

Date 11/10/2020

Dear Trustee

**H R J Holdings Superannuation Fund
COVID-19 (Coronavirus) – Early Release of Superannuation**

I am a member of the Fund and I hereby wish to make a Lump Sum withdrawal of \$10,000 from my accumulation account.

I confirm that I have met the Condition of Release of Compassionate Ground – Coronavirus and received a determination from the Australian Tax Office (ATO) authorising the release of the money from my SMSF.

I understand that the current balance of my accumulation account is sufficient to make this payment. I hereby request the Trustee(s) attend to the payment to my bank account as soon as possible.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Chanida Drake

**MINUTES OF THE MEETING OF MARE A CANARDS PTY LTD ATF
H R J HOLDINGS SUPERANNUATION FUND
HELD ON 11/10/2020**

- PRESENT:** Chanida Drake
- LUMP SUM WITHDRAWAL:** The Fund acknowledges the receipt from Chanida Drake requesting the payment of a Lump Sum of \$10,000.00 from the accumulation balance.
- CONDITION OF RELEASE:** IT WAS RESOLVED that the member has satisfied the Condition of Release of Compassionate Ground - Coronavirus and the determination from the Australian Taxation Office (ATO) authorising and instructing the early release of the super benefits as requested to be paid forthwith.
- REVIEW OF TRUST DEED:** IT WAS RESOLVED that the payment of benefits as a lump sum was allowed under the fund's trust deed.
- PAYMENT OF BENEFITS:** IT WAS RESOLVED to attend to the payment of \$10,000.00 authorised under the ATO determination to member's nominated bank account.
- CLOSURE:** There being no further business the meeting was closed.

..... Dated:/...../.....
Chanida Drake
Chairperson

**RESOLUTIONS OF MARE A CANARDS PTY LTD ATF
H R J HOLDINGS SUPERANNUATION FUND
PASSED ON 12/10/2020**

We, the undersigned:

Mare A Canards Pty Ltd

being all of the Trustees of the Fund, do hereby resolve as follows:

**LUMP SUM
WITHDRAWAL:**

The Fund acknowledges the receipt from Chanida Drake requesting the payment of a Lump Sum of \$10,000.00 from the accumulation balance.

CONDITION OF RELEASE:

IT WAS RESOLVED that the member has satisfied the Condition of Release of Compassionate Ground - Coronavirus and the determination from the Australian Taxation Office (ATO) authorising and instructing the early release of the super benefits as requested to be paid forthwith.

REVIEW OF TRUST DEED:

IT WAS RESOLVED that the payment of benefits as a lump sum was allowed under the fund's trust deed.

PAYMENT OF BENEFITS:

IT WAS RESOLVED to attend to the payment of \$10,000 authorised under the ATO determination to member's nominated bank account.

CLOSURE:

There were no further matters being considered.

Chanida Drake and Nicholas Drake

Date 12/10/2020

Dear Chanida Drake

H R J Holdings Superannuation Fund
COVID-19 (Coronavirus) – Early Release of Superannuation

We refer to your request for early release of your superannuation benefits in the Fund and the determination from the Australian Taxation Office (**ATO**) authorising the lump sum payment of \$10,000.00 from your accumulation balance in the Fund.

Pursuant to your request, we confirm that the amount of \$10,000.00 authorised under the ATO's determination has been transferred to your nominated bank account.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Chanida Drake and Nicholas Drake