

**2021 TAX RETURN SUBSTANTIATION DECLARATION**

Tax returns are assessed on a Self-Assessment basis. This means that the ATO may not check whether the information you have submitted is correct. We will make every endeavour to ensure that your return is prepared accurately and correctly, however we rely on you to ensure that all relevant information is disclosed to us.

**I, Gail Jenkins, confirm that:**

I have reviewed every page of the accompanying copy of the income tax return to which the attached Electronic Lodgment Declaration refers and confirm that all items are correct and that there are no omissions or misstatements.

**Income:**

If I am an Australian tax resident, you have advised me that I must declare income from all sources, in and out of Australia, including net capital gains received, for the year of income in my tax return.

**Expenses:**

You have advised me that to claim a work-related or other expense deduction I must demonstrate that I have incurred the expense for income producing purposes. In addition, you have advised me of the substantiation legislation that I must satisfy in relation to all deductible expenses, including car, travel, business, education and work-related expenses. You have informed me that I must OBTAIN ORIGINAL RECEIPTS and keep them for a minimum of five years from the date my return is lodged.

The receipts must contain the following details:

- name of supplier and amount of expense;
- nature of goods/services and date of the expenses (details I am able to personally record where not adequately noted by supplier);
- date of the document.

**Apportionment:**

Where items are used for both business/work-related and private purposes e.g. car, telephone, computer etc. I advise I have kept appropriate apportionment records to verify my business usage claim and that my employer will verify that it was necessary to incur such expenditure in earning my income. Further, I have instructed you to prepare the return based on my specific instructions on the understanding I will be able to produce such information to the satisfaction of the ATO in an audit situation.

**Audits:**

I further confirm that:

- I am aware that the procedures to follow if a document is lost or destroyed is to obtain a copy from the supplier;
- I may be required to substantiate or verify any income or expense item declared or claimed in my tax return in the event of an ATO audit;

**I declare that:**

- I have read and understood the tax return that has been prepared for me;
- I have disclosed and you have returned all my assessable income for the current income tax year;
- I have all receipts or documentation necessary to substantiate my work-related and other claims, and I will make them available if required by the Tax Office;
- All income declared, claims for deductions and tax offsets/rebates included in my return are based upon my specific instructions;
- You have explained what written income and expense evidence will typically be required during an audit and that penalties, interest and possible legal action may be applied if incorrect income or claims are identified by an audit.

**Terms and Conditions:**

- I acknowledge that an invoice will be issued for your services and I agree to pay this invoice in full.
- I acknowledge that further action may be taken to secure payment of overdue/outstanding accounts.

Signature	Date
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# Individual Tax Return

**2021**

1 Jul 2020—30 Jun 2021

TFN Recorded

**PART A ELECTRONIC LODGMENT DECLARATION (FORM I)**

This declaration is to be completed where a taxpayer elects to use the Electronic Lodgment Service. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

**Privacy**

The ATO is authorised by the *Taxation Administration Act 1953* to request your tax file number (TFN). We will use your TFN to identify you in our records. It is not an offence not to provide your TFN. However, you cannot lodge your income tax form electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

**Electronic Funds Transfer — Direct Debit**

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax File Number	Name	Year
TFN Recorded	Jenkins, Gail	2021

**Declaration — I declare that:**

- the information provided to my registered tax agent for the preparation of this tax return, including any applicable schedules is true and correct, and
- the agent is authorised to lodge this tax return.

**Important**

The tax law imposes heavy penalties for giving false or misleading information.

Signature	Date
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**PART D TAX AGENTS CERTIFICATE (SHARED FACILITIES USERS ONLY)**

Client Ref	Agent Ref No.	Contact Name	Contact No.
JENB02	24805968	HFB Accounting Pty Ltd	0732861322

**Declaration — I declare that:**

- I have prepared this tax return in accordance with the information supplied by the taxpayer
- I have received a declaration made by the taxpayer that the information provided to me for the preparation of this document is true and correct, and
- I am authorised by the taxpayer to lodge this tax return and any applicable schedules that are attached.

Agent's Signature	Date
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# Individual Tax Return

**2021**

1 Jul 2020—30 Jun 2021

TFN Recorded

**PART B** ELECTRONIC FUNDS TRANSFER CONSENT

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through the electronic lodgment service (ELS).

This declaration must be signed by the taxpayer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

**Important**

Care should be taken when completing EFT details as the payment of any refund, including any family tax benefit, will be made to the account specified.

**Agent Ref No.**

24805968

**Account Name**

BRETT AND GAIL JENKINS

**Authorisation**

I authorise the refund to be deposited directly to the account specified.

Signature	Date

**Individual Tax Return****2021**

1 Jul 2020—30 Jun 2021

TFN Recorded

**Taxable income**

Total income	\$91,088.00	
Less total deductions and applied losses (L1)	\$31,688.00	
Taxable income		\$59,400.00
Tax on taxable income		\$9,772.00

**Less non-refundable tax offsets****Calculated****Used****Non-refundable**

Low income tax offset	\$109.00	\$109.00
Low and middle income tax offset	\$1,080.00	\$1,080.00
Small business income tax offset	\$653.97	\$653.97

**Non-refundable carry forward**

Total non-refundable tax offsets	\$1,842.97	\$1,842.97
Subtotal		\$7,929.03

**Less refundable tax offsets****Calculated****Used**

Assessed tax payable		\$7,929.03
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**Plus Other Liabilities****Calculated****Used**

Medicare levy	\$1,188.00	
Medicare Liability		\$1,188.00
Excess private health insurance entitlement		\$236.75
Total other liabilities		\$1,424.75
Assessed tax payable (includes other liabilities)		\$9,353.78

**Less PAYG credits and other entitlements**

PAYG instalments raised		\$10,592.00
PAYG withholding – total tax withheld		\$16,096.00
Total PAYG credits and other entitlements		\$26,688.00

**Amount refundable** **\$17,334.22**

**Disclaimer**

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This estimate is only a guide and should not be taken as taxation, financial or investment advice. Our calculation is based on the information you have supplied and current legislation, proposals and information provided by the Australian Tax Office.

There are numerous factors that may affect the accuracy of this assessment including but not limited to:

- changes in tax legislation and Australian Tax Office practices and rulings;
- any prior year tax assessments that may be applicable; and
- adjustments relating to other Government Departments eg the Department of Human Services.

**Do not rely on this estimate to make any decisions until you have received a notice of assessment from the ATO and/or obtained professional advice.**

**Individual Tax Return****2021**

1 Jul 2020—30 Jun 2021

TFN Recorded

**YOUR NAME**

Title	Given Name	Family Name	Other Name
MRS	Gail	Jenkins	Maree

Suffix	Date of Birth
	25/05/1971

Are you an Australian Resident?	Australian residency start date	Australian residency end date
Yes		

Has part of your name changed since completing your last tax return?  
No

**YOUR POSTAL ADDRESS**

PO Box 24	
Cleveland	
State	Postcode
QLD	4163

**YOUR HOME ADDRESS**

58 Boree Street	
Barcaldine	
State	Postcode
QLD	4725

Country — if not Australia	Country — if not Australia

Has your postal address changed since completing your last tax return?

**YOUR CONTACT DETAILS**

Mobile number	Day time contact number	Email address
	07 32861322	

**YOUR BANKING INFORMATION (EFT DETAILS)**

Deduct fee from refund  
No

BSB Number	Account Number	Account Name	Financial Institution Name
064175	10314898	BRETT AND GAIL JENKINS	

**CONTACT NAME**

Full Name  
Jodi McKenna

**TAX AGENT CONTACT DETAILS**

Tax Contact	Agent Ref Number	Contact Number
HFB Accounting Pty Ltd	24805968	0732861322

## Income

### 1 SALARY OR WAGES

Your main salary and wage occupation Nurse - general

Occupation Code **X** 254499

Payer's ABN	Name	Tax withheld	Income
66 329 169 412	DEPARTMENT OF HEALTH QLD	\$16,096.00 <b>C</b>	\$55,248.00

**TOTAL TAX WITHHELD** **\$16,096.00**

### 10 GROSS INTEREST

Tax file number amounts withheld from gross interest **M** \$0.00 Gross interest **L** \$4.00

**TOTAL SUPPLEMENT INCOME** **\$35,836.00**

**TOTAL INCOME** **\$91,088.00**

## Deductions

**D3** WORK-RELATED CLOTHING, LAUNDRY AND DRY CLEANING EXPENSES **C** \$167.00

**D5** OTHER WORK-RELATED EXPENSES **E** \$960.00

Other expenses \$960.00

**D9** GIFTS OR DONATIONS **J** \$0.00

**TOTAL SUPPLEMENT DEDUCTIONS** Items D11 to D15 **\$30,561.00**

**TOTAL DEDUCTIONS** **\$31,688.00**

**SUBTOTAL** **TOTAL INCOME less TOTAL DEDUCTIONS** **\$59,400.00**

**Taxable income** **\$59,400.00**

## Income tests

### IT1 TOTAL REPORTABLE FRINGE BENEFITS

Employers exempt from FBT under section 57A of the FBTA 1986 **N** \$0.00

Employers not exempt from FBT under section 57A of the FBTA 1986 **W** \$0.00

**IT2** REPORTABLE EMPLOYER SUPERANNUATION **T** \$0.00

**IT3** TAX-FREE GOVERNMENT PENSIONS **U** \$0.00

**IT4** TARGET FOREIGN INCOME **V** \$0.00

**IT5** NET FINANCIAL INVESTMENT LOSS **X** \$0.00

**IT6** NET RENTAL PROPERTY LOSS **Y** \$0.00

**IT7** CHILD SUPPORT YOU PAID **Z** \$0.00

**IT8** NUMBER OF DEPENDENT CHILDREN **D** 3

## Medicare levy related items

### M1 MEDICARE LEVY REDUCTION OR EXEMPTION

#### Reduction based on family income

Number of dependent children and students **Y** 3

#### Exemption categories

Full 2.0% levy exemption – number of days **V**

Half 2.0% levy exemption – number of days **W**

### M2 MEDICARE LEVY SURCHARGE

For the **whole** period 1 July 2020 to 30 June 2021, were **you** and **all** your dependents including your spouse—if you had any—covered by private patient HOSPITAL cover? **E** Yes

Number of days **NOT** liable for surcharge **A** 365

## Private health insurance policy details

### PROVIDER INFORMATION 1

Health insurer ID **B** HCF Membership number **C** K74673

Your rebatable component **J** \$732.00 Your Australian Government rebate received **K** \$180.00

Benefit code **L** 31 Tax claim code **C**

### PROVIDER INFORMATION 2

Health insurer ID **B** HCF Membership number **C** K74673

Your rebatable component **J** \$2,120.00 Your Australian Government rebate received **K** \$531.00

Benefit code **L** 30 Tax claim code **C**

## Spouse details – married or de facto

### YOUR SPOUSE'S NAME

First given name Brett

Other given names Thomas

Surname or family name Jenkins

Date of birth **K** 14 Dec 1971

Your spouse's gender Male

Your spouse has residency

### PERIOD YOU HAD A SPOUSE – MARRIED OR DE FACTO

Did you have a spouse for the full year **L** Yes

Did your spouse die during the year? No

### THIS INFORMATION RELATES TO YOUR SPOUSE'S INCOME

Your spouse's taxable income (excluding FHSS released amounts) **O** \$90,193.00

Your spouse's taxable income \$90,193.00

Your spouse's assessable FHSS released amounts

Your spouse's section 98 trust income – not included in spouse's taxable income **T**

Distributions to your spouse on which family trust distribution tax has been paid **U**

Your spouse's total reportable fringe benefits amount

Employers exempt from FBT under section 57A of the FBTA 1986	<b>R</b>	\$0.00
Employers not exempt from FBT under section 57A of the FBTA 1986	<b>S</b>	\$0.00
Amount of any Australian Government pensions and allowances received by your spouse in the year of the return	<b>P</b>	
Amount of any exempt pension income received by your spouse in the year of the return	<b>Q</b>	
Spouse reportable superannuation contributions	<b>A</b>	\$32,767.00
Spouse reportable employer superannuation contributions		\$2,206.00
Spouse deductible personal superannuation contributions		\$30,561.00
Your spouse's tax-free government pensions	<b>B</b>	\$0.00
Your spouse's target foreign income	<b>C</b>	\$0.00
Your spouse's foreign income		
Your spouse's exempt foreign employment income		\$0.00
Your spouse's net investment loss	<b>D</b>	\$0.00
Your spouse's net financial investment loss		\$0.00
Your spouse's net rental property loss		\$0.00
Child support your spouse paid	<b>E</b>	\$0.00
Your spouse's taxed element of a SLS zero tax rate	<b>F</b>	
<b>Your spouse's total ATI amount</b>		<b>\$122,960.00</b>
<b>Your spouse's rebate income</b>		<b>\$122,960.00</b>
<b>Your spouse's assessable income</b>		<b>\$145,020.00</b>

## Supplementary section

### 13 PARTNERSHIPS AND TRUSTS

#### Non-primary production

Share of net income from trusts less capital gains, foreign income and franked distributions	<b>U</b>	\$27,000.00	T
<b>Net non-primary production amount</b>		<b>\$27,000.00</b>	

Trust share of net small business income less deductions attributable to that share	<b>E</b>	\$27,000.00
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### 15 NET INCOME OR LOSS FROM BUSINESS

Primary production – transferred from Y item P8	<b>B</b>	
Non-primary production – transferred from Z item P8	<b>C</b>	\$3,579.00
Are you a small business entity?		Yes
Net small business income	<b>A</b>	\$3,579.00
Tax withheld – voluntary agreement	<b>D</b>	
Tax withheld where Australian business number not quoted	<b>W</b>	
Tax withheld – foreign resident withholding (excluding capital gains)	<b>E</b>	
Tax withheld – labour hire or other specified payments	<b>F</b>	

**18 CAPITAL GAINS**

Did you have a capital gains tax event during the year? **G** No

**Prior year losses brought forward**

Net capital losses from collectables \$0.00

Other net capital losses \$4,016.00

**Losses carried forward**

Net capital losses from collectables \$0.00

Other net capital losses \$4,016.00

Net capital losses carried forward to later income years **V** \$4,016.00

**19 FOREIGN ENTITIES**

Did you have either a direct or indirect interest in a controlled foreign company CFC? **I** No

Have you ever, either directly or indirectly, caused the transfer of property—including money—or services to a non-resident trust estate? **W** No

**20 FOREIGN SOURCE INCOME AND FOREIGN ASSETS OR PROPERTY**

Exempt foreign employment income **N** \$0.00

During the year did you own, or have an interest in, assets located outside Australia which had a total value of AUD\$50,000 or more? **P** No

**21 RENT**

Gross rent **P** \$6,500.00

Interest deductions **Q** \$0.00

Capital works deductions **F** \$0.00

Other rental deductions **U** \$1,243.00

Net rent P less (Q + F + U) \$5,257.00

**TOTAL SUPPLEMENT INCOME** Items 13 to 24 **\$35,836.00**

**Deductions****D12 PERSONAL SUPERANNUATION CONTRIBUTIONS**

Did you provide your fund (including a retirement savings account) with a notice of intent to claim a deduction for personal superannuation contributions, and receive an acknowledgement from your fund? Yes

Deductions claimed **H** \$30,561.00

**TOTAL SUPPLEMENT DEDUCTIONS** Items D11 to D15 **\$30,561.00**

**Tax offsets**

**TOTAL SUPPLEMENT TAX OFFSETS** Items T3, T4, T6, T7, T8 and T9

## Business and professional items section

### P1 PERSONAL SERVICES INCOME (PSI)

Did you receive any personal services income? Yes

#### Part A

Did you satisfy the results test? **P** Yes

### P2 DESCRIPTION OF MAIN BUSINESS OR PROFESSIONAL ACTIVITY

Caretaking service Industry code **A** 77120

P3 NUMBER OF BUSINESS ACTIVITIES **B** 1

P4 STATUS OF YOUR BUSINESS **C2** Commenced business

### P5 BUSINESS NAME OF MAIN BUSINESS AND AUSTRALIAN BUSINESS NUMBER (ABN)

Gail Jenkins ABN: 73692176630

### P6 BUSINESS ADDRESS OF MAIN BUSINESS

58 Boree Street

Suburb or Town: BARCALDINE State or Territory: QLD Postcode: 4725

### P8 BUSINESS INCOME AND EXPENSES

Income	PP	NPP	Totals
Other business income		\$3,579.00	\$3,579.00
Total other business income	<b>I</b>	<b>J</b> \$3,579.00	\$3,579.00
<b>Total business income</b>		<b>\$3,579.00</b>	<b>\$3,579.00</b>
Expenses	PP	NPP	Totals
All other expenses		\$0.00 <b>P</b>	\$0.00
<b>Total expenses</b>	<b>S</b>	<b>T</b> \$0.00	<b>\$0.00</b>
<b>Net income or loss from business this year</b>	<b>B</b>	<b>C</b> \$3,579.00	<b>\$3,579.00</b>
<b>Net income or loss from business</b>	<b>Y</b>	<b>Z</b> \$3,579.00	<b>\$3,579.00</b>

**Rental schedule — 117 Fir Street, Barcaline QLD 4725**

Address	Town/City	State	Postcode
117 Fir Street	Barcaline	QLD	4725

Name of property	
Date property first earned rental income	22/09/2016
Number of weeks property was rented this year	52
The number of weeks the property was available for rent this year	52
Entity's % ownership	50
Has the loan for the property been renegotiated this year?	No

Acquisitions and Disposal	Date	Amount
Acquisition		
Disposal		
Capital gain/loss on sale of this property		
Value of capital allowances (depreciation on plant) recouped on the sale of the property		
Value of capital works deductions (special building write-off) recouped on the sale of the property		

**Owners**

Name	TFN	Percentage
Jenkins, Gail	TFN Recorded	50%
Jenkins, Brett	TFN Recorded	50%
		100%

**Income / Expenses**

Income		Gross	My share
Rental income	<b>A</b>	\$13,000.00	\$6,500.00
<b>Gross rent</b>	<b>C</b>	<b>\$13,000.00</b>	<b>\$6,500.00</b>
<b>Expenses</b>			
Council rates	<b>H</b>	\$2,289.50	\$1,144.75
Capital allowance assets	<b>I</b>	\$197.00	\$98.50
<b>Total expenses</b>	<b>W</b>	<b>\$2,486.50</b>	<b>\$1,243.25</b>
<b>Total net rent</b>	<b>X</b>	<b>\$10,513.50</b>	<b>\$5,256.75</b>

## Partnership and trust worksheet

Name of Trust	Distributed from B & G Jenkins Family Trust		
<b>PRIMARY PRODUCTION</b>			
Share of net income from trusts		<b>L</b>	
Deductions relating to Distribution from partnerships and Share of net income from trusts		<b>X</b>	
<b>Net primary production amount</b>			
<b>NON-PRIMARY PRODUCTION</b>			
Share of net income from trusts less capital gains, foreign income and franked distributions – Managed investment scheme income			\$0.00
Share of net income from trusts less capital gains, foreign income and franked distributions – other income			\$27,000.00
Share of net income from trusts less capital gains, foreign income and franked distributions		<b>U</b>	\$27,000.00
Franked distributions from trusts relating to investments			
Franked distributions from trusts – other			
Franked distributions from trusts		<b>C</b>	
Managed investment scheme deductions relating to amounts shown at U and C			
Other deductions relating to distributions shown at O, U and C			
Other deductions relating to amounts shown at O, U and C		<b>Y</b>	
<b>Net non-primary production amount</b>			<b>\$27,000.00</b>
Trust share of net small business income less deductions attributable to that share		<b>E</b>	\$27,000.00
<b>SHARE OF CREDITS FROM INCOME AND TAX OFFSETS</b>			
Share of credit for tax withheld where Australian business number not quoted		<b>P</b>	
Share of franking credit from franked dividends		<b>Q</b>	
Share of credit for TFN amounts withheld from interest, dividends and unit trust distributions		<b>R</b>	
Credit for TFN amounts withheld from payments from closely held trusts		<b>M</b>	
Share of credit for tax paid by trustee		<b>S</b>	
Share of income from trusts			
Share of credit for amounts withheld from foreign resident withholding		<b>A</b>	
Share of National rental affordability scheme tax offset		<b>B</b>	

## Payment summary worksheet

### PAYMENT SUMMARY WORKSHEET - AUSTRALIAN

Payer's name	DEPARTMENT OF HEALTH QLD			
Single Touch Payroll finalised	Yes			
ABN	66329169412			
		<b>Tax Withheld</b>	<b>Gross</b>	<b>Type</b>
Salary and wages	<b>Item 1</b>	\$16,096.00	\$55,248.00	S

# Worksheets

## 10 GROSS INTEREST

Financial Institution	No. of Account Holders	Percent	Gross Tax Withheld	Gross Interest	Shared Tax Withheld	Shared Interest
WESTPAC BANKING CORPORATION	1	100%	\$0.00	\$4.96	\$0.00	\$4.96
<b>Total</b>			<b>\$0.00</b>	<b>\$4.96</b>	<b>\$0.00</b>	<b>\$4.96</b>

## 15 NET SMALL BUSINESS INCOME DETAILS

Net income/loss from business - primary production (Item 15B)	
Net income/loss from business - non primary production (Item 15C)	\$3,579.00
Withdrawals from farm management deposits (Items 17N, 17R)	
Adjustment to the withdrawals from farm management deposits (Items 17N, 17R)	
Foreign source business income (Items 19, 20)	
Business interest income (Item 10)	
Business dividend income (Item 11)	
Other business income	
<b>Sub-total</b>	<b>\$3,579.00</b>
Less deductible deposits to farm management deposits (Item 17D)	
Less adjustment to the deductible deposits to farm management deposits (Item 17D)	
Less other business deductions	
<b>Total</b>	<b>\$3,579.00</b>

## 18 CAPITAL GAINS

Net capital losses from collectables	
<b>Description</b>	<b>Amount</b>
Prior year losses brought forward	\$0.00
Prior year losses brought forward	\$0.00
<b>Total</b>	<b>\$0.00</b>
Other net capital losses	
<b>Description</b>	<b>Amount</b>
Prior year losses brought forward	\$0.00
Prior year losses brought forward	\$4,016.00
<b>Total</b>	<b>\$4,016.00</b>

## D3 WORK-RELATED CLOTHING, LAUNDRY AND DRY CLEANING EXPENSES

Description	Code	Amount
Laundry and Maintenance	Protective clothing	\$75.00
Uniforms	Protective clothing	\$92.75
<b>Total</b>		<b>\$167.00</b>

**D5** OTHER WORK-RELATED EXPENSES

Description	Expense	Percentage	Claim Amount
UNION FEES	\$580.80	100%	\$580.80
Textbooks	\$151.25	100%	\$151.25
Supplies	\$48.80	100%	\$48.80
AHPRA	\$180.00	100%	\$180.00
<b>Total</b>	<b>\$960.85</b>		<b>\$960.85</b>

**D12** DEDUCTIONS CLAIMED

Fund name	Account number	Deduction claimed	Fund ABN	Fund TFN
Jenkins Dream Retirement Fund		\$30,561.85	29468223825	0
<b>Total</b>		<b>\$30,561.85</b>		

# Asset Depreciation for period 1 Jul 2020 to 30 Jun 2021

## Rental - 117 Fir Street, Barcaline QLD 4725

Date Purchased	Description	Type	Cost	Cost Limit	OWDV	Balancing adjustments				Method / Rate %	Decline in value	Bus. Use %	Business Decline	CWDV
						Date	Disposal Value	Assessable	Deductible					
<b>I CAPITAL ALLOWANCES</b>														
15/08/2016	Cooktop	OTH	945		398					DV/20.00	80	100.00	80	318
15/08/2016	Oven	OTH	1,059		446					DV/20.00	89	100.00	89	357
15/08/2016	Vacuum	OTH	330		139					DV/20.00	28	100.00	28	111
	<b>Total</b>		<b>2,334</b>		<b>983</b>						<b>197</b>		<b>197</b>	<b>786</b>