

16 April 2020

G Whipper Retirement Fund  
C/- Mr Anthony Carl Whipper  
11 The Quarterdeck  
Merewether Heights, NSW 2291

Dear Anthony

**G Whipper Retirement Fund  
Commutation of Account Based Pension**

I wish to make a partial commutation of \$400.00 from my Account Based Pension (2009 Account Based Pension).

I understand that the current balance of this account is approximately \$562,902.77, and I confirm that I have met my minimum pension payments for the year.

Please pay the proceeds of the commutation to my bank account.

I authorise my tax agent to lodge the Transfer Balance Account Report in relation to the Pension Commutation for this Account Based Pension to the ATO.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Mr Anthony Whipper  
11 The Quarterdeck  
Merewether Heights, NSW 2291

**MINUTES OF THE MEETING OF THE DIRECTOR(S) OF THE CORPORATE TRUSTEE  
GT WHIPPER INVESTMENTS PTY LTD ATF  
G WHIPPER RETIREMENT FUND  
HELD ON 16 APRIL 2020 AT  
11 THE QUARTERDECK, MEREWETHER HEIGHTS NSW**

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**PRESENT:**

Gail Whipper  
Anthony Whipper

**PENSION COMMUTATION:**

A notice from Mr Anthony Whipper requesting the commutation of \$400.00 from the pension account "2009 Account Based Pension" was tabled.

**CONDITION OF RELEASE:**

It was NOTED that:

- The pension account is commutable under the circumstances,
- A condition of release has been met, and
- The requirement to either make a minimum pension payment or retain the minimum amount in the account has been met.

As a result, it was RESOLVED to accept the request as tabled.

**PAPERWORK:**

It was RESOLVED to request the fund administrators to attend to the completion of the following tasks to give effect to the acceptance:

- Process the commutation,
- Transfer the funds as required
- Prepare a PAYG Payment Summary - Superannuation Lump Sum if required, and
- Advise the Member that the commutation has been processed.

**CLOSURE:**

There being no further business the meeting was closed.

..... Dated: ...../...../.....  
Anthony Whipper  
Chairperson

16 April 2020

Mr Anthony Whipper  
11 The Quarterdeck  
Merewether Heights, NSW 2291

Dear Tony

**G Whipper Retirement Fund  
Commutation of Account Based Pension**

We confirm that the partial commutation of your Account Based Pension (2009 Account Based Pension) has been completed.

An amount of \$400.00 has been transferred to your bank account.

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

Mr Anthony Carl Whipper  
11 The Quarterdeck  
Merewether Heights, NSW 2291