

**MINUTES OF A MEETING OF THE TRUSTEE OF T & K PARKER  
SUPERANNUATION FUND**

Held at : CNR QUEEN & JOHN STS CLEVELAND Q 4163

On : 19 APRIL 96

Present : Mr T V Parker  
Mrs K M J Parker

Chairman : Mr T V Parker

**T & K PARKER SUPERANNUATION FUND**

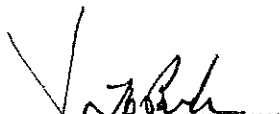
The Chairman tabled the Trust Deed of a proposed Superannuation Fund.

The terms of the proposed T & K Parker Superannuation Fund were discussed and it was resolved that Tom Vincent Parker and Kathleen Mary Joyce Parker accept the position of Trustee of the Fund and administer the Fund in accordance with the terms and conditions of the Trust Deed.

It was resolved that the Trust Deed be executed under Seal.

Completed Applications for Membership having then been tabled, it was resolved that Tom Vincent Parker and Kathleen Mary Joyce Parker be admitted to membership of Class A of the Fund forthwith and that they be given written notice pursuant to the Regulations.

There being no further business the meeting was closed.

  
.....  
Chairman

Pursuant to Section 118 of the Superannuation Industry (Supervision) Act (SIS)

I, Tom Vincent Parker of Lot 16 Kingfisher Road, Victoria Point in the State of Queensland.

**HEREBY DECLARE** that I am not a \*disqualified person, as defined by Section 120 of SIS, and am therefore not disqualified from acting as a Trustee of a superannuation fund under SIS.

**HEREBY DECLARE** that I am aware of my responsibilities under the Trust Deed having read and fully understood it's contents, and also my responsibilities under SIS.

**AND HEREBY CONSENT** to act as Trustee of the T & K Parker Superannuation Fund constituted on 19 April 1996 between the Trustee and Tom Vincent Parker as Principal.


**AND I AGREE** to execute the Trust Deed and to administer the Fund in accordance with the terms and conditions set out in the Trust Deed and other legislative requirements.

**I UNDERTAKE** to notify any other Trustee of the Fund and the Insurance and Superannuation Commission in writing if I am for any reason disqualified from continuing to act as a Trustee.

Dated:

19 APRIL 96

Signed:



\* **Note re: Disqualified Person** (SIS Section 120)

**The following are defined by SIS to be disqualified persons:**

- 1 Persons who have at any time been convicted of an offence in respect of dishonest conduct;
- 2 a civil penalty order was made in relation to the person; or
- 3 the person is an insolvent under administration.

**Record of Resolution of Tom Vincent Parker  
Held at Lot 16 Kingfisher Road VICTORIA POINT Q 4165  
on 12 April 1996.**

- Superannuation Fund:** IT WAS RESOLVED to establish and maintain an indefinitely continuing Superannuation Trust Fund to provide, in the manner set out in this Deed, individual personal benefits for retirement, or in the event of their death, for their dependants.
- Trust Deed:** A draft Trust Deed and Rules was tabled for examination.
- IT WAS RESOLVED to accept the said draft Trust Deeds and Rules to govern the Fund and arrange for a completed Trust Deed ready for execution to be tabled at the next meeting.
- Roll-Over:** IT WAS RESOLVED that the Fund accept, from time to time, at the discretion of the Trustees, roll-over benefits from either an approved Superannuation Fund, Approved Deposit Fund or Deferred Annuity Fund.
- Pension:** IT WAS RESOLVED that, as outlined in the said Trust Deed, a pension may be paid on such terms and in such amounts as are agreed between the member and the Trustee, and in accordance with Government Regulations and Guidelines. "Pension" means a benefit payable at a yearly rate by instalments are paid at intervals of less than 12 months.
- Pensioner:** "Pensioner" means a person receiving a Pension.
- Trustees:** IT WAS RESOLVED that invitations be issued for the office of first Trustee.
- Commencement:** IT WAS RESOLVED that the commencement date will be 19 April 1996.
- Name of Fund:** IT WAS RESOLVED that the name of the Fund will be T & K Parker Superannuation Fund.
- Confirmed:** \_\_\_\_\_

Kathleen Mary Joyce Parker  
Lot 16 Kingfisher Road  
**VICTORIA POINT Q 4165**

15 April 1996

Tom Vincent Parker  
Lot 16 Kingfisher Road  
**VICTORIA POINT Q 4165**

Dear Sir

It was resolved to establish a Superannuation Fund which will be known as T. & K. Parker Superannuation Fund.

It was further resolved to invite you to become a party to the Deed and be governed by the definition "trustee" as stated in the Trust Deed and Rules, a copy of which is enclosed for your examination.

Your prompt reply would be appreciated.

Yours faithfully,

**KATHLEEN M J PARKER**

Tom Vincent Parker  
Lot 16 Kingfisher Road  
VICTORIA POINT Q 4165

15 April 1996

Kathleen Mary Joyce Parker  
Lot 16 Kingfisher Road  
VICTORIA POINT Q 4165

Dear Madam

It was resolved to establish a Superannuation Fund which will be known as T. & K. Parker Superannuation Fund.

It was further resolved to invite you to become a party to the Deed and be governed by the definition "trustee" as stated in the Trust Deed and Rules, a copy of which is enclosed for your examination.

Your prompt reply would be appreciated.

Yours faithfully,

**TOM VINCENT PARKER**

Kathleen M J Parker  
Lot 16 Kingfisher Road  
VICTORIA POINT Q 4165

9 October 1995

Tom Vincent Parker  
Lot 16 Kingfisher Road  
VICTORIA POINT Q 4165

Dear Sir

Further to your letter 15 April 1996, I wish to advise that I accept the position of  
Trustee of T & K Parker Superannuation Fund.

Yours faithfully,

KATHLEEN M J PARKER

Tom Vincent Parker  
Lot 16 Kingfisher Road  
VICTORIA POINT Q 4165

19 April 1996

The Trustees  
T & K Parker Superannuation Fund  
C/- Howe Ford & Boxer  
PO Box 24  
CLEVELAND Q 4163

Dear Trustees

**SUPERANNUATION FUND MATTERS**

We attach Schedule of Members who propose to have admitted to the Fund, with relevant details completed.

**FUND CLASSIFICATION**

In respect of classification of the Fund, the Member(s) hereby elects that Clause 8 shall apply.

**DETERMINATION OF A PENSION**

In relation to the determination of a pension the Member(s) hereby elects that Clause 21.1 shall apply.

**BENEFITS PAYABLE**

In relation to benefits payable the Member(s) hereby elects that Clauses 46-51.

**SERVICE WHILST A MEMBER**

With reference to our recent agreement between the Trustees and member(s) that, where employment of the member has commenced prior to Fund membership, the total such prior period of employment is to be deemed to be service whilst a member unless otherwise noted on the attached Schedule.

**INSURANCE PREMIUMS**

The members and ourselves have reached agreement pursuant to Clause of the Deed in relation to insurance premiums paid in respect of the members or their dependant.

Please arrange to debit those premiums to the employers contribution account.

Yours faithfully,

Tom Vincent Parker

**MINUTES OF MEETING OF TRUSTEES OF T & K PARKER  
SUPERANNUATION FUND HELD AT CNR QUEEN & JOHN STREETS,  
CLEVELAND 4163 ON THE 19 APRIL 1996**

**PRESENT:** Tom Vincent Parker  
Kathleen Mary Joyce Parker

**MINUTES:** IT WAS RESOLVED that the minutes of the previous  
Trustee's meeting be confirmed and adopted.

**ADVICE REGARDING  
NON COMPLIANCE:**

The Chairman advised the meeting with regards to a  
Superannuation Fund becoming non-complying after  
1 July 1995.

The advice received included:

- (a) Civil penalties under SIS
- (b) Criminal penalties under SIS
- (c) Loss of tax concessions
- (d) Taxation of "net previous income:  
(S288A of the Tax Act)

After discussing the above penalties, the trustees  
acknowledge that they are fully aware of their  
responsibilities, and the consequences of a  
Superannuation Fund becoming non-complying after  
1 July 1995.

**CLOSURE:** There being no further business the Chairman  
declared the meeting was closed.

**CHAIRMAN:** \_\_\_\_\_



**Record of Resolution of Tom Vincent Parker Held at Lot 16 Kingfisher Road, VICTORIA POINT Q 4165 on the 19 April 1996.**

**FUND TRUSTEES:** Correspondence was tabled from Kathleen Parker who has accepted the invitation to hold office together with Tom Vincent Parker as First Trustee(s).

**TRUST DEED & RULES:** IT WAS RESOLVED that the Trust Deed and Rules be executed.

**LEVEL OF CONTRIBUTIONS:** IT WAS RESOLVED to make such contributions as are necessary to achieve the level of benefits for each category of membership as outlined in the adopted Trust Deed and Rules but subject to an annual review of the benefits and contributions.

IT WAS NOTED in relation to the member(s) shown on the attached schedule who have been admitted to the Fund pursuant to Clause 8(b) that the amount shown next to their name has been agreed between the Trustees and the member (s) as member contribution.

**ELIGIBILITY RULES:** IT WAS RESOLVED THAT the following eligibility rules will for the time being apply for membership of the Fund.

- (1) EXECUTIVE SECTION:  
All 8(a) Applicants.
- (2) GENERAL:

Every Member admitted to membership pursuant to this minute shall receive upon admission, a written statement of their benefits under the Fund.

**INVITATION TO MEMBERS:** IT IS NOTED that application for membership of invited members seeking admission under Clause 8(b) should be on a form approved for the purpose of Clause 8(b) of the Deed. Members seeking admission in other categories may make application in whatever form they desire.

IT WAS FURTHER NOTED that the Schedule of the Deed applicable to the relevant member is recorded on the attached schedule.

**INSURANCE  
PREMIUM:**

IT WAS RESOLVED pursuant to Clause 34 of the Deed that an appropriate level of insurance cover be paid in respect of members.

**FUND AUDIT:**

It is a requirement of the Insurance and Superannuation Commission that an audit of the Superannuation Fund's accounts be performed at various intervals and therefore, it would be necessary to appoint an auditor to the Fund.

**AUDITORS:**

IT WAS RESOLVED THAT Howe Ford & Boxer as Auditor to the Superannuation Fund as is provided for in the Trust Deed and Rules governing the fund.

**CONFIRMED:**

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