

CONSENT AND STATEMENT BY DIRECTOR OF TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

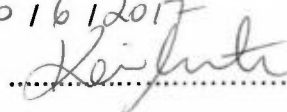
1. **Consent to being appointed as director of Trustee.** I consent to being appointed as a director of the Trustee of the Fund described below.
2. **Not a disqualified person.** I have never been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
3. A civil penalty order has never been made in relation to me.
4. I am not an insolvent under administration.
5. I am not disqualified from managing corporations.
6. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.
7. I will act honestly in all matters concerning the Fund.
8. I will cause the Trustee to exercise, in relation to all matters affecting the Fund, the same degree of care, skill and diligence as an ordinary prudent person would exercise in dealing with property of another for whom the person felt morally bound to provide.
9. I will cause the Trustee to perform its duties and exercise its powers in the best interests of the beneficiaries.
10. I will cause the Trustee to keep the money and other assets of the Fund separate from any money and assets, respectively:
 - (a) that are held by the Trustee personally; or
 - (b) that are money or assets, as the case may be, of a standard employer-sponsor, or an associate of a standard employer-sponsor, of the Fund.
11. I will not permit the Trustee to enter into any contract, or do anything else, that would prevent it from, or hinder it in, properly performing or exercising the Trustee's functions and powers.
12. I will cause the Trustee to formulate, review regularly and give effect to an investment strategy that has regard to the whole of the circumstances of the Fund including, but not limited to, the following:
 - (a) the risk involved in making, holding and realising, and the likely return from, the Fund's investments, having regard to its objectives and its expected cash flow requirements;
 - (b) the composition of the Fund's investments as a whole including the extent to which the investments are diverse or involve the Fund in being exposed to risks from inadequate diversification;
 - (c) the liquidity of the Fund's investments, having regard to its expected cash flow requirements;
 - (d) the ability of the Fund to discharge its existing and prospective liabilities.
13. If there are any reserves, I will cause the Trustee to formulate and to give effect to a strategy for their prudential management, consistent with the Fund's investment strategy and its capacity to discharge its liabilities (whether actual or contingent) as and when they fall due.
14. I will cause the Trustee to allow a beneficiary access to any prescribed information or any prescribed documents.
15. **Declaration that I understand my duties as director of Trustee.**
16. I have signed or will sign a declaration in the form prescribed in the Commissioner of Taxation that I understand my duties as a director of the Trustee.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of director: NGOC KIM LEETE
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

20/6/2017

Signed:



Signature of director

Note 1. The director should also sign the normal consent to act as a director of the company before being appointed: *Corporations Act* s 201D(1).

Note 2. The expression **insolvent under administration** means a person who:

- (a) under the *Bankruptcy Act* 1966 or the law of an external Territory, is a bankrupt in respect of a bankruptcy from which the person has not been discharged; or
- (b) under the law of a country other than Australia or the law of an external Territory, has the status of an undischarged bankrupt —

and

includes:

- (1) a person any of whose property is subject to control under:
 - (i) section 50 or 188 of the *Bankruptcy Act* 1966; or
 - (ii) a corresponding provision of the law of an external Territory or the law of a foreign country; or
- (2) a person who has executed a personal insolvency agreement under:
 - (i) Part X of the *Bankruptcy Act* 1966; or
 - (ii) the corresponding provisions of the law of an external Territory or the law of a foreign country —

if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

CONSENT AND STATEMENT BY DIRECTOR OF TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

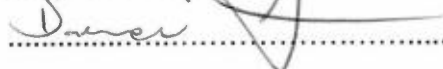
1. **Consent to being appointed as director of Trustee.** I consent to being appointed as a director of the Trustee of the Fund described below.
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6. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.
7. I will act honestly in all matters concerning the Fund.
8. I will cause the Trustee to exercise, in relation to all matters affecting the Fund, the same degree of care, skill and diligence as an ordinary prudent person would exercise in dealing with property of another for whom the person felt morally bound to provide.
9. I will cause the Trustee to perform its duties and exercise its powers in the best interests of the beneficiaries.
10. I will cause the Trustee to keep the money and other assets of the Fund separate from any money and assets, respectively:
 - (a) that are held by the Trustee personally; or
 - (b) that are money or assets, as the case may be, of a standard employer-sponsor, or an associate of a standard employer-sponsor, of the Fund.
11. I will not permit the Trustee to enter into any contract, or do anything else, that would prevent it from, or hinder it in, properly performing or exercising the Trustee's functions and powers.
12. I will cause the Trustee to formulate, review regularly and give effect to an investment strategy that has regard to the whole of the circumstances of the Fund including, but not limited to, the following:
 - (a) the risk involved in making, holding and realising, and the likely return from, the Fund's investments, having regard to its objectives and its expected cash flow requirements;
 - (b) the composition of the Fund's investments as a whole including the extent to which the investments are diverse or involve the Fund in being exposed to risks from inadequate diversification;
 - (c) the liquidity of the Fund's investments, having regard to its expected cash flow requirements;
 - (d) the ability of the Fund to discharge its existing and prospective liabilities.
13. If there are any reserves, I will cause the Trustee to formulate and to give effect to a strategy for their prudential management, consistent with the Fund's investment strategy and its capacity to discharge its liabilities (whether actual or contingent) as and when they fall due.
14. I will cause the Trustee to allow a beneficiary access to any prescribed information or any prescribed documents.
15. **Declaration that I understand my duties as director of Trustee.**
16. I have signed or will sign a declaration in the form prescribed in the Commissioner of Taxation that I understand my duties as a director of the Trustee.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of director: DARREN GERARD LEETE
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

2016/2017

Signed:


.....

Signature of director

Note 1. The director should also sign the normal consent to act as a director of the company before being appointed: *Corporations Act* s 201D(1).

Note 2. The expression **insolvent under administration** means a person who:

- (a) under the *Bankruptcy Act* 1966 or the law of an external Territory, is a bankrupt in respect of a bankruptcy from which the person has not been discharged; or
- (b) under the law of a country other than Australia or the law of an external Territory, has the status of an undischarged bankrupt —

and

includes:

- (1) a person any of whose property is subject to control under:
 - (i) section 50 or 188 of the *Bankruptcy Act* 1966; or
 - (ii) a corresponding provision of the law of an external Territory or the law of a foreign country; or
- (2) a person who has executed a personal insolvency agreement under:
 - (i) Part X of the *Bankruptcy Act* 1966; or
 - (ii) the corresponding provisions of the law of an external Territory or the law of a foreign country —

if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

CONSENT AND STATEMENT BY TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

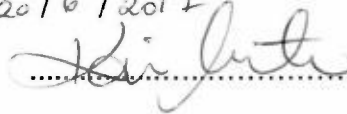
1. **Consent to being appointed as Trustee.** I consent to being appointed as a Trustee of the Fund described below.
2. **Not a disqualified person.** I have never been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
3. A civil penalty order has never been made in relation to me.
4. I am not an insolvent under administration.
5. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.
6. **Declaration that I understand my duties as Trustee.** I have signed or will sign a declaration in the form prescribed by the Commissioner of Taxation that I understand my duties as Trustee.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of Trustee: D&K LEETE PTY LTD (ACN 619875508)
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

20/6/2017

Signed



.....
Signature of Trustee

Note. The expression **insolvent under administration** means a person who:

- (a) under the *Bankruptcy Act 1966* or the law of an external Territory, is a bankrupt in respect of a bankruptcy from which the person has not been discharged; or
- (b) under the law of a country other than Australia or the law of an external Territory, has the status of an undischarged bankrupt —
and
includes:
 - (1) a person any of whose property is subject to control under: (i) section 50 or 188 of the *Bankruptcy Act 1966*; or
(ii) a corresponding provision of the law of an external Territory or the law of a foreign country; or
 - (2) a person who has executed a personal insolvency agreement under: (i) Part X of the *Bankruptcy Act 1966*; or
(ii) the corresponding provisions of the law of an external Territory or the law of a foreign country —

if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

STATEMENT BY COMPANY SECRETARY OF TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

1. **Not a disqualified person.** I have never been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
2. A civil penalty order has never been made in relation to me.
3. I am not an insolvent under administration.
4. I am not disqualified from managing corporations.
5. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of company secretary : NGOC KIM LEETE
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

2016/2017

Signed

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Signature of company secretary

Note 1. The company secretary should also sign the normal consent to act as a secretary of the company before being appointed: *Corporations Act* s 204C(1).

Note 2. The expression **insolvent under administration** means a person who:

- (a) under the *Bankruptcy Act* 1966 or the law of an external Territory, is a bankrupt in respect of a bankruptcy from which the person has not been discharged; or
- (b) under the law of a country other than Australia or the law of an external Territory, has the status of an undischarged bankrupt —

and includes:

- (1) a person any of whose property is subject to control under: (i) section 50 or 188 of the *Bankruptcy Act* 1966; or (ii) a corresponding provision of the law of an external Territory or the law of a foreign country; or
- (2) a person who has executed a personal insolvency agreement under: (i) Part X of the *Bankruptcy Act* 1966; or (ii) the corresponding provisions of the law of an external Territory or the law of a foreign country —

if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

STATEMENT BY EXECUTIVE OFFICER OF TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

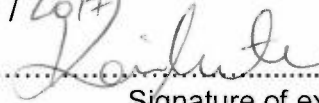
1. **Not a disqualified person.** I have never been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
2. A civil penalty order has never been made in relation to me.
3. I am not an insolvent under administration.
4. I am not disqualified from managing corporations.
5. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of executive officer: NGOC KIM LEETE
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

20/6/2017

Signed


.....
Signature of executive officer

Note 1. The expression **executive officer** means a person — by whatever name they are called and whether or not they are a director of the Trustee — who is concerned, or takes part, in the management of the Trustee.

Note 2. The expression **insolvent under administration** means a person who:

- (a) under the *Bankruptcy Act 1966* or the law of an external Territory, is a bankrupt in respect of a bankruptcy from which the person has not been discharged; or
 - (b) under the law of a country other than Australia or the law of an external Territory, has the status of an undischarged bankrupt —
- and includes:
- (1) a person any of whose property is subject to control under:
 - (i) section 50 or 188 of the *Bankruptcy Act 1966*; or
 - (ii) a corresponding provision of the law of an external Territory or the law of a foreign country; or
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 - (i) Part X of the *Bankruptcy Act 1966*; or
 - (ii) the corresponding provisions of the law of an external Territory or the law of a foreign country —

if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

STATEMENT BY EXECUTIVE OFFICER OF TRUSTEE(S)

D&K LEETE SUPERANNUATION FUND

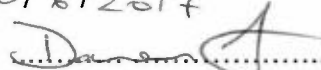
1. **Not a disqualified person.** I have never been convicted of an offence against or arising out of a law of the Commonwealth, a State, a Territory or a foreign country, being an offence in respect of dishonest conduct.
2. A civil penalty order has never been made in relation to me.
3. I am not an insolvent under administration.
4. I am not disqualified from managing corporations.
5. I declare that I am not otherwise a disqualified person within the meaning of section 120 of the *Superannuation Industry (Supervision) Act 1993*.

Name of Fund: D&K LEETE SUPERANNUATION FUND
Name of executive officer: DARREN GERARD LEETE
Address: 190 Barkly Street
BRUNSWICK VIC 3056

Dated:

20/6/2017

Signed



Signature of executive officer

Note 1. The expression **executive officer** means a person — by whatever name they are called and whether or not they are a director of the Trustee — who is concerned, or takes part, in the management of the Trustee.

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if a certificate has not been given under section 232 of that Act or the corresponding provision of the law of the external Territory or foreign country, as the case may be, in respect of the agreement.

**MINUTES OF MEETING OF DIRECTOR(S) OF
D&K LEETE PTY LTD
(ACN 619875508)
AS TRUSTEE FOR
D&K LEETE SUPERANNUATION FUND**

FIRST MEETING

PRESENT: **NGOC KIM LEETE (Chair)**
 DARREN GERARD LEETE

HELD AT: 190 Barkly Street, BRUNSWICK VIC 3056

CHAIR AND QUORUM: The chaired noted that a quorum was present.

NOTICE OF MEETING: The notice of meeting was, with the permission of the meeting, taken as read.

SUPERANNUATION FUND: The following resolution was put to the meeting and was passed unanimously:

RESOLVED: To establish a superannuation fund to provide benefits to the original members and anyone else who is subsequently admitted as a member on the terms and conditions contained in the Trust Deed.

TRUST DEED: The chair tabled the Trust Deed.
The following resolution was put to the meeting and was passed unanimously:

RESOLVED: To execute the Trust Deed.

TRUSTEE(S): The Chair tabled written consents and declarations signed by the directors and secretary and officers of the Trustee(s).

MEMBERS OF THE FUND: The chair tabled applications from the following:

NGOC KIM LEETE
DARREN GERARD LEETE

The following resolution was put to the meeting and was passed unanimously:

RESOLVED: That the applicants be admitted to membership of the Fund.

REGULATED FUND: The following resolution was put to the meeting and was passed unanimously:

RESOLVED: To sign an election to be a regulated superannuation fund and to send it to the Australian Taxation Office.

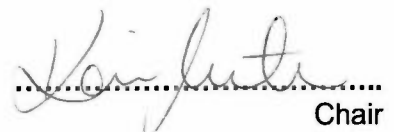
FUND ACCOUNT: The following resolution was put to the meeting and was passed unanimously:

RESOLVED: That a bank account for the Fund be opened.

CLOSURE: There being no further business, the meeting was closed.

DATED: 20/6/2017

SIGNED as a correct record:


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Chair