

## Minutes of Meeting of the Trustees of Clapp Superannuation Fund

---

<b>Held at:</b>	337 Shepherds Hill Road BLACKWOOD SA 5051
<b>Held on:</b>	13/11/2020
<b>Present:</b>	Elizabeth Margaret Clapp John Hamilton Clapp
<b>Minutes:</b>	The Chair reported that the minutes of the previous meeting had been signed as a true record.
<b>Financial Statements:</b>	<p>It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the trustees, the superannuation fund is a non-reporting entity and therefore is not required to comply with all the Australian Accounting Standards.</p> <p>The Chair tabled the financial statements and notes to the financial statements of the superannuation fund in respect of the year ended 30th June 2019 and it was resolved that such statements be and are hereby adopted as tabled.</p>
<b>Trustee Declaration:</b>	It was resolved that the trustee declaration included in the superannuation fund's financial statements be signed.
<b>Income Tax Return:</b>	Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30th June 2019, it was resolved that, once the audit has been finalised and the audit report issued, the annual return be approved and signed by the trustee and lodged with the Australian Taxation Office by TTO Chartered Accountants.
<b>Investment Strategy:</b>	The allocation of the fund's assets and the fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return, diversification and liquidity of

the investments, the ability of the fund to discharge its existing liabilities and the provision of insurance cover for fund members, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the fund and its members. Accordingly, no changes to the investment strategy were required.

**Allocation of Income:**

It was resolved that the income of the fund would be allocated to the members in accordance with the fund's trust deed, on a fair and reasonable basis.

**Investment**

**Acquisitions/Disposals:**

It was resolved to ratify the investment acquisitions and disposals throughout the financial year ended 30th June 2019.

27/11/2018	BUY	Colesgroup Ordinary Fully Paid Deferred Settlement	4,611.38
13/12/2018	SELL	Investors Mutual Ws - Future Leaders	13,476.72
08/01/2019	SELL	Jcurve Ordinary Fully Paid	1,900.00
08/01/2019	BUY	Mineral Resources.	9,391.20
08/01/2019	SELL	Benitec Limited	768.60
08/01/2019	BUY	Lend Lease Corp.	10,264.80
08/01/2019	SELL	Ishares S&P Asia 50 Chess Depository Inter..	25,066.80
08/01/2019	SELL	Colesgroup Ordinary Fully Paid Deferred Settlement	4,761.00
08/01/2019	SELL	AGL Energy Limited	5,435.76
08/01/2019	SELL	National Aust. Bank	23,768.48
08/01/2019	SELL	BHP Billiton Limited	23,669.10
08/01/2019	SELL	Ishares GLB Health CDI 1:1	18,385.38
08/01/2019	SELL	Westpac Banking Corp	19,927.06
08/01/2019	BUY	Commonwealth Bank.	9,274.20
08/01/2019	SELL	Telstra Corporation.	16,195.56
08/01/2019	SELL	Ausnet Ordinary Fully Paid	13,987.57
08/01/2019	SELL	Ishares S&P Global 100 Chess Depository In..	14,096.74
08/01/2019	SELL	Platinum Asset	12,038.76
08/01/2019	SELL	Wesfarmers Limited	12,843.61
08/01/2019	SELL	Newcrest Mining	10,816.11
08/01/2019	BUY	Etf's Robo Exchange Traded Fund Units Fully Paid	19,847.50
08/01/2019	BUY	Beta Cyber Exchange Traded Fund Units Fully Paid	20,100.00
08/01/2019	BUY	Ishares MSCI Japan CDI 1:1	22,812.30

08/01/2019	BUY	Betashares Europe Etf-currency Hedged Exchange Traded Fund U	23,144.55
08/01/2019	SELL	National Australia Bank Limited National I..	25,371.80
08/01/2019	SELL	Woodside Petroleum	26,085.08
08/01/2019	SELL	Beach Petroleum	28,349.04
08/01/2019	BUY	Ruscrpbetf Exchange Traded Fund Units Fully Paid	56,110.14
08/01/2019	SELL	SPDR S&p/asx Prop FU ETF Units	33,000.90
08/01/2019	SELL	CSL Limited	46,514.24
08/01/2019	SELL	SPDR 200 Fund ETF Units	47,788.00
08/01/2019	SELL	Ishares S&P 500 CDI 1:1	350.00
08/01/2019	BUY	ETP ETFS Physical PM Basket	17,102.40
08/01/2019	BUY	Resmed INC CDI 10:1	13,217.19
08/01/2019	BUY	Bapcor Ltd Ordinary Fully Paid	13,167.50
08/01/2019	BUY	Altium Limited	9,365.27
08/01/2019	BUY	OZ Minerals	9,427.07
08/01/2019	BUY	NSREIT Stapled Security Fully Paid	10,301.85
08/01/2019	BUY	RIO Tinto Limited	10,971.09
08/01/2019	BUY	ASX Limited	11,215.14
08/01/2019	BUY	Xero Ordinary Fully Paid	11,229.52
08/01/2019	BUY	TREA Wine Ordinary Fully Paid	11,241.30
08/01/2019	BUY	Worleyparsons Ltd	11,285.66
08/01/2019	BUY	Orora Ordinary Fully Paid	11,296.75
08/01/2019	BUY	A2 Milk Ordinary Fully Paid	11,306.25
08/01/2019	BUY	Vausfi Exchange Traded Fund Units Fully Paid	39,903.85
08/01/2019	BUY	Nextdc Ordinary Fully Paid	11,307.47
08/01/2019	BUY	Vintl Exchange Traded Fund Units Fully Paid	39,873.85
08/01/2019	BUY	Betashares Australian Investment Grade Corporate Bond ETF Ex	31,977.40
08/01/2019	BUY	Betahybrid Trading Managed Units Fully Paid	31,936.00
08/01/2019	BUY	Goodman Group Forus	13,680.75
01/02/2019	SELL	RIO Tinto Limited	1,390.72
01/02/2019	SELL	Betashares Europe Etf-currency Hedged Exchange Traded Fund U	24,722.39
13/02/2019	SELL	TREA Wine Ordinary Fully Paid	1,637.09
13/02/2019	SELL	ASX Limited	1,007.70
22/03/2019	BUY	ETP ETFS Physical PM Basket	19,548.10
08/04/2019	SELL	Xero Ordinary Fully Paid	2,294.55
08/04/2019	SELL	Altium Limited	2,920.07
08/04/2019	SELL	A2 Milk Ordinary Fully Paid	4,009.95
08/04/2019	SELL	BHP Billiton Limited	1,774.80

08/04/2019	SELL	OZ Minerals	2,146.00
19/06/2019	BUY	Wcm Global Ordinary Fully Paid	10,701.24
19/06/2019	SELL	ASX Limited	13,759.25
19/06/2019	BUY	Bapcor Ltd Ordinary Fully Paid	3,360.23
19/06/2019	BUY	Macquarie Group Ltd	15,320.54
19/06/2019	SELL	Goodman Group Forus	18,633.61
19/06/2019	BUY	Glotech Exchange Traded Fund Units Fully Paid	10,803.70
19/06/2019	SELL	Etf Robo Exchange Traded Fund Units Fully Paid	24,173.14
19/06/2019	BUY	Etf Syau Exchange Traded Fund Units Fully Paid	12,943.38
19/06/2019	SELL	Vintlh Exchange Traded Fund Units Fully Paid	21,923.28
19/06/2019	BUY	VE WD Qual Exchange Traded Fund Units Fully Paid	12,931.76
30/06/2019	BUY	240 Main Road, Blackwood (20%)	171.54

**Auditors and Tax Agents:**

It was resolved that Tony Boys will continue acting as auditor and TTO Chartered Accountants will continue as tax agent of the fund for the year ending 30th June 2020.

**Trustee's Status:**

Each of the trustees confirmed that they are qualified to act as a trustee of the fund and that they are not a disqualified person as defined by s120 of the SISA.

All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting was closed.

**Signed as a true and correct record**

**Chairperson:**



**Date:**

4/12/19