

# Minutes of Meeting of the Trustees of Clapp Superannuation Fund

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**Held at:**

**Held on:**

**Present:**

Elizabeth Margaret Clapp  
John Hamilton Clapp

**Minutes:**

The Chair reported that the minutes of the previous meeting had been signed as a true record.

**Financial Statements:**

It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the trustees, the superannuation fund is a non-reporting entity and therefore is not required to comply with all the Australian Accounting Standards.

The Chair tabled the financial statements and notes to the financial statements of the superannuation fund in respect of the year ended 30th June 2021 and it was resolved that such statements be and are hereby adopted as tabled.

**Trustee Declaration:**

It was resolved that the trustee declaration included in the superannuation fund's financial statements be signed.

**Income Tax Return:**

Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30th June 2021, it was resolved that, once the audit has been finalised and the audit report issued, the annual return be approved and signed by the trustee and lodged with the Australian Taxation Office by TTO Chartered Accountants.

**Investment Strategy:**

The allocation of the fund's assets and the fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return, diversification and liquidity of the investments, the ability of the fund to discharge its

existing liabilities and the provision of insurance cover for fund members, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the fund and its members. Accordingly, no changes to the investment strategy were required.

**Allocation of Income:** It was resolved that the income of the fund would be allocated to the members in accordance with the fund's trust deed, on a fair and reasonable basis.

**Investment Acquisitions/Disposals:** It was resolved to ratify the investment acquisitions and disposals throughout the financial year ended 30th June 2021.

10/07/2020	BUY	Betashares Australian High Interest Cash Etf	100,160.00
10/07/2020	BUY	Autodesk, Inc.	16,078.74
10/07/2020	BUY	Wesfarmers Limited	16,964.50
10/07/2020	BUY	American Tower CL A Riet	7,672.38
10/07/2020	BUY	Amazon.com	4,594.44
10/07/2020	BUY	Palo Alto Networks	5,370.16
10/07/2020	BUY	Nextdc Ordinary Fully Paid	16,990.40
10/07/2020	BUY	CSL Limited	4,805.90
10/07/2020	BUY	Microsoft Corporation	4,608.18
10/07/2020	BUY	Pfizer	9,690.51
10/07/2020	BUY	Atlassian Corporation PLC	15,488.19
10/07/2020	SELL	Etfস্যুস Exchange Traded Fund Units Fully Paid	8,739.00
14/07/2020	BUY	Alphabet Inc.	6,534.83
17/11/2020	BUY	Viatis Inc	1,319.02
18/02/2021	SELL	RIO Tinto Limited	7,526.09
18/02/2021	BUY	Nearmap Ordinary Fully Paid	17,952.00
18/02/2021	BUY	Nuix Limited	18,054.95
18/02/2021	SELL	APA Group Stapled	11,906.70
18/02/2021	SELL	Betashares Australian High Interest Cash Etf	25,035.00
18/02/2021	BUY	Altium Limited	17,936.60
19/02/2021	SELL	Pfizer	20,023.71
19/02/2021	BUY	Mastercard Incorporated Class A	6,451.39
19/02/2021	BUY	Equinix Inc	17,657.40
19/02/2021	SELL	Illumina	18,611.52
19/02/2021	BUY	United States Copper Index Fund	25,416.20
19/02/2021	BUY	DexCom, Inc.	18,318.85
19/02/2021	SELL	Viatis Inc	1,300.19

19/02/2021	SELL	Palo Alto Networks	7,549.37
19/02/2021	BUY	Garmin Ltd.	17,897.20
22/02/2021	SELL	Beta Cyber Exchange Traded Fund Units Fully Paid	6,585.00
18/06/2021	SELL	Alphabet Inc.	9,714.51
18/06/2021	BUY	CVS Health Corp	17,827.04
18/06/2021	SELL	Nuix Limited	5,413.60
18/06/2021	SELL	Nextdc Ordinary Fully Paid	17,464.00
18/06/2021	BUY	James Hardie Indust. CDI	18,068.70
18/06/2021	SELL	RIO Tinto Limited	22,227.15
18/06/2021	SELL	Atlassian Corporation PLC	19,234.52
18/06/2021	SELL	Vanguard Australian Government Bond Index ETF	47,380.00
18/06/2021	SELL	Xero Ordinary Fully Paid	6,990.50
18/06/2021	BUY	General Motors Company	17,724.39
18/06/2021	BUY	Betashares Global Banks ETF - Currency Hedged Betashares Glo	30,060.40
18/06/2021	BUY	OZ Minerals	18,048.00

**Auditors and Tax Agents:**

It was resolved that Tony Boys will continue acting as auditor and TTO Chartered Accountants will continue as tax agent of the fund for the year ending 30th June 2022.

**Trustee's Status:**

Each of the trustees confirmed that they are qualified to act as a trustee of the fund and that they are not a disqualified person as defined by s120 of the SISA.

All resolutions for this meeting were made in accordance with the SISA and Regulations.

There being no further business the meeting was closed.

**Signed as a true and correct record**

**Chairperson:**



**Date:** 23/12/21