

20 March 2021

Gavenwood Superannuation Fund
C/- Ms Heather Wilson
21A Peppertree Drive
Rothbury, NSW 2320

Dear Heather

**Gavenwood Superannuation Fund
Lump Sum Withdrawal**

I wish to make a Lump Sum withdrawal of \$5,509.44 from my accumulation account.

I confirm that I have met the Condition of Release of Attaining Age 65.

I understand that the current balance of my accumulation account is approximately \$5,509.44. The lump sum is comprised of the following components:

Taxable – Taxed Element:	\$5,128.71
Tax Free	\$380.73

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely



Ms Heather Wilson
21A Peppertree Drive
Rothbury, NSW 2320

**MINUTES OF THE MEETING OF THE DIRECTOR(S) OF THE CORPORATE TRUSTEE
GAVENWOOD NOMINEES PTY LTD ATF
GAVENWOOD SUPERANNUATION FUND
HELD ON 20 MARCH 2021 AT
21A PEPPERTREE DRIVE, ROTHBURY NSW**

PRESENT: Heather Wilson

LUMP SUM WITHDRAWAL: The Fund acknowledges the receipt from Ms Heather Wilson requesting the payment of a Lump Sum of \$5,509.44 from the accumulation balance, which consisted of the following components:

Taxable – Taxed Element:	\$5,128.71
Tax Free	\$380.73

CONDITION OF RELEASE: IT WAS RESOLVED that the member has satisfied the Condition of Release of Attaining Age 65 and the benefits as requested be paid forthwith.

REVIEW OF TRUST DEED: IT WAS RESOLVED that the payment of benefits a lump sum was allowed under the fund's trust deed.

PAPERWORK: IT WAS RESOLVED to request the fund's administrator to attend to the completion of the following paperwork where required to give effect to the lump sum payment:

- ☐ Register the fund for PAYG withholding tax for the purpose of withholding any relevant amounts from the lump sum if required; and
- ☐ A PAYG Payment Summary – superannuation lump sum form will be completed and forwarded to the member.

CLOSURE: There being no further business the meeting was closed.

 **SIGN HERE**

..... Dated:/...../.....
Heather Wilson
Chairperson

20 March 2021

Ms Heather Wilson
21A Peppertree Drive
Rothbury, NSW 2320

Dear Heather

**Gavenwood Superannuation Fund
Lump Sum Payment**

We confirm that your request for a Lump Sum payment has been completed.

An amount of \$5,509.44 has been paid as per your release instructions. This is comprised of the following components:

Taxable – Taxed Element:	\$5,128.71
Tax Free	\$380.73

An interim Member Statement is attached to confirm the balance of your account after this transaction.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely



Ms Heather Wilson
21A Peppertree Drive
Rothbury, NSW 2320