

5 December 2023

All Correspondence to:

The Trustees
The GH & MJ Lakin Superannuation Fund
PO Box 461
GORDON NSW 2072
Gary@lakin.org

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Sydney South, NSW 1235

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No responsibility is taken for the security of any
correspondence sent via email to this office

Dear Gary,

**SUPERANNUATION FUND INCOME TAX RETURN
FOR THE YEAR ENDED 30 JUNE 2023**

Enclosed you will find the **“FINANCIAL STATEMENTS”, “ORIGINAL” TAX RETURN** and **“ELECTRONIC LODGEMENT DECLARATION FORM** of the Income Tax Return for The GH & MJ Lakin Superannuation Fund.

Audit Matters

We note that the audit has been finalised by Anthony William Boys and any following matters requiring attention are set out in the included management letter.

Enduring Powers of Attorney

As you are Directors of a Corporate Trustee, and therefore deemed to be trustees for a Self-Managed Superannuation Fund, yourself and Marcie require Enduring Powers of Attorney. This will enable the Attorney to step into your shoes in respect of the Superannuation Fund in the event of your deaths or incapacities.

Please ensure the Enduring Power of Attorney, that you have signed, enables the attorney to be appointed as a Director of the trustee Company in the unfortunate event that you as a member and director lose capacity.

Please forward a copy of these documents to me for retention in the Audit Files.

Nomination Form

We enclose a copy of the last signed Nomination Form in respect of your Superannuation Benefit. Please confirm that this is correct by signing the attached letter, which is included in the documents to be signed by you.



Tax agent
64941004

Please confirm that the Financial Institution details on the front page of your Income Tax Return are correct.

Would you please check the documents and if correct, arrange for the Income Tax Return to be signed on the front cover where indicated and on each of the enclosed schedules, where indicated. Please also arrange for the original Financial Statements to be signed by the Trustees and then returned to this office for permanent retention.

We enclose a revised Investment Strategy which you may adopt for the fund if you consider your previous Investment Strategy no longer appropriate. Please consider the statements in relation to insurance before signing the investment strategy.

Please find enclosed your original documents used in the preparation of your return.

Would you please make sure you keep all your taxation records for at least 10 years.

Should you have any queries in relation to the return, please contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. Rogers', written in a cursive style.

**CATRIONA ROGERS
CHARTERED ACCOUNTANT**

Ref: CJR: SI