

30 September, 2020

ZARIS SUPERANNUATION FUND  
7 Coucal Crescent  
Peregian Beach Qld 4573

Dear Christopher & Susan,

**Re: Zaris Superannuation Fund**

I have completed my 2019 financial statements and SIS compliance audit of the annual financial statements of the Zaris Superannuation Fund. Under the auditing standards, auditors are obligated to issue a management letter after the completion of each superannuation fund audit and communicate to the client any significant matters encountered during the audit.

Our audit work is based on the information provided to us by the trustee, and we rely on such information to draw the conclusion of the audit. Whilst we provide reasonable assurance to the superannuation fund's compliance with the SIS provisions and other standards that may be applicable to the superannuation fund, we may not have identified all fraud, illegal acts, or other errors that may exist. At no time should any person rely on our audit work to disclose irregularities that may exist. It is the Trustee's responsibility to maintain an adequate system of internal control as the principal safeguard against irregularities which an audit examination may not disclose.

***In concluding our audit for 30<sup>th</sup> June 2019 we wish to confirm, as previously advised, there specific rules for SMSFs holding collectables. Please find below a link to the relative information that must be adhered to. There are no other matters that require your attention.***

<https://www.ato.gov.au/super/self-managed-super-funds/investing/restrictions-on-investments/collectables-and-personal-use-assets/>

Please keep in mind that for next year's audit, we require:

- Bank statements, cheque books and deposit books
- Share buy/sell contracts, dividend statements and holding statements
- Quarterly distribution statements and annual tax statements for managed funds
- Invoices for all expenses
- Rental statements for property and invoices for associated expenses
- Confirmation of employer contributions (end of financial year payslip)
- Rollover Statements if applicable
- Life Insurance invoices and cover details if applicable

Yours faithfully,



**Lawrence C Bushell**  
**Auditor**



Australian Government  
Australian Taxation Office

## SELF-MANAGED SUPERANNUATION FUND INDEPENDENT AUDITOR'S REPORT

**You must use this format.** *You don't have to use this form, but you must not vary the wording except where the change does not change the meaning – for example, you can change a singular word into plural. Guidance is included in this form in italics. These can be removed from the final report.*

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### Approved SMSF auditor details

Name: Lawrence Charles Bushell

Business name: Kedron Management Services Pty Ltd

Business postal address: PO Box 145 Kedron QLD 4031

SMSF auditor number (SAN): 100 264 453

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### Self-managed superannuation fund details

Self-managed superannuation fund (SMSF) name: ZARIS SUPERANNUATION FUND

Australian business number (ABN) or tax file number (TFN): 70 934 691 351

Address: 7 Coucal Crescent, Peregian Beach Qld 4573

Year of income being audited: 2019

### To the SMSF trustees

of the: ZARIS SUPERANNUATION FUND

## Part A: Financial audit

### Opinion [Qualified Opinion/Disclaimer of Opinion/Adverse Opinion (\*)]<sup>1</sup>

I have audited the special purpose financial report of the Zaris Superannuation Fund comprising *the statement of financial position as at 30 June 2019, and the operating statement, a summary of significant accounting policies and other explanatory notes*.

In my opinion, *except for the effects on the financial report of the matter/s referred to in the Basis of Qualified Opinion section of my report below* the financial report presents fairly in all material respects, in accordance with the accounting policies described in the notes to the financial report, the financial position of the fund at 30 June 2019 and the results of its operations for the year then ended.

### Basis for Opinion [Basis for Qualified Opinion/Basis for Disclaimer of Opinion<sup>2</sup>/Basis for Adverse Opinion] (\*)

My audit has been conducted in accordance with Australian Auditing Standards.<sup>3</sup> My responsibilities under those standards are further described in the *Approved SMSF Auditor's Responsibilities for the Audit of the Financial Report* section of this report. I am independent of the SMSF in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to this audit and as required by the *Superannuation Industry (Supervision) Regulations 1994* (SISR). I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my *qualified* opinion.

### Emphasis of Matter – Basis of accounting

I draw attention to the note of the financial report, which describes the basis of accounting. The financial report has been prepared to assist Zaris Superannuation Fund meet the requirements of the SMSF's governing rules, the *Superannuation Industry (Supervision) Act 1993* (SISA) and the SISR. As a result, the financial report may not be suitable for other purposes and should not be distributed to parties other than the trustees. My opinion is not modified in respect of this matter.

### Responsibilities of SMSF trustees for the financial report

Each SMSF trustee (individual trustee or director of the corporate trustee) is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the SMSF's governing rules, the SISA and the SISR. Each trustee is also responsible for such internal controls as they determine are necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the trustees are responsible for assessing the fund's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the trustees intend to wind-up the fund or have no realistic alternative but to do so.

Each SMSF trustee is responsible for overseeing the fund's financial reporting process.

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<sup>1</sup> Delete the options that are not applicable.

<sup>2</sup> For Disclaimer of Opinion, replace this section with a paragraph that provides the reasons for the inability to obtain sufficient appropriate audit evidence.

<sup>3</sup>The Australian Auditing Standards issued by the Auditing and Assurance Standards Board.

## Approved SMSF auditor's responsibilities for the audit of the financial report<sup>4</sup>

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of trustees taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of an internal control.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the fund's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial report or if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I have communicated with the trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I may identify during the audit.

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<sup>4</sup> For a Disclaimer of Opinion, replace this section with: "My responsibility is to conduct an audit of the financial report in accordance with Australian Auditing Standards and to issue an auditor's report. However, because of the matter described in the Basis for Disclaimer of Opinion section of my report, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the financial report. I am independent of the SMSF in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code."

## Part B: Compliance engagement

### Opinion [Qualified Opinion/Disclaimer of Opinion/Adverse Opinion (\*)]<sup>5</sup>

I have undertaken<sup>6</sup> a reasonable assurance engagement on Zaris Superannuation Fund compliance, in all material respects, with the applicable provisions of the SISA and the SISR as listed below ("the listed provisions") for the year ended 30 June 2019.

Sections: 17A, 35AE, 35B, 35C(2), 62, 65, 66, 67, 67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K

Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA

In my opinion, *except for the matter(s) referred to below* each trustee of Zaris Superannuation Fund has complied in all material respects, with the listed provisions, for the year ended 30 June 2019.

### Basis for Opinion [Basis for Qualified Opinion

I have conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3100 *Compliance Engagements* issued by the Auditing and Assurance Standards Board.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my *qualified* opinion.

### Independence and quality control

I have complied with the independence and other ethical requirements relating to assurance engagements, and applied Auditing Standards ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

### SMSF trustees' responsibilities

Each SMSF trustee is responsible for complying with the listed provisions and for the identification of risks that threaten compliance with the listed provisions, controls which will mitigate those risks and monitoring ongoing compliance.

### Approved SMSF auditor's responsibilities

My responsibility is to express an opinion on the trustees' compliance, in all material respects, with the listed provisions, for the year ended 30 June 2019. ASAE 3100 *Compliance Engagements* requires that I plan and perform my procedures to obtain reasonable assurance about whether the trustee have complied, in all material respects, with the listed provisions for the year ended 30 June 2019.

An assurance engagement to report on the trustees' compliance with the listed provisions involves performing procedures to obtain evidence about the compliance activity and controls implemented to meet the compliance requirements. The procedures selected depend on my judgement, including the identification and assessment of risks of material non-compliance.

My procedures included examination, on a test basis, of evidence supporting compliance with those requirements of the listed provisions for the year ended 30 June 2019.

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<sup>5</sup> Delete the options that are not applicable.

<sup>6</sup> For Disclaimer of Opinion, replace with "I was engaged to undertake."

These tests have not been performed continuously throughout the period, were not designed to detect all instances of non-compliance, and have not covered any other provisions of the SISA and the SISR apart from those specified.

**Inherent limitations**

Due to the inherent limitations of an assurance engagement, together with the internal control structure it is possible that fraud, error, or non-compliance with the listed provisions may occur and not be detected.

A reasonable assurance engagement for the year ended 30 June 2019 does not provide assurance on whether compliance with the listed provisions will continue in the future.

**SMSF Auditor's name**                      **Lawrence Charles Bushell**

**SMSF Auditor's signature**              

**Date audit completed**                      **30 September, 2020**

## Appendix 1 – Explanation of listed sections and regulations in compliance engagement

This appendix is included to assist with the meaning of the legislation and regulations listed above

Section or Regulation	Explanation
S17A	The fund must meet the definition of an SMSF
S35AE	The trustees must keep and maintain accounting records for a minimum of five years
S35B	The trustees must prepare, sign and retain accounts and statements
S35C(2)	The trustees must provide the auditor with the necessary documents to complete the audit in a timely and professional manner; and within 14 days of a written request from the auditor
S62	The fund must be maintained for the sole purpose of providing benefits to any or all of the following: <ul style="list-style-type: none"> <li>• fund members upon their retirement</li> <li>• fund members upon reaching a prescribed age</li> <li>• the dependants of a fund member in the case of the member's death before retirement</li> </ul>
S65	The trustees must not loan monies or provide financial assistance to any member or relative at any time during the financial year
S66	The trustees must not acquire any assets (not listed as an exception) from any member or related party of the fund
S67	The trustees of the fund must not borrow any money or maintain an existing borrowing (not listed as an exception)
S67A & 67B	The fund must comply with the limited recourse borrowing arrangement rules when borrowing to purchase single acquirable asset or replacement assets (not listed as an exception to the borrowing rules)
S82-85	The trustees must comply with the in-house asset rules
S103	The trustees must keep minutes of all meetings and retain the minutes for a minimum of 10 years
S104	The trustees must keep up to date records of all trustee or director of corporate trustee changes and trustee consents for a minimum of 10 years

S104A	Trustees who became a trustee on or after 1 July 2007 must sign and retain a trustee declaration
S105	The trustees must ensure that copies of all member or beneficiary reports are kept for a minimum of 10 years
S109	All investment transactions must be made and maintained at arms- length – that is, purchase, sale price and income from an asset reflects a true market value/rate of return
S126K	A disqualified person cannot be a trustee, investment manager or custodian of a superannuation fund
Sub Reg 1.06 (9A)	Pension payments must be made at least annually, and must be at least the amount calculated under Schedule 7
Reg 4.09	Trustees must formulate, regularly review and give effect to an investment strategy for the fund
Reg 4.09A	The assets of the SMSF must be held separately from any assets held by the trustee personally or by a standard employer sponsor or an associate of the standard employer sponsor
Reg 5.03	Investment returns must be allocated to members in a manner that is fair and reasonable
Reg 5.08	Member minimum benefits must be maintained in the fund until transferred, rolled over, allotted (to the member's spouse) or cashed out in a permitted fashion
Reg 6.17	Payments of member benefits must be made in accordance with Part 6 or Part 7A of the regulations and be permitted by the trust deed
Reg 7.04	Contributions can only be accepted in accordance with the applicable rules for the year being audited
Reg 8.02B	When preparing accounts and statements required by subsection 35B(1) of SISA, an asset must be valued at its market value
Reg 13.12	Trustees must not recognise an assignment of a super interest of a member or beneficiary
Reg 13.13	Trustees must not recognise a charge over or in relation to a member's benefits
Reg 13.14	Trustees must not give a charge over, or in relation to, an asset of the fund
Reg 13.18AA	Investments in collectables and personal use assets must be maintained in accordance with prescribed rules