

Richard Ian Howard  
HOWARD SUPERANNUATION FUND  
40 Young St, Kew, Victoria 3101

Dear Sir/Madam

**HOWARD SUPERANNUATION FUND**  
**Commencement of Account Based Pension**

I hereby request the trustee to commence a Account Based Pension with a commencement date of 01/07/2018 with \$123,476.80 of the superannuation benefits standing to my member's account in the fund. The pension does not have a reversionary beneficiary.

This balance contains:

a Taxable Balance of: \$23,476.80; and

a Tax Free Balance of: \$100,000.00.

Tax Free proportion: 80.99%.

I have reached my preservation age and have currently satisfied a condition of release under the SIS Act.

I agree to withdraw at least my minimum pension of at least \$4,940.00 and will not exceed my maximum allowable threshold for the current period.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

.....  
Richard Ian Howard  
40 Young St, Kew, Victoria 3101



# Minutes of a Meeting of the Director(s)

held on \_\_\_\_\_ at 40 Young St, Kew, Victoria 3101

---

**PRESENT:** Richard Ian Howard and Lynette Judith Howard

**PENSION COMMENCEMENT:** Richard Ian Howard wishes to commence a new Account Based Pension with a commencement date of 01/07/2018.

The Pension Account Balance used to support this pension will be \$123,476.80, consisting of:

- Taxable amount of \$23,476.80; and
- Tax Free amount of \$100,000.00
- Tax Free proportion: 80.99%.

**CONDITION OF RELEASE:** It was resolved that the member has satisfied a Condition of Release and was entitled to access their benefits on their Account Based Pension.

**TRUSTEE ACKNOWLEDGEMENT:** It was resolved that Trustee(s) have agreed to this and has taken action to ensure the following:

- The member's minimum pension payments are to be made at least annually
- An amount or percentage of the pension will not be prescribed as being left-over when the pension ceases
- The pension can be transferred only on the death of the pensioner to one of their dependants or cashed as a lump sum to the pensioner's estate
- The Trustee(s) will comply with ATO obligations such as PAYG withholding and payment summary obligations
- The fund's trust deed provides for payment of this pension to the member
- The Trustee(s) will notify the member, in writing, of their pension amount and assessable amount each year

**REVERSIONARY:** The pension does not have a reversionary beneficiary.

**PAYMENT:** It was resolved that the trustees have agreed to pay the pension payment for the current year of at least \$4,940.00 in the frequency of at least an annual payment.

**CLOSURE:** Signed by the trustee(s) pursuant to the Fund Deed.

.....  
Richard Ian Howard  
Chairperson

HOWARD SUPERANNUATION FUND  
Richard Ian Howard  
40 Young St, Kew, Victoria 3101

Dear Sir/Madam

**HOWARD SUPERANNUATION FUND  
Commencement of Account Based Pension**

Richard Ian Howard and Lynette Judith Howard as trustee for HOWARD SUPERANNUATION FUND acknowledges that Richard Ian Howard has advised their intention to commence a new Account Based Pension on 01/07/2018. The pension does not have a reversionary beneficiary.

The Trustee(s) has agreed to this and has taken action to ensure the following:

- The member's minimum pension payments are to be made at least annually
- An amount or percentage of the pension will not be prescribed as being left-over when the pension ceases
- The pension can be transferred only on the death of the pensioner to one of their dependants or cashed as a lump sum to the pensioner's estate.
- The Trustee(s) will comply with ATO obligations such as PAYG withholding and payment summary obligations
- You have reached your preservation age and satisfied a condition of release under the SIS Act.
- Establish that the fund's trust deed provides for payment of this pension to the member.

The trustee(s) have agreed to pay your pension payment for the current year of at least \$4,940.00. The frequency will be at the trustee's discretion however will be at minimum an annual payment.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

.....  
Richard Ian Howard

.....  
Lynette Judith Howard