

PATERSON SUPER FUND  
General Ledger



For The Period 01 July 2017 - 30 June 2018

Transaction Date	Description	Units	Debit	Credit	Balance \$
<b>Sundry Creditors (88000)</b>					
<u>Sundry Creditors (88000)</u>					
26/02/2018	ASIC Fees			48.00	48.00 CR
19/04/2018	ATO Tax Payment			3,586.31	3,634.31 CR
24/04/2018	Cleave accounting fees			2,255.00	5,889.31 CR
				<b>5,889.31</b>	<b>5,889.31 CR</b>

Total Debits: 0.00

Total Credits: 5,889.31

Client inadvertently paid fund bills from their personal account. We have advised them and the fund has now reimbursed the members per attached bank transfer.

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**MINUTES OF TRUSTEES MEETING OF**  
**PATERSON SUPER FUND**

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**DATE:** 23/04/2019

**HELD AT:** 4/455 Adelaide Street, Brisbane Qld 4000

**PRESENT:** David Paterson and Susan Paterson

**MINUTES:** The Chairperson reported that the minutes of the previous meeting had been signed as a true record.

**PURPOSE:** Payments made in error from member's bank account instead of super fund bank account

**DISCUSSION:** The trustees note that their accountant has advised them that a total of \$5,889.31 of SMSF expenses were paid in error by the members individually.

**ACTION:** The trustees resolved to reimburse the \$5,889.31 immediately to the members, and to take particular care to determine that payments relating to the super fund are paid from the super fund bank account.

**CLOSURE:** There being no further business the meeting was closed.

**CONFIRMED:** -----

## Shelley Conder

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**From:** David Paterson <david.antibiotics@gmail.com>  
**Sent:** Thursday, 25 April 2019 2:22 PM  
**To:** Shelley Conder  
**Cc:** susan paterson  
**Subject:** Transfer from Paterson SMSF

Dear Shelley

As per your instructions on 23 April, please find below proof of our transfer from the SMSF back to our personal account of \$5889.31 (which is the tax and other expenses we paid for the SMSF).

Please let me know if you have any questions

Best wishes

David

----- Forwarded message -----

From: <[NetBankNotification@cba.com.au](mailto:NetBankNotification@cba.com.au)>  
Date: Thu, Apr 25, 2019 at 2:17 PM  
Subject: First NetBank Third Party Payment  
To: <[david.antibiotics@gmail.com](mailto:david.antibiotics@gmail.com)>

Dear DAVID PATERSON,

The following transfer has been successful.

From account: \*\*\*\* \* 1582 CDIA

To account(s): D AND S PATERSON 734-026 \*\*9162 \$5,889.31 REFUND FOR PAYMENT

Date: 25/04/2019

You can print out a receipt for this in [View accounts > Transactions](#)

If you want to save time you can set up regular transfers in NetBank or using our CommBank app.

What you need to know

Transfers completed before 6pm (Sydney/ Melbourne time) Monday to Friday are processed that evening and in the recipient's account the next day. Transfers made after this time, or to some smaller financial institutions, may take one day longer.

For security reasons first time transfers to other CommBank accounts will initially appear as uncleared funds.

We're here to help

Discover more about setting up regular transfers [www.commbank.com.au/support/faqs/712](http://www.commbank.com.au/support/faqs/712) , check out [community.commbank.com.au](http://community.commbank.com.au) or give us a call on 13 2221.

Yours sincerely,  
CommBank