reference to Australian dollars;
- the word 'includes' in any form is not a word of limitation;
- the singular includes the plural and vice versa; and
- a gender includes the other gender.

## Proper law

184 This deed is governed by the law of Western Australia. The parties consent to the exercise of jurisdiction by the courts of that place.

## Definitions

185 In this deed the terms below have the following meanings:

**Annuity** means what it means under superannuation law.

**Approved benefit arrangement** means an arrangement into which or from which assets of the fund can be transferred without a breach of superannuation law. It includes a roll over fund, a complying superannuation fund, an approved deposit fund and an annuity arrangement.

**Approved deposit fund** means a fund which is a complying ADF under the Tax Act.

**Amount standing to the credit** in relation to an accumulation account, includes an amount the trustee decides to pay to that account from the equalisation account (if any).

**Assets** means the cash, investments and other property of the fund held by the trustee (or by a nominee or custodian for the trustee) on the trusts established by or under this deed, including:

- any amount standing to the credit of the fund on or after the date when this deed commences.

- contributions made by a member.
- contributions made by an employer.
- contributions allowed by this deed that are superannuation lawfully made by another person.
- interest, dividends, distributions, profits and other benefits of any kind arising from investments and accumulation of income.
- the proceeds of any annuity or insurance policy effected by the trustee.
- the value of any annuity or insurance policy effected by the trustee.
- money, investments and other property received by the trustee as a roll over payment.
- shortfall components and financial assistance received by the trustee.

**Beneficiary** means a person immediately and absolutely entitled to a benefit under this deed in respect of a member. It does not include a member except where that member is immediately and absolutely entitled to a benefit under this deed in respect of another member.

**Benefit** means an amount payable out of the fund to or in respect of a member or beneficiary.

**Benefit entitlement** means an amount in the fund which may become payable to a member, dependant or beneficiary, but to which that person has not become absolutely entitled. It includes a contingent right to payment.

**Binding death benefit notice** means a notice given by a member or beneficiary to the trustee in accordance with regulation 6.17A of the SIS Regulations and with this deed.

**Business day** means Monday to Friday excluding public holidays in the state or territory identified in clause 184.

**Business hours** means between 9:00 am and 5:00 pm on a business day.

**Cash** means what it means under superannuation law.

**Complying superannuation fund** means a complying superannuation fund under superannuation law.

**Contributions** means gross contributions made to the fund before tax in accordance with this deed.

**Corporation** means a constitutional corporation under superannuation law.

**COVID-19 determination** means a determination from the regulator issued pursuant to regulation 6.19B of the SIS Regulations for an amount not exceeding the amount validly stated in the determination.

**Death Benefit Agreement** means all, or that part of, an agreement (executed as a deed and in a form acceptable to the trustee) describing the trustee's obligations concerning the payment of benefits on a member's death which:

- directs the trustee to pay the benefits to a person to whom those benefits may be paid in accordance with superannuation law;
- has been executed by the trustee and the member; and
- has not later been:
  - terminated by the member; or
  - replaced by a separate death benefit agreement with the agreement of the

trustee and the member.

**Dependant**, in relation to a member, former member or beneficiary (the 'primary person'), means each of the following:

- the spouse or widow or widower of that primary person.
- any child of that primary person, including a person who, in the trustee's opinion, is or was actually maintained by the primary person as the child of the primary person.
- any person with whom the primary person has an interdependency relationship.
- any other person who, in the trustee's opinion, was substantially dependent on the primary person at the relevant time.

**Doctor** means a registered medical practitioner.

**Downsizer contributions** has the meaning given by section 292-102 of the *Income Tax Assessment Act 1997*.

**Eligible roll over fund** means what it means in Part 24 of the SIS Act.

**Employee** means a person who is an eligible person under superannuation law for the purpose of an employer making contributions in order to avoid a liability for the superannuation guarantee charge under the *Superannuation Guarantee (Administration) Act 1992*.

**Employer** means what it means under superannuation law and includes any participating-employer of a member.

**Employment relationship** – an employment relationship exists between 2 persons if any of the following applies:

- one person is an employee of the other within the ordinary meaning of that term, or within the meaning of section 15A of the SIS Act, or is taken to be an employee under superannuation law.
- one person is the trustee of a trust of which the other person, or a relative of the other person, is a beneficiary.
- one person is a member of a partnership in which the other person, or a relative of the other person, is either a partner or a director of a body corporate that is a partner.
- one person is a member of a partnership in which the other person, or a relative of the other person, is a beneficiary of a trust, the trustee of which is a partner.

However, an employment relationship does not exist between 2 persons if superannuation law has the contrary effect.

**Employment termination payment** means the same as it means in section 82-130 of the *Income Tax Assessment Act 1997* (Cth).

**Excess contributions** means contributions by or on behalf of a fund member which exceed the annual cap amounts for concessional contributions and non-concessional contributions as defined in the Tax Act. For the purposes of calculating excess contributions, amounts which are downsizer contributions are not counted.

**Expenses of the fund** means the expenses for which the trustee is entitled to be reimbursed under this deed.

**Family Law Act** means the *Family Law Act 1975* (Cth).

**First home super saver determination** has the meaning given by subsection 138-10(1) in Schedule 1 to the *Taxation Administration Act 1953*.

**Fund earning rate** means the positive or negative earning rate the trustee determines after taking account of any provision or reserve for future contingencies.

**Fund year** means the 12 month period ending on 30 June or a substitute date decided on by the trustee. At the beginning of the trust, and at the end of the trust, it means the lesser period ending on that date, or commencing on the following day.

**Gainful employment** means what it means under superannuation law. It includes gainful employment on a full-time basis and gainful employment on a part-time basis.

**Insurance policy** means an insurance policy effected on the life of the member or a beneficiary of the member or in respect of the member's or beneficiary's illness, accident or disablement.

**Interdependency relationship** has the same meaning as in the SIS Act.

**Legal personal representative** includes the executor of the will or administrator of the estate of a deceased person, the trustee of the estate of a person under a legal disability or a person who holds an enduring power of attorney granted by a person.

**Levy** means a levy payable by the fund under superannuation law.

**Market value** has the same meaning as in the SIS Act.

**Non-binding nomination form** means a notice given by a member or beneficiary to the trustee in a form acceptable to the trustee, but which does not meet the requirements of regulation 6.17A of the SIS Regulations.

**Non-member spouse** means a person who is:

- a spouse or former spouse of a member; or
- a Non-Member Spouse within the meaning of that term under Part VIII B of the Family Law Act.

**Non-preserved amount** means an amount (including a roll over payment) that is payable to or in respect of a member that is not subject to cashing restrictions under superannuation law at the time of payment.

**Normal retirement age** means 65, or a substitute age that is at least 55 (or, if the trustee is not a corporation, 60) that is accepted or required by superannuation law and is agreed by the trustee.

**Payment flag** means an agreement or court order referred to in clause 124.

**Payment split** means a payment split under Part VIII B of the Family Law Act.

**Pension account** means a pension account established under clause 83.

**Preservation age** means what it means under superannuation law.

**Preserved payment** means a payment made to the fund which is required to be preserved under superannuation law if the fund is to be a complying superannuation fund.

**Preserved payment benefit** means a benefit arising from a preserved payment.

**Regulator** means the particular Commonwealth body responsible for the administration of the relevant aspect of superannuation. It may be the Commissioner of Taxation, the Australian Prudential Regulation Authority, the Australian Securities and Investments Commission or some other body.

**Relative** for the purpose of the definition of 'employment relationship' and for the purpose of eligibility to be a trustee, means each of the following in respect of a person:

- a parent, grandparent, child, grandchild, sibling, uncle, aunt, great aunt, great uncle, nephew, niece, first cousin or second cousin of the person;
- another person who has any such relationship to the person by reason of adoption or re-marriage;
- the spouse or former spouse of the person or of any of the persons listed in the previous bullet points.

For any other purpose, means each of the following in respect of a person:

- the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the spouse of the person;
- the spouse of the person or of any person listed in the previous bullet point.

**Release Authority** means a written authority or direction given to the trustee to release funds, given by the member or the Commissioner of Taxation, and which the trustee is required to comply with under superannuation law (including where the purpose is a permissible condition of release under the SIS Regulations such as a first home super saver determination, excess concessional or non-concessional contributions and/or excess non-concessional contributions tax liability).

**Retires** in relation to employment, means retirement for the purpose of the payment of benefits under superannuation law.

**Reversionary beneficiary** means an eligible dependant for the purpose of superannuation law, including a Pension Dependant, nominated by a pensioner at the commencement of the pension, or otherwise in accordance with the terms of the pension, as the person to whom the pension must be paid after the pensioner dies.

**Roll over payment** includes a employment termination payment made or received by the trustee in accordance with superannuation law and an eligible benefit payment rolled out of or in to a complying superannuation fund.

**Securities** includes fully paid and partly paid shares, fully paid and partly paid stocks, debentures, notes, bonds, mortgages, options and other similar securities. Neither security nor registration is required.

**Self-managed superannuation fund** means what it means under the SIS Act.

**Shortfall component** means what it means under sections 64A and 64B of of the *Superannuation Guarantee (Administration) Act 1992* and regulations made under that Act.

**SIS Act** means the *Superannuation Industry (Supervision) Act 1993*, as amended from time to time.

**SIS Regulations** means the *Superannuation Industry (Supervision) Regulations 1994*, as amended from time to time.

**Spouse** means a person legally married to the member at any time; and a person who is not legally married to the member, but who, in the trustee's opinion, lives or lived with the member on a bona fide domestic basis as the partner of that member.

If there are 2 or more persons who are spouses within this definition, 'spouse' means that person or those persons whom the trustee decides to treat as the spouse or spouses.

**Superannuation law** means any law of the Commonwealth of Australia including the *Corporations Act 2001* and the *Social Security Act 1991*, which deals with any aspect of superannuation or



taxation in relation to superannuation, or any lawful requirement in relation to the fund by the Commissioner of Taxation, the Australian Taxation Office, APRA, ASIC or any other body that has responsibility in connection with the regulation of superannuation. It includes changes to any superannuation law after the date of this deed. It also includes any proposed law or lawful requirement that the trustee believes may have retrospective effect.

**Tax** includes any form of taxation, surcharge, levy, duty or other government charge that the trustee is required to pay out of the fund, or a member, former member or beneficiary is required to pay.

**Tax Act** means the *Income Tax Assessment Act 1936* or the *Income Tax Assessment Act 1997*, as appropriate, and the regulations made under the relevant Act.

**Tax Administration Act** means the *Tax Administration Act 1953*.

**Taxation** includes any tax, charge duty or levy of any type paid or payable by the trustee, or by a member, former member or beneficiary, in relation to any part of the fund.

**Temporary total disablement** means what it means in the relevant policy effected by the trustee.

If there is no such policy, it means total physical or mental disablement that is not total permanent disablement that makes the relevant member incapable of continuing in the gainful employment that the member was in immediately before the incapacity.

**Total permanent disablement** means what it means in the relevant policy effected by the trustee.

If there is no such policy, it means such total physical or mental disablement that the trustee is reasonably satisfied that the relevant member is unlikely ever again to be able to engage in gainful employment for which the member is reasonably qualified by education, training or experience.

**Transfer balance** has the same meaning as in section 995-1(1) of the Tax Act.

**Transfer balance cap** has the same meaning as in section 995-1(1) of the Tax Act.

**Transfer determination** means an excess transfer balance determination issued under Subdivision 136-A of Schedule 1 to the Tax Administration Act.

**Transition to retirement pension** means a transition to retirement income stream paid as a pension, as defined by r6.01(2) of the SIS Regulations.

**Trustee** means the trustee or the trustees as set out in the Schedule to this deed.

**Unclaimed benefits** means benefits described as 'unclaimed money' under superannuation law.

**Withdrawal benefit** means the minimum benefit that must be paid to a member on withdrawal from the fund under superannuation law.

To the extent that a member's contributions have been applied towards an endowment or whole of life policy, the member's withdrawal benefit is the surrender value of that policy.

# Leo Superannuation Fund

## Schedule to this deed

### Names and addresses of trustees

Ross Edward Leo  
60 Sebastian Crescent  
Coolbellup, WA 6163

Bianca Paola Stanneveld  
60 Sebastian Crescent  
Coolbellup, WA 6163

### Name and address of members

Ross Edward Leo  
60 Sebastian Crescent  
Coolbellup, WA 6163

Bianca Paola Stanneveld  
60 Sebastian Crescent  
Coolbellup, WA 6163