2019/2020

CLEAVE accounting

CLEAVE ACCOUNTING PTY LTD
PO Box 165, VIRGINIA QLD 4014
(07) 3359 3311
admin@cleave.com.au
ABN: 83 144 616 339

TAX INVOICE

I Mitchell Superannuation Fund
136 / 1 Moore Street
TARINGA QLD 4068

Invoice #:	00022063
Date:	27/11/2019
Page:	Page 1 of 1
Terms:	Net 7 Days

Description	Total (ex-GST)
Professional Services Provided Including;	
Preparation of Financial Statements including Operating Statement, Statement of Financial Position and Members Information Statements for the year ended 30 June 2019	
Preparation and Lodgement of Self Managed Superannuation Fund Income Tax Return for the year ended 30 June 2019	$2,750.00
Collate and Prepare SMSF documents and send to the SMSF Auditors to complete the for Audit for the year ended 30 June 2019	
Processing and Payment of SMSF Independent Audit report from the SMSF Auditors relating to the compliance requirements of the Superannuation Industry (Supervision) Act 1993	$550.00
Collate and Prepare SMSF financials and send to Act2 Actuarial Services for an Actuary Certificate for the year ended 30 June 2019	$220.00

We thank you for your prompt payment

28/11/19

Subtotal:	$3,520.00
GST:	$352.00
Total (inc-GST):	$3,872.00
Balance Due:	**$3,872.00**

How to pay

by credit card

To pay via MasterCard or VISA.
Minimum payment $10.00. Maximum payment $10,000.

by phone: (07) 3359 3311

Quote Ref: 00022063

by mail:

Complete the following details then detatch this section and mail it to PO Box 165, VIRGINIA QLD 4014

MasterCard ☐ VISA ☐

Card Number:

Name: _____ Expiry

Signature:

by mail

Detach this section with your credit card details and attach a cheque made payable to Cleave Accounting.

Lift and peel

Sender to keep

00 03041 10754 10060 00998

in person

Present this invoice at our office to make payment via Cash, EFTPOS or Cheque.
Minimum payment $10.00. Maximum payment $10,000.

by direct debit

Contact your financial institution or process a manual bank transfer to the following account;

Cleave Accounting Pty Ltd
BSB: 484-799
A/C #: 203184838
Reference: 00022063

Powered by MYOB

Our Reference #: **00022063** Amount Due: **$3,872.00**