

# MINUTES OF TRUSTEES' SPECIAL GENERAL MEETING

## *Richard J. Wiche Superannuation Fund*

- At:** 3A Venus Street, Gladesville, NSW 2111  
**On:** 23 April 2021
- Present:** Mr Richard Wiche  
Ms Jayne Wiche
- Chairperson:** Mr Richard Wiche
- Trusteeship:** Mr Richard Wiche and Ms Jayne Wiche acts as trustees of the Richard J. Wiche Superannuation Fund.
- Minutes:** The Chairperson reported that the minutes of the previous meeting had been signed as a true and correct record.
- Background:** It had been brought to the Trustees attention by the Accountant, Trentons CA preparing the Fund's accounts for the financial year ended 30 June 2017 that an amount of \$300 was released from the Fund's bank account on 18 December 2015 for payment of expense that was not directly attributable to the Fund.
- Technical Breach:** The withdrawal of moneys from the Fund for any purposes other than compassionate release, pension or retirement is a breach of Part 6 to the Regulations of the *Superannuation Industry (Supervision) Act 1993* ("The SIS Act").
- Reason for Breach:** The Trustees committed the aforementioned breach unintentionally as it was a momentary lapse of concentration resulting in the incorrect selection of the Fund's bank account amongst numerous bank accounts which the Trustees had access to.
- Action Plan:** The Trustees have resolved to rectify the breach by requesting an immediate repayment of \$300.
- The Chairperson also moved a motion that the plan be adopted and approved and that all future transactions are to be taken with extra precaution to minimise the risk of future breaches.

All resolutions for this meeting were made in accordance with Regulation 4.08 of the *SIS Act* and Regulations.

There being no further business the meeting then closed.

Signed as a true and correct record.



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Mr Richard Wiche  
Chairperson