



28 November 2023

Mr Michael & Mrs Yvonne Woods  
**Michael & Yvonne Woods Superannuation Fund**  
127b Eagle Drive  
Teesdale VIC 3328

Dear Michael & Yvonne,

**RE: SUPERANNUATION FUND TAX RETURN AND FINANCIAL STATEMENTS**

Please find enclosed the signing pages for the financial report and tax return for the above entity for the year ended 26 November 2023.

Please review the financial report and tax return that were emailed to you to ensure that they are to your satisfaction.

**Record keeping**

The tax law requires that you keep all documentation that relates to the tax return, generally for at least five years (calculated from the date the records were prepared or obtained, or from the date the transactions or acts to which the records relate were completed, whichever is the later).

The Tax Office regularly conducts tax audits, including business record keeping audits and substantiation audits, over a wide range of taxpayers and it is essential that all supporting documentation is retained for the period specified to enable the figures in the tax return to be verified.

**Documents for Signature**

Please sign and return the documents where indicated.

**Tax position for the year ended 26 November 2023**

Based on the tax return being assessed as lodged, there is tax payable of \$381.48.

Should you have any queries please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Troy Mojsoski", is written over a light blue rectangular background.

**Troy Mojsoski**