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Legal Documents

D & J POTTINGER Superannuation Fund
Deed of Trust

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Self Managed Superannuation - Deed of Trust

This Deed of Trust is made by:

JOANNE SHELLEY POTTINGER
DAVID RICHARD POTTINGER

ABN 66 012 878 629
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all of 70 SANDERSON ROAD, LESMURDIE WA, 6076 Australia collectively (“Trustee”) or (“Trustees”)

Declaration of Trust

1. The Trustee establishes an indefinitely continuing superannuation fund called the D & J POTTINGER Superannuation Fund according to this Deed as a self managed superannuation fund as defined under the SIS Legislation to:

- (1) provide superannuation benefits to Members
- (2) while the Trustees of the Fund are natural persons, to also allow these superannuation benefits by way of old-age pensions
- (3) act for any other purposes as permitted from time to time by the SIS Legislation

2. The Trustee declares this trust and agrees to act as the trustee of the Fund.

3. The Trustee wishes to maintain the Fund as a complying superannuation fund under the *Income Tax Assessment Act*.

4. The Fund also wishes to have the flexibility of becoming another type of superannuation fund under the SIS Legislation.

5. The Trustee is aware that all new members to this fund must receive an up to date Product Disclosure Statement.

This document states

1. What do these Words mean?

Unless a contrary intention appears:

1.1. “Actuary” a practising member of the Institute of Actuaries of Australia or any other actuaries approved by the Relevant Requirements

1.2. “Allocation Date” the dates the Trustee may from time to time determine, however, if a Trustee receives a contribution and the Relevant Requirements require the Trustee to allocate the contribution within a certain time period then the Allocation Date is no longer period than the Relevant Requirements require

1.3. “Allocation Period” a period ending on an Allocation Date and starting the day after the previous Allocation Date. The first Allocation Period is such period as the Trustees determine

1.4. "Approved Fund" a superannuation fund, approved deposit fund, eligible roll-over fund, retirement savings account, small accounts holding reserve or other approved funds including a pension fund or annuity arrangement which can accept a transfer from the Fund of a Member's Benefit or is authorised to transfer a Member's Benefit to the Fund in compliance with the Relevant Requirements

1.5. "Asset-test Exempt Pension" a Benefit that is paid as a Pension that is exempt or excluded from the assets test under relevant provisions of the *Social Security Act 1991* (Cth) or the *Veterans Entitlement Act 1986* (Cth) (and any applicable regulations)

1.6. "Associate" a related person or entity as defined in the SIS Legislation or, at the Trustee's determination, such other meaning given in the Relevant Requirements

1.7. "Benefit" any amount paid or payable by the Fund to or in respect of a member as a lump-sum Benefit or Pension Benefit under this Deed

1.8. "Child" includes a step child, ex nuptial child, a legally adopted child, a person recognised by the Trustees as an adopted child and a child of a Member born within 10 months after the death of the Member

1.9. "Complying Pension", unless the Trustee determines otherwise, a Pension permitted by the Relevant Requirements provided that where the relevant Pension is an Asset-test Exempt Pension, the relevant provisions of the *Social Security Act 1991* (Cth) or the *Veterans Entitlement Act 1986* (Cth) (and any applicable regulations) apply to the extent of any inconsistency in preference to the Relevant Requirements relating to the provision of that Pension to ensure that the Pension qualifies as an Asset-test Exempt Pension, it also includes TAPs, any market-linked income streams, growth pensions, defined benefit pension and life time pensions.

1.10. "Complying Superannuation Fund" a complying superannuation fund for the purposes of the *Income Tax Assessment Act* and the SIS Legislation

1.11. "Corporate Trustee" is a trading or financial corporation formed within the limits of the Commonwealth under the jurisdiction of the Commonwealth under section 51(xx) of the *Commonwealth Constitution* eligible to act as a trustee of a regulated superannuation fund according to the Relevant Requirements.

1.12. "Date of Disablement" the date a Member is accepted (as the case requires) as being Totally and Permanently Disabled or Totally and Temporarily Disabled under any Insurance providing benefits on disablement under which the Trustees may have insured the Member or if there is no such Insurance or if no such date can be ascertained, such date as the Trustees in their discretion may determine.

1.13. "Deed" the Trust Deed by which the Fund has been established as amended from time to time

1.14. "Dependant" of a Member includes:

- (a) the spouse of the Member
- (b) any Child of the Member at any age

(c) any other person who, in the opinion of the Trustees, is wholly or partly financially dependent upon the Member

(d) any dependant as defined under the *Income Tax Assessment Acts*

(e) any dependant as defined under the SIS Legislation and this may include, as the law allows, relationships where there is a continuing mutual commitment to financial and emotional support

(f) any other person that the Trustee states to be a dependant as legally allowable

1.15. "Disbursements" means, unless the Trustee determines otherwise:

(a) the direct costs of establishing, administering, managing, operating and terminating the Fund; and

(b) any administrative or insurance costs or Taxes which are or which relate to those direct costs

1.16. "Eligible Fund" a superannuation fund, an approved deposit fund, an eligible roll-over fund, a roll-over annuity or any like fund or annuity or any other entity that the Trustees determine as an Eligible Fund for which the acceptance of monies or assets from, or the payment or transfer of monies or assets to, would not in the opinion of the Trustees, be in breach of the Relevant Requirements

1.17. "Eligible Person" a person who can contribute to and participate in a superannuation fund under the Relevant Requirements (including a Member's spouse, a non-Member's spouse and any other person as decided by the Trustee)

1.18. "Employer" the person by which a Member is for the time being employed

1.19. "Financial Year" means:

(a) a year ending on 30 June or any part of such a year occurring at the commencement or termination of the Fund

(b) any other period determined by the Trustees

1.20. "Forgone Benefit" that part of any account established for a Member that is not payable to or for a Member by virtue of this Deed, excluding any amount which is not payable to or for a Member by virtue of being preserved under the Relevant Requirements

1.21. "Fund" the superannuation fund established by deed known as the D & J POTTINGER Superannuation Fund

1.22. "Income Tax Assessment Act" the *Income Tax Assessment Act 1936* and *Income Tax Assessment Act 1997* as amended from time to time

1.23. "Insurance" any policy of insurance effected by the Trustees:

(f) no penalty is imposed on the Trustee or directors of the Trustee under or by virtue of the Relevant Requirements

1.31. “Responsible Authority” the Australian Prudential Regulation Authority (and prior to 1 July 1998 includes a reference to the Insurance and Superannuation Commission) or the Australian Taxation Office, as the case may be, including the authorised officers of these bodies, or such other persons or bodies empowered to administer the Relevant Requirements

1.32. “Review Date” means:

(a) such date as the Trustees may from time to time nominate for either the Fund or a particular Member

(b) for a Member who first joins the Fund between Review Dates, the date the Member joined the Fund and then the Review Date described in paragraph (a) above

1.33. “Review Period” a period commencing on a Review Date and ceasing immediately prior to the next Review Date

1.34. “SIS Legislation” means the following:

(a) the *Superannuation Industry (Supervision) Act 1993*

(b) the *Superannuation (Financial Assistance Funding) Levy Act 1993*

(c) the *Superannuation (Resolution of Complaints) Act 1993*

(d) the *Superannuation (Rolled-Over Benefits) Levy Act 1993*

(e) the *Superannuation Industry (Supervision) Consequential Amendments Act 1993*

(f) the *Superannuation Supervisory Levy Amendment Act 1993*

(g) the *Occupational Superannuation Standards Amendment Act 1993*

(h) and any regulations (“**SIS Regulations**”) made under the above Acts

(i) and all other requirements whether legislative or administrative including:

A. any administrative guidelines issued by the Responsible Authority; or

B. statements by government advising changes and any proposed changes to the SIS Legislation,

with which the Fund must comply or in the opinion of the Trustees ought to comply in order to be a Complying Superannuation Fund or not to be in contravention or breach of the SIS Legislation

1.35. “Superannuation Guarantee Charge” a charge or tax imposed on employers for not making

certain superannuation contributions

1.36. **“TAPs”** term allocated pension including a market linked pension or growth pension

1.37. **“Taxes”** income tax (including any tax on the disposal of assets), withholding tax, stamp, financial institutions and other duties, and any other tax for this Deed or the Fund

1.38. **“Total and Temporary Disablement”** of a Member has:

(a) the meaning given to it (or any corresponding term) in any Insurance providing benefits on disablement under which the Trustees have insured the Member; or

(b) if no meaning can be ascertained under paragraph (a), the meaning for the time being adopted by the Trustees in their discretion and **Totally and Temporary Disabled**” has a corresponding meaning

1.39. **“Trustees”** or **“Trustee”** the trustees for the time being of the Fund

1.40. **“Trustee Investments”** any investments in which trustees for the time being are authorised by the law of any State or Territory of the Commonwealth of Australia to invest trust moneys

1.41. Unless a contrary intention appears the following terms have the same meanings they have from time to time in the SIS Legislation:

“allocated pension”, “actuary”, “annuity”, “approved auditor”, “approved deposit fund”, “basic equal representation rules”, “beneficiary”, “civil penalty order”, “constitutional corporation”, “eligible roll-over fund”, “independent trustee”, “eligible spouse contributions”, “legal personal representative”, “mandated employer contributions”, “old age pension”, “pension”, “regulated superannuation fund”, “spouse”, “superannuation fund”

Unless a contrary intention appears:

1.42. if any part of the Deed is invalid, that does not affect the validity of the remainder of the Deed

1.43. a reference to the Deed or any other document includes any variation or replacement of them

1.44. a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them

1.45. headings do not interpret the Deed

1.46. singular includes the plural

1.47. **“person”** includes a firm, a body corporate, an unincorporated association or an authority

2. What is the Fund’s Purpose?

2.1. While the Trustee is not a Corporate Trustee, the sole or primary purpose of the Fund is the provision of old-age pensions to Members as required under the Relevant Requirements.

2.2. While the Trustee is a Corporate Trustee, the sole or primary purpose of the Fund is the provision of Benefits to Members as required under the Relevant Requirements.

3. When Does the Fund Start?

Unless the Trustee declares otherwise by minute, the Fund is deemed to have started when the notice of election to become a superannuation fund was lodged.

4. Who is Eligible To Be a Member?

4.1. Unless the Trustee otherwise directs an Eligible Person, may apply to become a Member of the Fund upon making application in such form as the Trustee may from time to time prescribe or otherwise accept.

4.2. When does a person become a Member?

An Eligible Person becomes a Member on the date the Trustees accepts the application for membership or a date the Trustee states otherwise.

4.3. Can the Trustee Require Information from Potential Members?

Before admitting a Member, the Trustee may require the Eligible Person to provide any information or documents the Trustee considers relevant. A person seeking to become a member completes an application for membership.

4.4. Can the Trustee Reject a Potential Member?

The Trustees may reject an application for membership.

4.5. Are Members Bound by this Deed?

Each Member agrees to be bound by the Deed.

4.6. When does a member stop being a Member?

A person ceases to be a Member when:

- (a) all benefits which are or may be payable for the Member have been paid; or
- (b) a transfer is made to an Eligible Fund in satisfaction of all the Member's entitlement to benefits; or
- (c) the Member's entitlement to benefits is terminated.

If a person is disqualified for any reason from being a Member then the majority of Trustees can remove the person by simple vote.

5. What type of Things can go into the Fund?

5.1. A Permitted Contributor may make contributions of:

- (a) money; or
- (b) securities listed on a stock exchange in Australia and other SIS Regulation approved exchanges; or
- (c) other property

to the Fund on behalf of one or more Members with the consent of the Trustee subject to compliance with the Relevant Requirements.

5.2. A Member ceases contributing if the Member ceases to be an Eligible Person.

5.3. The Trustees:

- (a) may accept eligible spouse contributions;
- (b) may accept child contributions that comply with the Relevant Requirements;
- (c) only accept contributions that comply with the Relevant Requirements;
- (d) may refuse such contributions as the Trustee considers appropriate.

5.4. The Trustees:

- (a) repay any contributions accepted contrary to the Relevant Requirements (less any amounts paid out for expenses or Taxes for those contributions); and
- (b) in so repaying any contributions are entitled to (but are not liable or required to) pay any earnings or interest attributable to such contributions.

5.5. Can the Trustee Deduct Tax and Costs from Contributions?

The Trustees may deduct from any contribution or other payment made to the Fund:

- (a) any Taxes that are payable for it;
- (b) any expense of the Fund that is attributable to a Member, for whom such contribution or payment is being made.

6. Are all Contributions for the Purpose of the Fund?

All amounts forming part of the Fund are held in trust by the Trustees. The contributions by and for a Member are applied to provide the benefits referred to in this Deed to or for the Member.

7. When does the Member get the Benefits?

7.1. When Are Benefits Payable?

Benefits are payable to or for a Member:

- (a) on or after the Member's Normal Retirement Date; or
- (b) at any age and whether working full time or part time as permitted by the SIS Legislation;
or
- (c) on death before the Member's Normal Retirement Date; or
- (d) in such other circumstances as are permitted or required by the Relevant Requirements.

7.2. What Does the Member have to Prove to get the Benefits?

- (a) The payment of any Benefit is subject to the persons claiming that Benefit producing such evidence, doing such acts and executing such documents as the Trustees reasonably require.
- (b) The Trustees in paying a Benefit may act on any proofs or presumptions they consider appropriate, even if they are of no legal effect.
- (c) The Trustees may postpone the payment of any Benefit until the requirements of this clause have been met to their satisfaction.
- (d) A Benefit, the payment of which is postponed pursuant to this clause, does not (unless the Trustees determine otherwise) accrue any interest or earnings for the period that the payment is postponed.

7.3. What Flexibility is there on how the Benefits are Paid?

The Trustee may, subject to the Relevant Requirements, provide the following Benefits to or for a Member:

- (a) a lump-sum Benefit;
- (b) an allocated pension, non-commutable pension, non-commutable income stream and non-commutable allocated pension;
- (c) a Complying Pension including TAPs, market-linked income streams and growth pensions;
- (d) an annuity from an Approved Fund;
- (e) other pensions and Benefits as permitted by the Relevant Requirements; and
- (f) a combination of the above Benefits which may include more than one of each.

7.4. What is the Value of the Benefit?

(a) The value of a Benefit payable to or for a Member is ascertained with reference to the Member's interest and entitlement in the Fund as at the date or dates of the occurrence of the event or events that gave rise to the Benefit.

(b) If the Trustees consider the payment of a lump sum Benefit has been unduly delayed, the Trustees in their sole discretion may add interest to the Benefit on the date of payment calculated, from the date the entitlement to the Benefit arose, at such rate or rates as they may determine.

7.5. What is your Minimum Benefit?

Notwithstanding any other provision in this Deed, a Member's minimum benefits are as set out in the SIS Legislation.

7.6. Do I just get Money as a Benefit?

Benefits are paid to Members either in money or, at the request of the Member, in any other form of property, subject to the Relevant Requirements.

7.7. Compulsory Preservation of Benefits

If the Trustees consider that all or any part of a Benefit are preserved in order to comply with the Relevant Requirements, the Trustee:

- (a) pays that part of the Benefit to an Eligible Fund whose governing rules require the preservation of such Benefit under the Relevant Requirements; or
- (b) retains that part of the Benefit, including earnings of the Fund, until the Relevant Requirements permit it to be paid; or
- (c) otherwise deals with such Benefit according to the Relevant Requirements.

7.8. Can the Trustee retain Benefits?

If a Member who is entitled to a Benefit requests deferral of payment, the Trustees may defer payment of all or part of that Benefit for as long as the Trustee determines, subject to the Relevant Requirements.

7.9. Insurance of Benefits

- (a) If the Trustees take out or increase Insurance, or seek to do so, for a Member's benefits, and:
 - (i) the Insurer does not accept the Member on its standard terms or on terms acceptable to the Trustees; or
 - (ii) the Insurer restricts the level or scope of Insurance;

the Trustees may modify the Member's benefits as they consider appropriate.

(b) The Trustees are not required to pay to or for a Member that part of a Benefit which is insured or intended to be insured except to the extent that the Trustees have received the proceeds of any Insurance attributable to the Benefit.

7.10. Adjustment of Benefit if Incomplete or Incorrect Information

The Trustees may modify a Member's Benefits as they consider appropriate, if any information given to them for the Member is incomplete or incorrect.

7.11. Legal Disability of Person and Bankruptcy

If the Trustees form the opinion that a Member or other person to whom a Benefit would otherwise be payable is under any legal disability or is unable for any reason whatsoever to satisfactorily deal with such Benefit the Trustees may pay or apply the whole or part of any such Benefit in one or more of the following ways:

- (a) to any Dependant of the Member or other person;
- (b) for or towards the maintenance, education, advancement or otherwise for the Benefit of the Member or other person in such form and manner and subject to such terms and conditions as the Trustees think fit; and
- (c) without limiting the generality of paragraph (b) of this clause, to a person who appears to the Trustees to be a trustee or, or a parent or guardian of, or to have for the time being the care or custody of the Member or other person or to have the financial expenses of the care or custody of the Member or other person

IRRESPECTIVE OF THE ABOVE, at all times, while a Member is bankrupt:

- (a) any increase of that bankrupt Member's pension amount requires the consent and approval of the Trustees. Where the Trustee is solely controlled by the bankrupt Member the Trustee is restricted from increasing the pension amount
- (b) automatically, without reference to the bankrupt member, any pension (or similar product) is reduced to the minimum amount allowable at law
- (c) automatically, without reference to the bankrupt member, any allocated pension (or similar product) is reduced to the minimum pension allowable at law
- (d) the Member is unable to request the Trustees to commute a pension

7.12. Unrestricted Non-Preserved Benefits

A Member's unrestricted non-preserved benefits, within the meaning of the SIS Legislation, are only payable to the Member according to the other provisions of the Deed applicable to payment of benefits unless the Trustees in their sole discretion determine otherwise.

7.13. Death Benefits & Binding Nominations

- (a) Only on a form approved by the Trustee, a Member may provide the Trustee with a binding written nomination as to the payment of Benefits on a Member's death to the Member's estate or to persons so permitted under the Relevant Requirements.
- (b) Such a binding nomination may relate to the type, amount and proportions of different components of the Benefits to be paid upon a Member's death.
- (c) A Member may vary any such binding nomination at any time in writing prior to the Member's death, according to the Relevant Requirements.
- (d) The Trustee ensures that the instructions contained in the binding nomination are followed as required by the SIS Legislation.

7.14. Death Benefits & Non-Binding Nominations

- (a) A Member may provide the Trustee with a non-binding written nomination as to the preferred payment of Benefits on a Member's death to one or more of the Member's Dependants or to the Member's legal personal representative, subject to the Relevant Requirements ("**Non-Binding Nominated Beneficiaries**").
- (b) Where the Member has not made a binding nomination under the Relevant Requirements, the Trustee may make any determination relating to the type, amount and proportions of different components in any Benefit and pay a Member's Benefit on the Member's death to:
 - (i) The Member's Dependant;
 - (ii) The Member's legal personal representative (even though there are Member Dependants);
 - (iii) The Non-Binding Nominated Beneficiaries; or
 - (iv) A combination of (i) - (iii) above in the proportions that the Trustee, in its absolute discretion, determines.
- (c) A Trustee is not bound to pay Benefits on a Member's death to the Non-Binding Nominated Beneficiaries.

7.15. No Dependant, Legal Personal Representative

- (a) If after 12 months from the date of a Member's death, the Trustees are of the opinion (after reasonable enquiry) that the Member left no Dependants and a legal personal representative of the Member has not been appointed, the amount otherwise payable as a death Benefit is forfeited.
- (b) If subsequently a legal personal representative is appointed or a Member's Dependant is found the Trustees may (in their discretion) pay the whole or part of the forfeited amount to the legal personal representative or a Member's Dependant.

7.16. Total and Permanent Disablement Benefits

(a) The Trustees (subject to this Deed) may pay a Total and Permanent Disablement Benefit to a Member or any one or more of the dependants. The payment is made as the Trustee sees fit.

(b) Such part of the Benefit as insured is paid on such terms as the Insurer may prescribe under any Insurance providing such part of the Benefit or as the Insurer may agree with the Trustees.

7.17. Total and Temporary Disablement Benefits

A Total and Temporary Disablement Benefit as insured is paid on the terms and conditions of the Insurance or as the Insurer may agree with the Trustees.

7.18. Tax on Benefits

The Trustees may deduct from any Benefit payable any Taxes that are payable for it.

7.19. Trustee Discharge

The Trustee is discharged from all liability for a Benefit where it pays the Benefit in good faith to a person or another person, on behalf of the person, they believe is entitled to it, or according to this Deed.

7.20. Splitting and Flagging of Benefits

(a) If a Member's benefit becomes subject to a payment split or a payment flag then the Trustee gives to both the Member and the Member's spouse the required notice and information under the Relevant Requirements.

(b) The Trustee calculates the benefit for the Member and the Member's spouse according to the Relevant Requirements.

(c) The Trustee preserves the benefit for the Member and the Member's spouse under the terms of the Fund and as required by the Relevant Requirements.

(d) If either the Member or the Member's spouse requests the transfer of the benefits of the Member's spouse then the Trustee transfers the benefit under the terms of the Fund and as permitted or required by the Relevant Requirements.

(e) The Trustee pays the benefit for the Member and the Member's spouse under the terms of the Fund and as permitted or required by the Relevant Requirements.

8. Pensions

8.1. Pensions (other than Old Age Pensions)

At the Member's request any Lump Sum Benefit can be used to provide a Pension to the Member. Such Pensions include:

- (a) an allocated pension;
- (b) a Complying Pension;
- (c) other pensions as permitted by the Relevant Requirements; or
- (d) a combination of the above pensions which may include more than one.

8.2. Terms of Old Age Pensions

A Benefit required to be paid as an old age pension is to be paid on terms and conditions including:

- (a) such provisions as the Trustees may determine necessary or advisable to ensure that there is no contravention of the Relevant Requirements and that the Fund is and will remain eligible to be a Complying Superannuation Fund; and
- (b) such other provisions as the Trustees and the Member may agree or failing agreement as the Trustees may determine; and
- (c) in instalments of such amounts as the Trustees determine.

8.3. Commutation of Old Age Pensions

A Member or beneficiary may, subject to the provisions of the Relevant Requirements, commute an old age pension to a capital sum upon the following conditions:

- (a) if the pension is commuted before or on the date of the first payment of the pension, it is to be commuted to a capital sum equal to a lump sum Benefit; and
- (b) if the pension is commuted after the date the first instalment of the pension has fallen due for payment, the pension is commuted to a lump sum of such an amount as the Trustees may determine.

9. Annuities

9.1. If the Trustees are required to pay an old age pension or a Pension the Trustees are absolutely empowered to provide such pensions by way of an annuity purchased by the Trustees in the name of the Member or in the name of the Member and one or more of the Member's Dependants. This is upon such terms as the Member and the Trustees may agree, subject to the Relevant Requirements.

9.2. Where the Member, Dependand or beneficiary is

- (a) an infant; or
- (b) in the Trustees' view, of unsound mind or incapable of managing their own affairs; or
- (c) no agreement is reached as to the terms of an annuity.

(ii) the Trustees may not pay or transfer more than the amount requested by the Member or the beneficiary; and

(iii) the payment or transfer satisfies the Member's entitlement to any benefit for the amount so paid or transferred.

(b) The Trustees may pay or transfer the whole or part of any benefit or the interest or entitlement of any person in the Fund to another Eligible Fund or otherwise in circumstances permitted or required by the Relevant Requirements whether or not the person has requested or consented to such payment or transfer, and such payment or transfer satisfies the person's entitlement to any benefit for the amount so paid or transferred.

11.2. From Another Fund

If a Member makes a written request, the Trustees:

(a) may accept the transfer of assets from another Eligible Fund; and

(b) where the transfer is made for the Member's interest or entitlement in the Eligible Fund, provide benefits to the Member pursuant to such transfer in the manner set forth in this Deed; and

(c) where the transfer is not attributable to a Member's interest or entitlement in the Eligible Fund, the Trustee may treat the amount of such transfer in such manner as it considers equitable. This includes deeming the assets being so transferred as a Forgone Benefit under this Deed and applying them under this Deed.

However, any transfer must be permitted by the Relevant Requirements.

12. Records and Audit

12.1. Fund Records

The Trustees must keep records for the Fund of Members, assets and liabilities, income and expenditure, and all other matters specified by the Relevant Requirements and retain them for the period specified by the Relevant Requirements.

12.2. Fund Auditor

The Trustees must appoint an approved auditor, for each Financial Year or as otherwise required by the Relevant Requirements to:

(a) audit the accounts and records of the Fund; and

(b) report in writing to the Trustees,

within the time specified by the Relevant Requirements.

12.3. Annual Accounts Required

The Trustees must, for each Financial Year, prepare an income and expenditure account and a statement of net assets of the Fund.

13. Accounts

13.1. Nature of accounts

The Trustees for the convenient and efficient operation and administration of the Fund may establish such accounts in the records of the Fund as they consider necessary or desirable, including:

- (a) an accumulation reserve account;
- (b) an accumulation retirement account;
- (c) a pension reserve account;
- (d) such reserve accounts or liability accounts as may assist the Trustee to identify the value of assets that may have been exchanged or segregated as either current pension assets, non-current pension assets or that are dealt with as a different sub-fund, segment or partition;
- (e) such other accounts and reserves as the Trustee considers appropriate from time to time including, one or more contribution, miscellaneous and investment reserve accounts.

13.2. Provision and Adjustments to Accounts

- (a) The Trustee may make provision or adjustments in the accounts for all Disbursements (including Taxes on unrealised gains, advance tax instalments and notional surcharge amounts), liabilities, tax credits, depreciation, amortisation or revaluations as the Trustee considers appropriate.
- (b) The Trustee may alter, exchange and segregate current pension assets from non-current pension assets and deal with the Fund as different sub-funds, segments or partitions and account for them separately.

13.3. Debits and Credits to accounts

The Trustees are to record in the accounts established by them in such proportions they determine to be appropriate or as required by the Rules applicable to any Member for whom such accounts may have been established:

- (a) as a credit, contributions paid to the Fund;
- (b) as a debit, any losses to the Fund;
- (c) as a credit, any profits and earnings of the Fund;
- (d) as a credit, proceeds of Insurance, except proceeds of Insurance that are otherwise payable to or for a Member on death, Total and Permanent Disablement, or Temporary Total

Disablement;

(e) as a debit, amounts to pay Taxes and other expenses, or amounts to provide for them;

(f) as a credit, amounts no longer required to meet Taxes or expense liabilities;

(g) as a debit, amounts to pay premiums for Insurance or the consideration for an annuity;

(h) as a credit, amounts received from the Forfeited Benefits Account;

(i) as a debit, amounts transferred to the Forfeited Benefits Account;

(j) as a debit, amounts paid as benefits or transferred to other Eligible Funds;

(k) as a debit or a credit any other amounts for such matters or things as they consider appropriate.

13.4. Allocation Date

On each Allocation Date the Trustee adds to a Member's account all contributions for that Member, the Interim Fund Earning Rate or Fund Earning Rate and any other amounts including allocating of reserves, subject to the Relevant Requirements.

13.5. Fund Earning Rate

In regards to the Allocation Date the Trustees may declare a Fund Earning Rate.

13.6. Interim Fund Earning Rate

The Trustees, as they consider appropriate, may set an Interim Fund Earning Rate to be applied to the accounts of a Member as at the date when an amount becomes payable from the Fund, for the period since the last Allocation Date.

13.7. How are Fund Earning Rates to be Determined

(a) In determining a Fund Earning Rate the Trustees comply with the Relevant Requirements and take into account:

(i) the earnings of the Fund, including all income and realised and unrealised capital gains;

(ii) the realised and unrealised losses and expenses of the Fund, including Taxes that are or may be incurred by the Trustees which is not debited to an account;

(iii) any provisions established by the Trustees for Taxes and expenses;

(iv) the appropriateness of averaging profits, earnings, losses and expenses over two or more Allocation Periods; and

(v) such other matters the Trustees consider appropriate.

(b) A Fund Earning Rate or Interim Fund Earning Rate may be positive or negative.

13.8. How are Fund Earning Rates to be applied to accounts?

(a) Where relevant, the Trustees may decide whether a Fund Earning Rate or Interim Fund Earning Rate is applied to accounts on daily balances, on average balances, or on some other basis.

(b) The Trustees may distribute the losses, profits and earnings of the Fund to the accounts at the applicable Fund Earning Rate or Interim Fund Earning Rate.

13.9. How do you average the Fund's earnings, losses and expenses?

Where applicable, if the Trustees in determining a Fund Earning Rate decide to average the earnings, losses and expenses of the Fund over two or more Allocation Periods, the Trustees may establish an Earnings Averaging Account to or against which the Trustees may:

(a) credit such amount as the Trustees may retain from the Fund's earnings; or

(b) debit such amount as the Trustees may use to supplement the Fund's earnings.

14. Investments, Borrowings

(a) The Trustees may invest all or part of the money and other assets of the Fund in any manner in which they could if they were personally entitled as beneficial owners of those assets including:

(i) in Insurance

(ii) in Trustee Investments

(iii) in the purchase, improvement or mortgage of real property

(iv) on deposit with any bank or building society or any other company partnership or person with or without security

(v) in shares, stocks, options, debentures, bonds, unsecured notes or other securities

(vi) in units or sub-units of any unit trust including units in a pooled superannuation trust

(vii) in common funds, artworks, motor vehicles (including trucks) and livestock

(viii) in bills of exchange or other negotiable instruments

(ix) in options, hedging contracts, futures contracts, instalment warrants and other financial instruments

(x) in other investments, which the Trustee considers on a case-by-case basis, such as investments in agribusiness

- (b) The Trustees may dispose of, vary, transpose, replace or encumber investments or mix investments with investments of other people or trustees as if they were personally entitled to them as beneficial owners
- (c) The Trustees invest in a manner which is consistent with the Relevant Requirements
- (d) The Trustees may borrow money in a manner consistent with the Relevant Requirements
- (e) The Trustees may only lend money to Members if it is consistent with the Relevant Requirements

15. What are the Trustee's Powers

15.1. General

The Trustees may do anything they consider necessary to manage the Fund in an efficient and economical manner according to this Deed and to administer the Fund so as to comply with the Relevant Requirements, including:

- (a) paying any costs, charges and Taxes relating to the Fund;
- (b) subject to the SIS Regulations, paying its owns costs and the costs of the Members;
- (c) paying professionals (whether Members or Trustees or not) who are entitled to be paid fees for work done by themselves or their professional's firm on the same basis as if the professional was not a Trustee or a Member but employed as a professional;
- (d) paying for services and products supplied by individuals and companies even though such entities have a financial or other relationship with the Trustee or Member or a family member of the Trustee or Member (including holding positions of ownership and directorships), provided that such costs are no more than would be charged had the Trustee not been so related to the entity;
- (e) appointing persons to:
 - (i) perform administrative functions
 - (ii) audit the Fund's accounts
 - (iii) prepare tax and any returns for the Responsible Authority, and to pay any expenses incurred for this;
- (f) conducting and settling legal proceedings;
- (g) entering contracts and executing deeds;
- (h) obtaining and acting on the advice of a barrister, solicitor, adviser, financial adviser, accountant, actuary or superannuation consultant and paying their fees;

- (i) giving receipts and discharges;
- (j) giving any guarantee or indemnity;
- (k) insuring any risks;
- (l) acting as an underwriter;
- (m) making rules for rounding off contributions and benefits;
- (n) providing for and transferring liability for any Taxes;
- (o) establish such reserves, reserve accounts, reserve accounts pursuant to section 115 of the *Superannuation Industry (Supervision) Act 1993*
- (p) irrevocably electing that the Fund become a regulated superannuation fund

15.2. Fund Administrator

The Trustees may appoint a person to act as administrator of the Fund, to administer the Fund and maintain Fund records including the right and power to receive contributions and pay benefits and terminate a delegation in such manner and terms as they see fit.

15.3. Trustee Can Delegate

The Trustees, subject to the SIS Legislation, may delegate any of their powers, duties and discretions to any person and terminate a delegation in such manner and terms as they see fit.

15.4. Trustee may Act on Authorisations

The Trustees may treat an authorisation purported to be given by a Member as given by the Member.

15.5. Trustee interprets the rules - including reversionary pensions

The Trustee in its absolute discretion may exercise or enforce any powers at any time. Similarly the Trustee may refrain from exercising any powers. The Trustee's interpretation of this Deed is final. This discretion includes the power to pay a reversionary pension to a dependant on death, where the pension was initially set up as a non-reversionary pension. Further, if a member dies and another rule permits the Trustee to pay a reversionary pension under this rule, the Trustee may continue paying the relevant pension to any or all of the Member's Dependants and legal personal representative in proportions the Trustee decides after considering any relevant Benefit Nomination.

15.6. Discretions only to be exercised by Trustee

No provision of this Deed, except to the extent that the SIS Legislation may provide, may permit a discretion under this Deed to be exercised by a person other than the Trustees and any such provision is to be read down construed and interpreted in such a manner so as to be consistent with

the provisions of the SIS Legislation.

16. Trustee

16.1. Regulation of Trustees Proceedings

The Trustees may, subject to the provisions and requirements of the SIS Legislation:

- (a) regulate their meetings as they see fit;
- (b) determine a quorum of Trustees;
- (c) act by way of resolution passed by two thirds of all the Trustees; and
- (d) appoint one of them to act as chairman of Trustees and replace the chairman whenever they think fit.

16.2. Written Resolutions

A resolution in writing signed by all the Trustees has the same effect and validity as a resolution of the Trustees passed at a meeting of the Trustees at which a quorum is present.

16.3. Telephone Meetings

A meeting of Trustees is held by telephone or other similar means if:

- (a) all Trustees have been given written or oral notice of the meeting; and
- (b) such number of the Trustees as represents a quorum of Trustees take part in the meeting.

16.4. Minutes

- (a) The Trustees keep minutes of their resolutions and proceedings in a book kept for that purpose and otherwise keep such records of their proceedings in such manner as provided for in the Relevant Requirements.
- (b) Minutes are evidence of the matters recorded in them if they are confirmed at the next Trustee meeting and signed by the chairman.

16.5. Trustee ceasing to be Trustee

A Trustee holds office until:

- (a) retirement or resignation from office by giving notice in writing to other Trustees of the Fund;
- (b) disqualification by law from holding office or becomes a disqualified person within the meaning of the SIS Legislation;

(c) the Trustee:

- (i) dies;
- (ii) becomes, in the opinion of the other Trustees, mentally or physically incapable of fulfilling the office of Trustee of the Fund;
- (iii) is removed by the Responsible Authority pursuant to the provisions of the SIS Legislation; or
- (iv) is precluded from being a Trustee in other circumstances prescribed by the SIS Legislation.

16.6. Appointment and Removal of Trustees

The Trustees from time to time:

- (a) establish procedures which are consistent with the SIS Legislation for appointing and removing Trustees;
- (b) publish those procedures in a way that makes Members aware of them;
- (c) can remove any Member or Trustee by a resolution passed by two thirds of all the Members based on the weighted value of each Member's current total contributions in this Fund; and
- (d) honorary trustees and non-contributory trustees can be removed unilaterally by the contributory trustees or a simple majority of contributory trustees.

17. Liability and Indemnity

17.1. Trustee not under Personal Liability

The Trustees are only liable for:

- (a) failing to act honestly in a matter concerning the Fund; or
- (b) wilfully or recklessly failing to exercise, for a matter affecting the Fund, the degree of care and diligence that the Trustees were required to exercise; or
- (c) a monetary penalty under a civil penalty order.

17.2. Trustee Indemnity

Subject to the SIS Legislation excluding or limiting any right to an indemnity against liabilities incurred by the Trustees, the Trustees and past Trustee or any of them are indemnified out of the assets of the Fund for any liability incurred while acting as trustees of the Fund.

17.3. Trustee right to seek advice

The Trustees may seek advice from any person for any matter relating to the performance of the duties or the exercise of the powers of the Trustees. The Trustees are entitled to indemnify themselves out of the assets of the Fund for the cost of obtaining such advice.

18. Amendment of Deed

18.1. The Trustees may by deed, resolution or minute amend the Deed (either in writing or verbally). This is provided that no amendment reduces a Member's accrued benefits or imposes any increase in liability on a Member without the Member's consent.

18.2. Any addition, repeal, amendment or alteration is effective from the date (if any) specified for that purpose in such deed or resolution or (in the absence of a specified effective date) the date on which the resolution was made or the deed is executed.

18.3. The Trustees must promptly notify each Member of the nature and purpose of any such addition or alteration and of the effect (if any) which such addition or alteration has on the Member's entitlements under the Fund.

19. Expenses of the Fund

Fund expenses are payable from the Fund and may to the extent the Trustees consider it equitable be debited to the account established for a Member according to the provisions of this Deed.

20. General Administration

20.1. A Member gives the Trustees any information or documents the Trustees request to assist them in administering the Fund.

20.2. The Fund and the Deed are governed by the law of the state of the Trustee's address stated at the beginning of this Deed.

20.3. Providing Information

The Trustees provide any information required by the Relevant Requirements to a Member or any other relevant person.

20.4. Notices

Any notice or other written communication in connection with the Fund is given to a person if it is:

(a) handed to the person;

(b) delivered to the person's last known address; or

(c) posted by ordinary post from within Australia to the person's last known address, in which case it is taken to be received on the third business day after posting.

21. Termination

21.1. When Fund Terminates

The Fund is to terminate if:

- (a) the Trustees give written notice to a Member requiring the termination of the Fund; or
- (b) the Relevant Requirements require the Fund to be terminated; and

as soon as practicable thereafter the Trustees must, subject to the Relevant Requirements:

- (c) determine a termination date;
- (d) notify the Member that the Fund has terminated from the termination date;
- (e) take reasonable steps to get in any contributions owing by the Member at the termination date; and
- (f) must not accept any other contributions.

21.2. Termination Date is Allocation Date

The Trustees, to the extent the Trustees consider it equitable, must allocate earnings or losses to accounts as at the termination date and such other date or dates as the Trustees consider appropriate.

21.3. How Assets are to be Applied

The Trustees must, subject to the Relevant Requirements, apply assets in the following priority:

- (a) in paying the costs of administering and winding up the Fund;
- (b) in paying or transferring Members' benefits according to this Deed;
- (c) in paying any balance to Members, Dependants, former Members, deceased Members' Dependants or legal personal representative in proportions the Trustees in their discretion determine is appropriate.

22. Complying with SIS

22.1. SIS Legislation to Prevail over Deed Provisions

If there is a conflict or inconsistency between the provisions of this Deed and the SIS Legislation, the SIS Legislation prevails. Further, any such provision in this Deed is read down, construed and interpreted by the Trustees in such a manner so as to give effect to the SIS Legislation and to enable the Fund to be operated in a manner that is consistent with the SIS Legislation.

22.2. Power to Act according to SIS Legislation

(a) The Trustees have the power to do all acts and things or omit to do such acts and things as they consider necessary, desirable or expedient for the Fund to be operated and administered according to the SIS Legislation and to be a Complying Superannuation Fund and for the Trustees, Members, and beneficiaries not to be in contravention or, in the opinion of the Trustees, any possible or potential contravention of the SIS Legislation.

(b) The powers conferred upon the Trustees under this Deed, without limiting the generality of such powers, include the right to administer and operate the Fund so that:

(i) the Fund is operated solely for one or more of the core and ancillary purposes specified in the SIS Legislation;

(ii) the Fund is operated to comply with any standards prescribed under the SIS Legislation which are applicable to the Fund;

(iii) the Trustees are entitled to provide the Responsible Authority with such returns and information as the SIS Legislation or the Responsible Authority, may require;

(iv) the Trustees may follow, comply with, implement and obey any directions, instructions, orders or guidelines which may be issued or given by the Responsible Authority;

(v) the Trustees may disclose to the Responsible Authority such event, omission or thing that the SIS Legislation may require to be disclosed to the Responsible Authority and seek the advice, ruling or direction of the Responsible Authority as they consider necessary;

(vi) the Trustees pay from the Fund any levy or charge imposed upon the Fund under the SIS Legislation;

(vii) the Trustees seek from the Responsible Authority any exemption or modification of the provisions of the SIS Legislation for their application to the Fund; and

(viii) the Trustees may pay a Member's or a beneficiary's benefits or interest in the Fund in the circumstances prescribed by the SIS Legislation to the Responsible Authority or an eligible roll-over fund even if no claim for such a benefit has been made by or for the Member or beneficiary.

22.3. Trustee not to be in breach of Trust

(a) The Trustee is taken to have not contravened the Deed or be in breach of trust if in giving effect to the Deed it:

(i) construes or interprets this Deed

(ii) does such acts or things

(iii) omits to do such acts or things

which might otherwise contravene this Deed or be in breach of trust but which the Trustee considers necessary, desirable or expedient to avoid a contravention of the SIS Legislation.

(b) The Trustee is not taken to contravene this Deed or be in breach of trust if it does anything or omits to do anything that is in contravention of the SIS Legislation if:

(i) the Trustees rectify the contravention within such period as may be allowed by the SIS Legislation or within such further period as the Responsible Authority allows; or

(ii) the Responsible Authority notwithstanding the contravention treats the Fund as a Complying Superannuation Fund.

22.4. Trustee not subject to Direction

The Trustees, except to the extent permitted by the SIS Legislation, in the exercise of their powers under this Deed are not to be subject to the direction of any other person.

22.5. SIS Covenants and Requirements

(a) Notwithstanding any provision of this Deed any covenant or other requirement required by the SIS Legislation to be included in this Deed is deemed to be included as if every such covenant or requirement was set out in this Deed on and from the date that covenant or requirement is required to be so included.

(b) If the SIS Legislation or the Responsible Authority no longer requires any such covenant or requirement to be so included then that covenant or requirement ceases to be included.

(c) If any such covenant or requirement or its operation is pursuant to the provisions of the SIS Legislation modified then the Trustees are only required to comply with the covenant or requirement as it may be so modified.

(d) The Trustees are not taken to be in contravention of this Deed or in breach of trust if the Trustees do or omit to do anything which is in contravention of such a covenant or requirement if the contravention is waived by the Responsible Authority.

23. Expenses and Taxes

The Trustees for any potential or actual expenses or taxation liability of the Fund, or of any Member, Dependant, beneficiary or person claiming through them are empowered to:

23.1. establish such reserves, reserve accounts, reserve accounts including those pursuant to the *Superannuation Industry (Supervision) Act 1993* and provisions as they consider necessary or desirable to provide for the payment of such expenses or taxation liability;

23.2. deduct from any contribution or other amount paid to the Fund, any benefit or other payment made from the Fund or the interest and entitlement of any Member, Dependant, beneficiary or any person claiming through them such amount as they consider equitable to establish and maintain such provisions and reserves;

23.3 pay any such expense or Taxes as and when it becomes payable out of the reserves and provisions and, if necessary, out of the other assets of the Fund and for the purposes of such payment realise the assets of the Fund;

23.4. not be required to make any retrospective adjustments in the event that any expense or Taxes becomes payable for a different period or periods other than that for which the provisions and reserves were established or if the taxation provisions and reserves prove excessive or unnecessary and in such cases the Trustees are entitled to apply the amount of the unnecessary or excessive provisions and reserves as they may decide including:

(a) pay any such expense or Taxes as and when it becomes payable out of the reserves and provisions and, if necessary, out of the other assets of the Fund and for the purposes of such payment realise the assets of the Fund; and

(b) not be required to make any retrospective adjustments in the event that any expense or Taxes becomes payable for a different period or periods other than that for which the provisions and reserves were established or if the taxation provisions and reserves prove excessive or unnecessary and in such cases the Trustees are entitled to apply the amount of the unnecessary or excessive provisions and reserves as they may decide including:

(i) allocating such amount to any existing reserve or provision or future reserve or provision for Taxes or expenses for which it was established or to any existing or future reserve or provision for any other expense or Taxes; and

(ii) crediting any account established in the records of the Fund or the interest or entitlement of any Member, Dependant or person claiming through them; and

23.5. deal with any tax deductions, credits and rebates attributable to the Fund as and when they arise on such basis as the Trustees decide including offsetting them against any taxation reserves and provisions notwithstanding the period or periods to which such tax deductions, credits and rebates are attributable or the date they arise or are received.

24. Insurance against Fund losses

The Trustees may in their discretion effect or take out insurance against:

(a) any liability which arises against a Trustee, Member or the Fund;

(b) any losses or damages which the Fund, a Trustee or Member or may suffer or incur;






as a result of or arising from any act or omission of the Trustee or any person to whom the Trustees may have delegated their powers duties and discretions or any servant, agent or employer of the Trustees or any contractor (including persons acting in any professional role), Fund administrator, other administrator, custodian or other person or body engaged by the Trustees for the purposes of the Fund.

THIS CONCLUDES THE DEED

SIGNED AS A DEED on 20th day of November 2005

SIGNED by JOANNE SHELLEY POTTINGER	<input checked="" type="checkbox"/> <i>JP Pottinger</i>
in front of the person below being over 18 years of age and not involved with the contents of this document or related to any of the parties to this document	
Witness signature: (Australian citizen)	<input checked="" type="checkbox"/>
Witness name: (please print)	<input checked="" type="checkbox"/>
Witness address: (in Australia)	<input checked="" type="checkbox"/>
Witness occupation:	<input checked="" type="checkbox"/>

X

SIGNED by DAVID RICHARD POTTINGER	
in front of the person below being over 18 years of age and not involved with the contents of this document or related to any of the parties to this document	
Witness signature: (Australian citizen)	
Witness name: (please print)	
Witness address: (in Australia)	
Witness occupation:	

X

Schedule of Members

from time to time

(a Self Managed Superannuation Fund can never have more than 4 members at one time)

Member	Date Entered	Date Exited
JOANNE SHELLEY POTTINGER	On date of Acceptance by the Trustee	
DAVID RICHARD POTTINGER	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	
	On date of Acceptance by the Trustee	

Application for Membership (each member needs their own Application)
of the D & J POTTINGER Superannuation Fund ("Fund")

This Application for Membership form contains your Nomination Form and undertakings you make to the Trustee of this Fund. The Fund's Product Disclosure Statement is also attached.

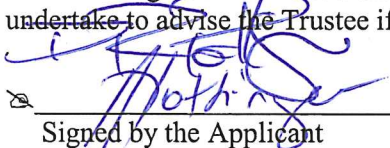
New Member Full Name DAVID RICHARD POTTINGER Date of Birth 5-4-58
JOANNE SHELLEY POTTINGER 15-2-63

Address of New Member 70 SANDERSON RD
LESMURDIE 6076

Employer AUTHENTIC SIGNS PTY LTD Tax File No.(TFN) 172 610 076
615 753 806

Trustee
JOANNE SHELLEY POTTINGER
DAVID RICHARD POTTINGER

1. After having read the Trust Deed and the Product Disclosure Statement, in full, I apply for the membership of the Fund.
2. I consent to my Tax File Number being made available to the Trustee and any third party as required or where expedient. I also enclose a duly completed and signed Tax File Number Declaration (available from the ATO's website).
3. If applicable, I have been invited by the Employer for membership to the Fund.
4. I have been advised of the benefits which I am entitled to receive from the Fund on retirement, death, disablement or termination of service with the Employer (where applicable).
5. In consideration of my admission to membership, I agree to abide by and be bound by the Trust Deed governing the Fund. I declare that I have no entitlement to any annuity and I am not a member of, nor have I received benefits from, any other superannuation fund or approved deposit fund, other than as set out on the attached page (please supply details of benefits paid or payable on a separate page).
6. I undertake to advise the Trustee, in writing, if at any time I receive or become entitled to receive a benefit from any superannuation fund or approved deposit fund or deferred annuity not declared according to the above.
7. I undertake to advise the Trustee in writing of any contributions made by or on behalf of me, other than by the Employer, which would vary the amount specified above.
8. I agree to the Trustee acting as Fund Trustee. I consent to be a Fund Trustee or a director of the Trustee, as required. Further, I comply and give my consent in regards to any other rules for Trustees.
9. I enclose my **Nomination Form** which deals with how I want my Superannuation to be dealt with if I die.
10. I have read and understood the Fund's Trust Deed. I have noted the benefits payable under this Trust Deed. I have also received my own copy of the Product Disclosure Statement which was attached to this Application for Membership form. I have fully read and understood the Product Disclosure Statement.
11. I acknowledge that I am not a disqualified person under any law or the SIS Regulations. Further, I undertake to advise the Trustee if I ever do become so disqualified.


Signed by the Applicant

20/11/2005
Date

(Attached is a full copy of the Product Disclosure Statement)

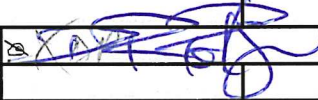
Nomination Form for the D & J POTTINGER Superannuation Fund

What happens to your Super when you die?




You may have Super left when you die. You can nominate which "dependant" gets your Super when you die. There are 2 types of nominations. Non-binding versus binding. Non-binding nominations merely suggest to the trustee where you want your Super to go when you die. Your trustee may or may not follow your suggestion.

To remove the Trustee's discretion complete the Binding Nomination.

This form only allows a straight forward percentage based nomination. To make a more detailed nomination speak to your adviser.

Member's Full Name	Date	200
Non-Binding Nominated Beneficiaries		
I nominate the following persons to receive the benefit, payable by the Trustee of the Fund, when I die.		
I understand that the Trustee is not bound by this nomination:		
"My Estate" or Full Name of Nominated Beneficiary	Relationship <small>(if not nominating "My Estate")</small>	Entitlement - %
Member's Signature		(no witness required)

OR

Binding Nominated Beneficiaries		
To guarantee your Super goes to the people you want it to go to complete this BINDING nomination. The nomination is valid for only 3 years (unless you revoke it earlier).		
Upon my death, I direct the Trustee to distribute my assets as follows:		
"My Estate" or Full Name of Nominated Beneficiary	Relationship <small>(if not nominating "My Estate")</small>	Entitlement - %
Member's Signature		
Witness One Signature <small>(over 18 years & not related to the Member)</small>		
Witness One Full Name (Print)		
Witness Two Signature <small>(over 18 years & not related to the Member)</small>		
Witness Two Full Name (Print)		

**Minutes of the Meeting of the Trustees of the
D & J POTTINGER Superannuation
Fund**

Held At 70 SANDERSON ROAD
LESMURDIE WA
6076 Australia

Present JOANNE SHELLEY POTTINGER
DAVID RICHARD POTTINGER

Superannuation Fund The Trustees tabled a Trust Deed for the establishment of the
D & J POTTINGER Superannuation Fund.

Resolved that

1. The Trustee acknowledges that it has the capacity at law to act as Trustee and consents to act as Trustee.
2. The Trustee (and where applicable each Trustee) acknowledges that it is not a disqualified person under any laws, SIS Regulations including Section 121 of the SIS Regulations.
3. The Trustee acts as Trustee of the Fund.
4. The Trustee agrees to be bound by the provisions of the Trust Deed.
5. The Trust Deed tabled at this meeting is adopted to govern the Fund and that the Deed be executed for that purpose.
6. The Trust Deed be submitted by the Trustee to the Commissioner of State Revenue for stamping.
7. A banking account be opened in the name of the Fund.
8. Contributions to the Fund are made by an employer, another person or by the members as may be decided from time to time.

To accept the application for membership of the Fund for the person(s) named in the attached Application for Membership form(s).

Closure There being no further business the meeting was declared closed.



Chairperson (as appointed at the meeting)

Signed as a true and correct copy
of the proceedings of the meeting

18-11-05

Date

Certificate of Compliance

D & J POTTINGER Superannuation Fund

To Whom It May Concern:

The Trustee of the D & J POTTINGER Superannuation Fund certifies that:

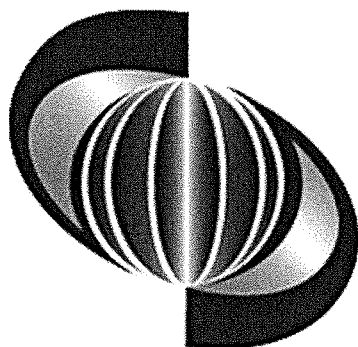
1. The D & J POTTINGER Superannuation Fund is a superannuation entity established in accordance with the *Superannuation Industry (Supervision) Act 1993* ("SIS Act") and the Trustee(s) of this Fund is as set out in the enclosed Trust Deed and any subsequent trust deeds and any relevant minutes which change the Trustee.
2. The Trust Deed governing the D & J POTTINGER Superannuation Fund and any amendments to it comply with the SIS Act and Regulations.
3. The D & J POTTINGER Superannuation Fund is a resident regulated superannuation fund within the meaning of Section 19 of the SIS Act.
4. The Australian Prudential Regulation Authority has not directed the D & J POTTINGER Superannuation Fund not to accept contributions under Section 63 of the SIS Act.
5. Our Trust Deed allows benefits to be transferred to our Fund.
6. The Trust Deed prohibits Members borrowing monies from the fund, except where authorised by the SIS Act.
7. ~~Members can only receive preserved benefits from our fund at their retirement age or under the SIS Act.~~


Trustee of the D & J POTTINGER Superannuation Fund

Date: 20th NOVEMBER 20⁰⁵

All current Trustee(s) sign this Certificate at the time when it is required by a third party (if ever).

(Where the Trustee, from time to time, is a company then an authorised person in that company, such as a director or company secretary can sign this Certificate of Compliance.)



LawCentral

Legal Documents

Employer Sponsored Kit for D & J POTTINGER Superannuation Fund

Most Self Managed Superannuation Funds are not also Employer Sponsored funds. However, if you wish your Self Managed Superannuation Fund to also be an Employer Sponsored fund then complete this 3-page kit.

Director Resolution by Sponsoring Employer

Circulating Resolution of Board of Directors to Participate in the Superannuation Fund

The Director(s) of the Company being
("Company") agree (pursuant to the Constitution) as follows:

Participate in the Superannuation Fund	That the Company apply to be admitted as a Participating Employer of D & J POTTINGER Superannuation Fund for the purposes of providing benefits for present and future employees of the Company on the terms and conditions contained in the Trust Deed.
Applying the Seal	That the Company apply its seal (and if no seal the signature of one director or authorised officer) to the front page of the D & J POTTINGER Superannuation Fund Deed to evidence its agreement to be bound by the terms of the Trust Deed.

All directors must sign below:

Date when the last director signs: _____ 20 __

Employer applying to be a Participating Employer

To the Trustee
D & J POTTINGER Superannuation Fund

..... (“**Company**”) makes application for admission as an Employer of the Fund. The Company agrees to be bound by the Trust Deed of D & J POTTINGER Superannuation Fund and agrees to sign such documents as the Trustee requires recording its admission.

The applicant notifies the Trustee that it intends to make contributions to D & J POTTINGER Superannuation Fund to satisfy its obligation under the *Superannuation Guarantee (Administration) Act 1992*.

The Company intends to treat its contributions as satisfying the superannuation guarantee obligations.

DATEDday of 20.....

✎ _____

Name: _____

Signed by an authorised officer of Company

Trustee Resolution

D & J POTTINGER Superannuation Fund

Name of Company: (“Company”)

The Trustee(s) of D & J POTTINGER Superannuation Fund agree as follows:

Participating Employer admitted	The Company has applied to be a Participating Employer of D & J POTTINGER Superannuation Fund. It was agreed that the Company be so admitted from the date of this resolution.
Execution of Trust Deed	That the Company apply its seal (and if no seal the signature of one director or authorised officer) to a copy of D & J POTTINGER Superannuation Fund Deed as required evidencing its agreement to be bound by the terms of the Trust Deed.
Compliance Note	That the Trustee provides to the Employer before or as soon as practicable after its first contribution to D & J POTTINGER Superannuation Fund: <ol style="list-style-type: none"> 1. a copy of the Trust Deed governing D & J POTTINGER Superannuation Fund (and all later amendments to it) if requested by the Employer; and 2. a duly executed statement (Certificate of Compliance) that D & J POTTINGER Superannuation Fund is a regulated Fund.

Signed by the Trustee(s):

Trustee Name _____ _____

Trustee Name _____ _____

Trustee Name _____ _____

Trustee Name _____ _____

Date when the last trustee signs: _____ 20 ____