## Appointment as Trustee of the Mayfair Superannuation Fund ('the Fund')

I, Matthew John Robinson

of 109 Werin Street, Tewantin, QLD 4565

#### HEREBY DECLARE THAT

- 1. I consent to act a trustee of the Fund.
- 2. I agree to be bound by the Fund's trust deed, all of the rules contained within the governing rules of the Fund, the laws under the Superannuation Industry (Supervision) Act 1993 ('SIS Act'), the Income Tax Assessment Act 1997, the Family Law Act 1975 (Part VIIIB), the Social Security Act 1991, the relevant State Trustee Act, any successor acts and all regulations made for the purposes of the foregoing acts to ensure that:
  - a. The Fund elects to be a regulated superannuation fund under the SIS Act;
  - b. The Fund is continuously maintained as a self managed superannuation fund; and,
  - c. The Fund remains a continuously complying superannuation fund.
- 3. I am not a disqualified person as that term is defined under the rules of the Fund and pursuant to Part 15 of the SIS Act. A disqualified person includes:
  - a. A person found guilty of a dishonest conduct offence in Australia or elsewhere;
  - b. A person that is insolvent under administration pursuant to the Bankruptcy Act 1966;
  - c. A person disqualified by the Regulator, as that term is defined under the rules of the Fund, according to Section 120A of the SIS Act.

The appointment is to last only so long as the continuing appointment does not render the fund a non-complying self managed superannuation fund. Where the appointment jeopardises the fund's complying status, I hereby agree to resign with effect immediately upon becoming advised by the trustee that my continuing appointment may result in the Fund becoming a non-complying self managed superannuation fund.

Signed by:

Matthew John Robinson

30-3-2010

**Date** 

# Appointment as Trustee of the Mayfair Superannuation Fund ('the Fund')

I, Suzanne Margaret Robinson

of 109 Werin Street, Tewantin, QLD 4565

### HEREBY DECLARE THAT

- 1. I consent to act a trustee of the Fund.
- 2. I agree to be bound by the Fund's trust deed, all of the rules contained within the governing rules of the Fund, the laws under the Superannuation Industry (Supervision) Act 1993 ('SIS Act'), the Income Tax Assessment Act 1997, the Family Law Act 1975 (Part VIIIB), the Social Security Act 1991, the relevant State Trustee Act, any successor acts and all regulations made for the purposes of the foregoing acts to ensure that:
  - a. The Fund elects to be a regulated superannuation fund under the SIS Act;
  - b. The Fund is continuously maintained as a self managed superannuation fund; and,
  - c. The Fund remains a continuously complying superannuation fund.
- 3. I am not a disqualified person as that term is defined under the rules of the Fund and pursuant to Part 15 of the SIS Act. A disqualified person includes:
  - a. A person found guilty of a dishonest conduct offence in Australia or elsewhere;
  - b. A person that is insolvent under administration pursuant to the Bankruptcy Act 1966;
  - c. A person disqualified by the Regulator, as that term is defined under the rules of the Fund, according to Section 120A of the  $SIS\ Act.$

The appointment is to last only so long as the continuing appointment does not render the fund a non-complying self managed superannuation fund. Where the appointment jeopardises the fund's complying status, I hereby agree to resign with effect immediately upon becoming advised by the trustee that my continuing appointment may result in the Fund becoming a non-complying self managed superannuation fund.

Signed by:	an-	
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Suzanne Margaret F	tobinson	
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Date	7	





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MS SUZANNE M ROBINSON 109 WERIN STREET TEWANTIN QLD 4565 Our reference: 7100186197869

TFN: 190 004 220

19 May 2010

### Your role as a trustee of a self-managed super fund Please keep this letter

Dear MS ROBINSON

We're writing about your responsibilities as the trustee of MAYFAIR SUPERANNUATION FUND (92 448 348 182). You need to keep this letter as proof of your role in your self-managed super fund (SMSF) if you make any rollover requests.

If you're not a trustee of this SMSF please phone us on 13 10 20 between 8.00am and 6.00pm, Monday to Friday.

Early access to super benefits

You need to be aware that access to super benefits before retirement is only allowed in very limited circumstances. A primary responsibility of a trustee to a SMSF is to ensure the fund is not used to enable the illegal early release of super benefits. This is considered a serious breach and will result in fines and even imprisonment.

Your other responsibilities

It's important you understand your duties, responsibilities and obligations as significant penalties may be imposed if you fail to perform them.

You can find detailed information in the enclosed guide, *Running a self-managed super fund*, about your responsibilities including:

- protecting and investing all your members' preserved benefits for their retirement, and
- notifying us within 28 days days if there is a change in the trustees, directors of the corporate trustee or members of your fund, or if you change the fund's contact details. You can do this either:
  - online at www.abr.gov.au if you're registered electronically with the Tax Office (that is you have an ATO digital certificate), or
  - by sending us a Change of details for superannuation entities (NAT 3036) form which is available on our website at www.ato.gov.au or by phoning 1300 720 092.

We've also enclosed our publication, *How your self-managed super fund is regulated*, which explains how we'll work with you to help you meet your obligations.