

**THE GLENLAREN SUPERANNUATION FUND  
SELF-MANAGED SUPERANNUATION FUND  
INDEPENDENT AUDITOR'S REPORT**

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**Approved Self-managed superannuation fund (SMSF) auditor details**

Name	Lindsay R Carter
Business name	
Business postal address	Unit 4 4-10 Farrall Road
	Midvale WA 6056
SMSF auditor number (SAN)	100097247

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**SMSF details**

Fund name	THE GLENLAREN SUPERANNUATION FUND
Australian business number (ABN) or tax file number (TFN)	52629357897
Fund address	18 Mary St
	Claremont WA 6010
Year of income being audited	2020

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**To the SMSF trustee**

To the SMSF trustee of	THE GLENLAREN SUPERANNUATION FUND
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**PART A: FINANCIAL AUDIT**

**Opinion**

I have audited the special purpose financial report of the THE GLENLAREN SUPERANNUATION FUND comprising the Statement of Financial Position as at 30 June 2020, and the Operating Statement, a summary of significant accounting policies and other explanatory notes.

In my opinion, the financial report presents fairly in all material respects, in accordance with the accounting policies described in the notes to the financial report, the financial position of the fund at 30 June 2020 and the results of its operations for the year then ended.

**Basis for Opinion**

My audit has been conducted in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Approved SMSF Auditor's Responsibilities for the Audit of the Financial Report section of this report. I am independent of the SMSF in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards) (the Code) that are relevant to this audit and as required by the Superannuation Industry (Supervision) Regulations 1994 (SISR). I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter – Basis of accounting**

I draw attention to note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared to assist THE GLENLAREN SUPERANNUATION FUND meet the requirements of the SMSF's governing rules, the Superannuation Industry (Supervision) Act 1993 (SISA) and the SISR. As a result, the financial report may not be suitable for other purposes and should not be distributed to parties other than the trustees. My opinion is not modified in respect of this matter.

**Responsibilities of SMSF trustees for the financial report**

Each SMSF trustee (individual trustee or director of the corporate trustee) is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the SMSF's governing rules, the SISA and the SISR. Each trustee is also responsible for such internal controls as they determine are necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the trustees are responsible for assessing the fund's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees intend to wind-up the fund or have no realistic alternative but to do so.

Each SMSF trustee is responsible for overseeing the fund's financial reporting process.

**Approved SMSF auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of trustees taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide

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a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of an internal control.

- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the fund's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial report or if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I have communicated with the trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I may identify during the audit.

#### **PART B: COMPLIANCE ENGAGEMENT**

##### **Opinion**

I have undertaken a reasonable assurance engagement on THE GLENLAREN SUPERANNUATION FUND's compliance, in all material respects, with the applicable provisions of the SISA and the SISR as listed below ('the listed provisions') for the year ended 30 June 2020.

Sections: 17A, 35AE, 35B, 35C(2), 62, 65, 66, 67, 67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K

Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA

In my opinion, each trustee of THE GLENLAREN SUPERANNUATION FUND has complied in all material respects, with the listed provisions, for the year ended 30 June 2020.

##### **Basis for Opinion**

I have conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3100 Compliance Engagements issued by the Auditing and Assurance Standards Board.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### **Independence and quality control**

I have complied with the independence and other ethical requirements relating to assurance engagements, and applied Auditing Standards ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements in undertaking this assurance engagement.

##### **SMSF trustee's responsibilities**

Each SMSF trustee is responsible for complying with the listed provisions and for the identification of risks that threaten compliance with the listed provisions, controls which will mitigate those risks and monitoring ongoing compliance.

##### **Approved SMSF auditor's responsibilities**

My responsibility is to express an opinion on the trustees' compliance, in all material respects, with the listed provisions, for the

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year ended 30 June 2020. ASAE 3100 Compliance Engagements requires that I plan and perform my procedures to obtain reasonable assurance about whether the trustees have complied, in all material respects, with the listed provisions for the year ended 30 June 2020.

An assurance engagement to report on the trustees' compliance with the listed provisions involves performing procedures to obtain evidence about the compliance activity and controls implemented to meet the compliance requirements. The procedures selected depend on my judgement, including the identification and assessment of risks of material non-compliance.

My procedures included examination, on a test basis, of evidence supporting compliance with the requirements of the listed provisions for the year ended 30 June 2020.

These tests have not been performed continuously throughout the period, were not designed to detect all instances of non-compliance, and have not covered any other provisions of the SISA and the SISR apart from those specified.

**Inherent limitations**

Due to the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the listed provisions may occur and not be detected.

A reasonable assurance engagement for the year ended 30 June 2020 does not provide assurance on whether compliance with the listed provisions will continue in the future.

Signature of approved SMSF auditor :

  
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Lindsay R Carter

Date :

31, 3, 2021

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**Appendix 1- Explanation of listed sections and regulations in compliance engagement**

This appendix is included to assist with the meaning of the legislation and regulations listed above

Section or Regulation	Explanation
S17A	The fund must meet the definition of a self-managed super fund (SMSF)
S35AE	The trustees must keep and maintain accounting records for a minimum of five years
S35B	The trustees must prepare, sign and retain accounts and statements
S35C(2)	The trustees must provide the auditor with the necessary documents to complete the audit in a timely and professional manner; and within 14 days of a written request from the auditor
S62	<p>The fund must be maintained for the sole purpose of providing benefits to any or all of the following:</p> <ul style="list-style-type: none"> <li>• fund members upon their retirement</li> <li>• fund members upon reaching a prescribed age</li> <li>• the dependants of a fund member in the case of the member's death before retirement</li> </ul>
S65	The trustees must not loan monies or provide financial assistance to any member or relative at any time during the financial year
S66	The trustees must not acquire any assets (not listed as an exception) from any member or related party of the fund
S67	The trustees of the fund must not borrow any money or maintain an existing borrowing (not listed as an exception)
S67A & 67B	The fund must comply with the limited recourse borrowing arrangement rules when borrowing to purchase single acquirable asset or replacement assets (not listed as an exception to the borrowing rules)
S82-85	The trustees must comply with the in-house asset rules
S103	The trustees must keep minutes of all meetings and retain the minutes for a minimum of 10 years

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**Appendix 1 (Continued)**

S104	The trustees must keep up to date records of all trustee or director of corporate trustee changes and trustee consents for a minimum of 10 years
S104A	Trustees who became a trustee on or after 1 July 2007 must sign and retain a trustee declaration
S105	The trustees must ensure that copies of all member or beneficiary reports are kept for a minimum of 10 years
S109	All investment transactions must be made and maintained at arms- length – that is, purchase, sale price and income from an asset reflects a true market value and or rate of return
S126K	A disqualified person cannot be a trustee, investment manager or custodian of a superannuation fund
Sub Reg 1.06 (9A)	Pension payments must be made at least annually, and must be at least the amount calculated under Schedule 7
Reg 4.09	Trustees must formulate, regularly review and give effect to an investment strategy for the fund
Reg 4.09A	The assets of the SMSF must be held separately from any assets held by the trustee personally or by a standard employer sponsor or an associate of the standard employer sponsor
Reg 5.03	Investment returns must be allocated to members in a manner that is fair and reasonable
Reg 5.08	Member minimum benefits must be maintained in the fund until transferred, rolled over, allotted (to the member's spouse) or cashed out in a permitted fashion
Reg 6.17	Payments of member benefits must be made in accordance with Part 6 or Part 7A of the regulations and be permitted by the trust deed
Reg 7.04	Contributions can only be accepted in accordance with the applicable rules for the year being audited
Reg 8.02B	When preparing accounts and statements required by subsection 35B(1) of SISA, an asset must be valued at its market value
Reg 13.12	Trustees must not recognise an assignment of a super interest of a member or beneficiary
Reg 13.13	Trustees must not recognise a charge over or in relation to a member's benefits
Reg 13.14	Trustees must not give a charge over, or in relation to, an asset of the fund
Reg 13.18AA	Investments in collectables and personal use assets must be maintained in accordance with prescribed rules

21<sup>st</sup> March 2021

Carter Woodgate Pty Ltd  
Attn: Lindsay Carter (Auditor)  
PO Box 1156  
MIDLAND WA 6936

### Management Representation Letter

This representation letter is provided in connection with your audit of the financial statements and compliance of **The Glenlaren Superannuation Fund** for the year ended **30<sup>th</sup> June 2020**. We recognise that obtaining representations from us concerning the information contained in this letter is a significant procedure in enabling you to form an opinion as to whether the financial statements in all material respects, are presented fairly, in accordance with Australian Standards, other mandatory financial reporting requirements in Australia and relevant statutory requirements and whether we have complied with certain sections of the Superannuation Industry (Supervision) Act 1993 and Regulations.

We acknowledge our responsibility for ensuring that the financial statements are in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and confirm that the financial report is free of material misstatements, including omissions. We also acknowledge our responsibility to maintain the fund in accordance with the Superannuation Industry (Supervision) Act 1993 and regulations and confirm that there were no contraventions of SIS and the regulations.

We confirm, to the best of our knowledge and belief, the following representations made to you during the audit.

- 1) We have made available to you:
  - a) All financial records and related data , other information, explanations and assistance necessary for the conduct of the audit
  - b) Minutes of the meetings of trustees

- c) The significant accounting policies adopted in the preparation of the financial statements are appropriately described in the notes to the financial statements
- 2) There:
- a) Has been no fraud, error or non compliance with SIS or other laws and regulations involving management or employees who have a significant role in internal control
  - b) Has been no fraud, error or non compliance with SIS or other laws and regulations that could have a material effect on the financial report; and
  - c) Have been no communications from regulatory agencies concerning non-compliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial report.
- 3) We acknowledge our responsibility for the design and implementation of internal control to prevent & detect error. We have established and maintained adequate internal control to facilitate the preparation of a reliable financial report, and adequate financial records have been maintained. There are no material transactions that have not been properly recorded in the accounting records underlying the financial report.
- 4) We have no plans or intentions that may materially affect the carrying values, or classification, of assets and liabilities in the financial statements.
- 5) The following have been properly recorded and/or disclosed in the financial report:
- a) Related party transactions and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing agreements and guarantees (written or oral)
  - b) Agreements to repurchase assets previously sold
  - c) Material liabilities or contingent liabilities or assets including those arising under derivative financial instruments; and
  - d) Unasserted claims or assessments that our lawyer has advised us are probable of assertion.
- 6) There are no violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial report or as a basis for recording an expense, nor that should cause the directors of the trustee company to become disqualified persons.
- 7) The fund has satisfactory title to all assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 8) The fund has complied with all aspects of contractual agreements that would have a material effect on the financial report in the event of non-compliance.
- 9) There were no material commitments for construction or acquisition of property, plant & equipment or to acquire other non-current assets, such as investments or intangibles, other than those disclosed in the financial report.



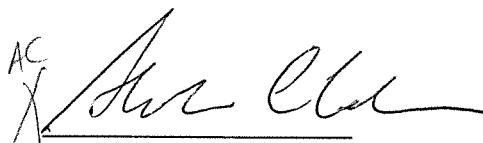
- 10) The assets of the fund are being held in a form suitable for the benefit of the members and in accordance with our investment strategy, and this is reviewed annually.
- 11) No events have occurred subsequent to the balance sheet date that would require adjustment to, or disclosure in, the financial report.
- 12) We confirm we have no knowledge of any events or conditions that would cast significant doubt on the fund's ability to continue as a going concern.
- 13) We are not aware of any act or omission on the part of the entity that does or may impact your ability to comply with your independence obligations as auditor of the entity. We have brought to your attention any items that we consider may affect your ability to remain independent of the entity and we will continue to work with you to maintain the independence of the audit relationship.

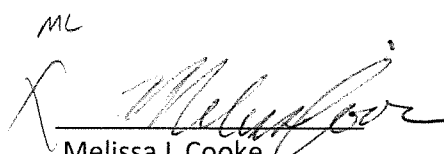
We understand that your examination was made in accordance with Australian Accounting Standards and was, therefore, designed primarily for the purpose of expressing an opinion on the financial report of the entity taken as a whole, and specific compliance matters, and that your tests of the financial records and other auditing procedures were limited to those which you considered necessary for that purpose.

We declare that:

- a) We are not (a) disqualified person(s) as defined in section 120(1) of the Superannuation Industry (Supervision) Act 1993, or if we are aware that we are a disqualified person, we believe we are eligible under subsection 126B(1) to apply to the Regulator for a declaration waiving our status as 9a) disqualified person(s) and we will make an application under Subsection 126B(3) within the allowed period: or
- b) A receiver, or a receiver & manager, has not been appointed in respect of property beneficially owned by us, the Trustees; or
- c) An official manager, deputy official manager or administrator has not been appointed in respect of us, the Trustees: or
- d) A provisional liquidator has not been appointed in respect of us, the Trustee(s): or
- e) We the Trustee(s) have not been commenced to be wound up.

Yours sincerely,

AC  
  
\_\_\_\_\_  
Alasdair C Cooke  
Director

ML  
  
\_\_\_\_\_  
Melissa L Cooke  
Director

# Carter Woodgate

CERTIFIED PRACTISING ACCOUNTANTS

CARTER WOODGATE Pty Ltd ACN 082 287 821 ABN 72 980 687 609

Directors:  
L. R. CARTER, CPA  
B.R. WOODGATE, CPA  
Consultants:  
R. J. WOODGATE, FCPA

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P.O. BOX 1156, MIDLAND, W.A. 6936  
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EMAIL: admin@carterwoodgate.com.au

OUR REF:

YOUR REF:

31<sup>ST</sup> March 2021

AC & ML Cooke  
18 Mary Street  
CLAREMONT WA 6010

## Audit of Self Managed Superannuation Fund

### THE GLENLAREN SUPERANNUATION FUND

We have completed the audit of The Glenlaren Superannuation Fund (the fund) for the financial year ended 30 June 2020.

We wish to report to you the following matters arising from our audit:

1. **Superannuation Industry (Supervision) Act 1993 (SIS Act) and the Superannuation Industry (Supervision) Regulations 1994 (SIS Regulations) breaches**
  - No contraventions of the SIS Act were identified during our audit
2. **Material audit adjustments**
  - No material audit adjustments were identified / carried out during our audit.
3. **Matters for Trustee attention**
  - In the course of our audit, we did not detect any instances of non-compliance
4. **Further matters for your review**
  - We did not identify any significant administration issues in the conduct of our audit.

This report is prepared on the basis of the limitations set out below.

The matters raised in this report are only those that came to our attention during the course of our audit and are not necessarily a comprehensive statement of all the weaknesses that exist or improvements that might be made.

We cannot, in practice, examine every activity and procedure, nor can we be a substitute for management's responsibility to maintain adequate controls over all levels of operations and their responsibility to prevent and detect irregularities, including fraud.

Accordingly, management should not rely on our report to identify all weaknesses that may exist in the systems and procedures reviewed, or potential instances of fraud that may exist. Our comments should be read in the context of the scope of our work. Findings within this report may have been prepared on the basis of management representations.

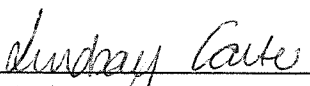
This report has been prepared solely for use as management of The Glenlaren Superannuation Fund and should not be quoted in whole or in part without prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose.

**Trustee Action Required**

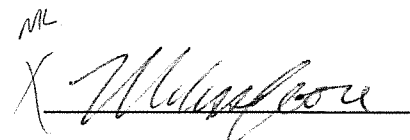
Please return the documents in the envelope addressed back to this office after your approval & signing, upon receipt of these forms, we will sign our audit opinion.

Should you have any questions in relation to the above matters, please do not hesitate to contact me.

Regards,

  
Lindsay R Carter

AC  
X   
Alasdair C Cooke

ML  
X   
Melissa L Cooke