

# Soares Superannuation Fund

## Minutes of Meeting of the Directors of SOARES SMSF CO PTY LTD as trustee of the Soares Superannuation Fund

<b>Venue</b>	146 Lake View Boulevard, KEYSBOROUGH VIC 3173
<b>Date</b>	20 November 2018
<b>Present</b>	Alston Alvito Soares Quynh Anh Soares Kevin Soares who are present either in person or by telephone
<b>Chair</b>	The first named person above

### Amendment of the fund's trust deed

- 1 **Noted** by the persons present that a deed entitled 'Deed of Variation of Superannuation Trust Deed for the Soares Superannuation Fund' had been proposed and that it was the desire of the persons present for that deed, which is to vary the Soares Superannuation Fund's current trust deed, to be given effect.
- 2 **Resolved unanimously** by the persons present that the Soares Superannuation Fund's trust deed be amended by the Trustee executing the document entitled "Deed of Variation of Superannuation Trust Deed" by the trustee's directors signing the document in accordance with section 127(1) of the Corporations Act 2001.

### Notice to members

- 3 **Resolved unanimously** by the persons present that the members of the fund be given notice of the amendment described above by sending them a 'Notice to Members' in the form of a copy of the deed of variation and a copy of the new terms of the fund's deed and by drawing their attention to the Product Disclosure Statement in Schedule 6 of those new terms.
- 4 There being no further matters to discuss, the meeting was closed.

Date: 20/11/2018

Signed: 

Alston Alvito Soares

Chair

## Soares Superannuation Fund

### Deed of Variation of Superannuation Trust Deed

Prepared for **Soares - Reference:647504**  
Matter name **Update to SMSF**  
Prepared by **Mark Arthur Thimm**  
Date downloaded **20 November, 2018 2:14 PM**

#### What to do next

##### Arrange for the documents to be signed

You need to:

- arrange for the Deed of Variation and the Minutes to be signed by all parties listed;
- arrange for the Notice to Members to be given to each of the members of the SMSF. This 'Notice to Members' is to be in the form of a copy of the Deed of Variation and a copy of the new terms of SMSF Trust Deed. You should draw each Member's attention (perhaps in a meeting or in your covering letter) to the Product Disclosure Statement in Schedule 6 of those new terms; and
- attach the new terms of the SMSF Trust Deed (that Cleardocs emailed to you with this document) to the back of the Deed of Variation (after the signing clauses). The document you need to attach there is headed:

'Schedule A

The new terms for the Superannuation Trust Deed for the  
Soares Superannuation Fund

**as updated by a Deed of Variation'**

The new terms of the SMSF Trust Deed in the Schedule do not need to be signed. The only documents that need to be signed are the Deed of Variation itself, and the Minutes.

**Company signing** If a company needs to execute the Deed of Variation (either as the trustee or a party consenting to the variation), then the Deed of Variation can be executed by:

- using the company's seal; or
- being signed by any of:
  - any 2 directors;
  - a director and the company secretary; or
  - if the company has only 1 director, that director.

The documents will include execution clauses which are determined according to your answers to certain questions on the Cleardocs site.

**More information?** If you are uncertain about the requirements for executing legal documents, then please see our FAQ on this on [www.cleardocs.com](http://www.cleardocs.com). Follow the links to 'Resources', then 'Frequently asked legal questions', then 'signing and witnessing documents'. If the FAQ does not resolve your queries, then call the Cleardocs helpline on 1300 307 343 and Cleardocs will put you in touch with a lawyer from Maddocks.

### Arrange for stamping, if necessary

You need to consider whether the Deed of Variation needs to be stamped. This is required in some states and territories. You should contact the relevant revenue office in your state or territory to check the current requirements – the details of each revenue office in Australia is set out below:

State/Territory	Revenue office contact details
Victoria	State Revenue Office GPO Box 4389 Melbourne VIC 3001 Ph: 13 21 61 <a href="http://www.sro.vic.gov.au">www.sro.vic.gov.au</a>
Queensland	Office of State Revenue GPO Box 2593 Brisbane QLD 4001 Ph: 1300 300 734 <a href="http://www.osr.qld.gov.au">www.osr.qld.gov.au</a>
New South Wales	Office of State Revenue GPO Box 4042 Sydney NSW 2001 Ph: (02) 9689 6200 <a href="http://www.osr.nsw.gov.au">www.osr.nsw.gov.au</a>
Tasmania	State Revenue Office GPO Box 1374 HOBART TAS 7001 Ph: 03 6166 4400
South Australia	Revenue SA GPO Box 1353 Adelaide SA 5001 Ph: (08) 8226 3750 <a href="http://www.revenuesa.sa.gov.au">www.revenuesa.sa.gov.au</a>
Western Australia	Office of State Revenue GPO Box T1600 Perth WA 6845 Ph: (08) 9262 1100 <a href="http://www.finance.wa.gov.au">www.finance.wa.gov.au</a>
ACT	ACT Revenue Office GPO Box 293 Civic Square ACT 2608 Ph: (02) 6207 0028

State/Territory	Revenue office contact details
	<a href="http://www.revenue.act.gov.au">www.revenue.act.gov.au</a>
Northern Territory	Territory Revenue Management GPO Box 154 Darwin NT 0801 Ph: 1300 305 353 <a href="http://www.revenue.nt.gov.au">www.revenue.nt.gov.au</a>

## Questions or further information

---

If you have any questions, you can call Cleardocs on 1300 307 343.

**Cleardocs** will answer all your administrative queries. These include, queries about our service, our website, registering as a user, payment or feedback.

**Maddocks** will answer all your questions about the nature, content, use, consequences, drafting and effectiveness of our documents.

All the legal information contained in this document is provided by our lawyers at Maddocks.

**Deed of Variation of Superannuation Trust Deed for the  
Soares Superannuation Fund**

**20 November 2018**

---

**Trustee company:**

**SOARES SMSF CO PTY LTD, ACN 162 006 439**

**Members:**

**Alston Alvito Soares and Quynh Anh Soares and Kevin Soares**

Compass Advisors Pty Ltd  
C/- 23 Milton Pde  
Malvern VIC 3144  
Tel: 03 9832 0735  
Fax: 03 9832 0610  
mthimm@compassadv.com.au  
www.compassadv.com.au

Maddocks Lawyers  
Tel: 1300 307 343  
(c/- Cleardocs)  
info@maddocks.com.au  
www.maddocks.com.au

## Table of contents

Background .....	1
Variation of fund's current deed .....	1
The parties consent to the variation .....	1
Compliance with current deed.....	1
Compliance with superannuation law .....	2
Continued operation .....	2
Definitions and interpretation.....	2
<b>Execution .....</b>	<b>4</b>

## Deed of Variation of Superannuation Trust Deed for the Soares Superannuation Fund.

### Between

**SOARES SMSF CO PTY LTD, ACN 162 006 439** of 146 Lake View Boulevard, KEYSBOROUGH VIC 3173 (Trustee)

### and

**Alston Alvito Soares** of 146 Lake View Boulevard, KEYSBOROUGH VIC 3173 (Member) and  
**Quynh Anh Soares** of 146 Lake View Boulevard, KEYSBOROUGH VIC 3173 (Member) and  
**Kevin Soares** of 146 Lake View Boulevard, KEYSBOROUGH VIC 3173 (Member)

### Background

- 1 This deed supplements the fund's current deed.
- 2 The trustee is the trustee of the fund, the members are the members of the fund and prior to the date of this deed, the fund was governed by the fund's current deed.
- 3 Clause 189 of the fund's current deed provides that the trustee may by deed vary the provisions of the fund's current deed subject to the limitations contained in the fund's current deed and superannuation law.
- 4 The parties wish to vary the fund's current deed by deleting all of its provisions and replacing them with the provisions contained in Schedule A to this deed.

### This Deed witnesses

#### Variation of fund's current deed

- 1 The fund's current deed is varied by this deed, with effect from the effective date, by deleting all the provisions of the fund's current deed, including any schedules or appendices, and replacing them with the provisions contained in Schedule A to this deed.
- 2 If any clause of the fund's current deed cannot be amended or replaced then clause 1 does not operate in relation to that clause, and that clause is preserved to the extent required by the current deed (Preserved Clause). Any Preserved Clause must be read together with the provisions contained in Schedule A to this deed and in the event of any inconsistency between the clauses the Preserved Clause prevails to the extent of the inconsistency.

#### The parties consent to the variation

- 3 The parties consent to the variation of the fund's current deed by this deed and each of them (with the exception of the members) has passed a resolution to this effect.

#### Compliance with current deed

- 4 The parties are satisfied that the requirements of the fund's current deed have been complied with in this deed.
- 5 The parties do not consider that this deed has either of the following effects:
  - reducing or adversely affecting the rights of a member to accrued entitlements that arose before the effective date;
  - reducing the amount of any other entitlement that is or may become payable in

relation to a time before the effective date.

6 Furthermore, the parties do not consider that this deed will allow any further amendments to the terms governing the fund that will have the effect of:

- unless the trustee is a corporation, altering the purpose of the fund so that it is no longer solely or primarily the provision of old age pensions under superannuation law.
- unless the sole or primary purpose of the fund is to provide old age pensions to members, allowing any person except a corporation to be appointed trustee of the fund.

### **Compliance with superannuation law**

7 The parties are satisfied that the requirements of the superannuation law have been complied with. They will, if required to do so by superannuation law, notify the fund's members of the variation to the fund's current deed effected by this deed.

### **Continued operation**

8 The original deed remains effective and unaltered, except as varied by this deed. The trustee confirms that as from the effective date, it will stand possessed of the assets of the fund and the income of the fund upon the trusts and with and subject to the powers and provisions contained in the fund's current deed as varied by this deed.

9 This deed does not vary or otherwise affect the terms of any nomination, notice or agreement relating to a member's death benefits, nor the terms of any member's pension or pension payment agreement.

### **Definitions and interpretation**

10 Unless the context otherwise requires the words defined in the fund's current deed have the same meaning whenever they appear in this deed.

11 In this deed, unless expressed or implied to the contrary:

**Deed** means this deed of variation.

**Effective date** means the date of execution of this deed.

**Fund** means the trust fund known as Soares Superannuation Fund.

**Fund's current deed** means the document entitled 'Soares Superannuation Fund' made on 23/01/2013 between SOARES SMSF CO PTY LTD, Alston Alvito Soares, Quynh Anh Soares and Kevin Soares which currently governs the fund, and where the fund has previously been amended: in succession to the deed which established the fund, and all subsequent variations, with the exception of clauses expressly or impliedly preserved, which continue to form part of the fund's governing rules.

**Governing rules** has the same meaning given to it in the Superannuation Industry (Supervision) Act 1993.

**Superannuation law** means any law of the Commonwealth of Australia which deals with any aspect of superannuation or taxation in relation to superannuation, or any lawful requirement in relation to the fund of the Commissioner of Taxation, the Australian Taxation Office, APRA, ASIC or any other body that has responsibility in connection with the regulation of superannuation. It includes any change to any superannuation law after




the date of this deed. It also includes any proposed law or lawful requirement that the trustee believes may have retrospective effect.

## Execution

Executed as a deed.

Executed by  
SOARES SMSF CO PTY LTD ACN  
162006439, in its capacity as trustee, in  
accordance with section 127(1) of the  
*Corporations Act 2001* (Cwth):



Alston Alvito Soares, director



Quynh Anh Soares, director

Signed sealed and delivered by Alston Alvito  
Soares, in the capacity as member, in the  
presence of:



Signature of witness



Signature of member



Name of witness (please print)

Signed sealed and delivered by Quynh Anh Soares, in the capacity as member, in the presence of:



Signature of witness



Signature of member

ERIC NEW

Name of witness (please print)

Signed sealed and delivered by Kevin Soares, in the capacity as member, in the presence of:



Signature of witness



Signature of member

ERIC NEW

Name of witness (please print)