



Mr K R & Mrs P J Stringer
 K & P Stringer Superannuation Fund
 PO Box 19
 MUNDOORA SA 5555

Tax Invoice
015917

Ref: STRI0011
 24 February, 2022

Description	Amount
<p>FOR PROFESSIONAL SERVICES PROVIDED AS FOLLOWS:</p>	<p>1,031.00</p>
<p>Preparation of financial statements and reports, arranging for the fund to be audited including the provision of financial reports and supporting source documentation to the auditor, preparation of the fund taxation return, preparation of audit engagement letter and superannuation fund management/trustee representation letter, preparation of minutes of meeting, preparation of Transfer Balance Account Report(s) for lodging with the ATO, preparation of Work Test Declaration(s), review of minimum pension payment and other compliance matters, printing, binding and forwarding financial statements, reports, taxation return and other documentation etc to you, lodging of return with the ATO, collating scanning and filing of all documents and working papers for the year.</p>	
<p>Further details/services are as follows: *</p>	
<p>02/06/2021 FINANCIAL ACCOUNTS PREPARATION Scanned and filed signed documents. Emailed signed 2019/20 document to auditor.</p>	
<p>23/06/2021 PENSION PAYMENTS Checked pension payment needed and phone call to Kelvin.</p>	
<p>14/12/2021 FINANCIAL ACCOUNTS PREPARATION Entered bank statement transactions into BGL and matched transactions. Printed reports from ATO Portal.</p>	
<p>16/02/2022 FINANCIAL ACCOUNTS PREPARATION Edited contributions to fund to non-concessional. Transferred funds in accumulation account to pension account. Processed transactions to combine pension accounts. Prepared draft annual return. Prepared Trustee Representation and Audit Engagement letters. Prepared minutes of meeting.</p>	
<p>17/02/2022 FINANCIAL ACCOUNTS PREPARATION Downloaded reports and prepared file to send to auditor. Prepared Work Test declarations. Prepared letter. Calculated minimum pension payments for 2021/22 year. Emailed reports to auditor.</p>	

Description	Amount
24/02/2022 LETTER/BINDING/FORWARDING: Tagging of return(s) and other documents for signatures.	
LODGEMENT/CHECKING/FILING: Lodging of taxation return(s) with the ATO, collating, scanning and filing of records and returns.	
24/02/2022 FINANCIAL ACCOUNTS PREPARATION Finalised annual return. Printed reports for signing and collating. Lodged 9 Transfer Balance Account Reports with the ATO. Finalised letter and all other associated documents.	
GST	103.10

Terms: 7 DAYS FROM THE DATE OF THIS INVOICE **Amount Due: \$ 1,134.10**

Direct Credit Details: Bendigo Bank, BSB 633-000, Account Number 148349855

Please detach the portion below and return for payment

Remittance Advice

K & P Stringer Superannuation Fund

Invoice: 015917
Ref: STRI0011
24 February, 2022

Cheque Mastercard Visa

Amount Due: \$ 1,134.10

Card Number CCV

Cardholder Signature Expiry Date