

To the trustee of the  
D & M BRAKE SUPERANNUATION FUND  
125 Boswell Terrace,  
Manly Queensland 4179

Dear Trustees

## **Audit Engagement Letter**

### **Objectives and Scope of the Audit**

You have requested that we audit the financial statements of the D & M BRAKE SUPERANNUATION FUND for the year ended 30/06/2021. We are pleased to confirm our acceptance and understanding of this engagement by means of this letter.

Our audit will be performed in accordance with Australian Auditing Standards, the *Superannuation Industry (Supervision) Act 1993* (SISA) and the *Superannuation Industry (Supervision) Regulations* (SISR) with the objective of expressing an opinion on the financial report and the fund's compliance with the specified requirements of the SISA and the SISR.

### **Our Responsibilities**

We will conduct our audit in accordance with Australian Auditing Standards. Those Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free from material misstatement.

An audit involves performing audit procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. An audit also includes evaluating the appropriateness of the financial reporting framework, accounting policies used and the implementation and operation of accounting and internal control systems that are designed to prevent and detect fraud and error, as well as evaluating the overall presentation of the financial report.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatement may not be detected, even though the audit is properly planned and performed in accordance with Australian Auditing Standards.

In making our risk assessments, we consider internal control relevant to the entity's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. We will, however, communicate to you in writing any significant deficiencies in internal control relevant to the audit of the financial report that we have identified during the audit.

### **Trustees' Responsibilities**

Our audit will be conducted on the basis that the Trustee(s) acknowledge and understand that they have responsibilities:

- For the preparation of the financial report that gives a true and fair view in accordance with the Australian Auditing Standards, other mandatory reporting requirements and the SIS Act and SIS Regulations is that of the Trustee(s);
- For such internal control as the Trustee(s) determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error; and

- To provide us with:
  - Access to all information of which the Trustees are aware that is relevant to the preparation of the financial report such as records, documentation and other matters;
  - Additional information that we may request from the Trustees for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from Trustees written confirmation concerning representations made to us in connection with the audit.

Australian Auditing Standards require that we determine whether the financial reporting framework applied in the preparation of this special purpose of financial report is acceptable. If we determine the financial reporting framework to be unacceptable, we will not be able to undertake the audit engagement unless the framework is amended and then determined to be acceptable.

If a qualified audit report is to be issued following the completion of our audit, we will advise the details to you in a timely manner and prior to the issue of our report.

### **Audit of SIS Compliance**

For the year ended 30/06/2021, we are required to form an opinion in respect of compliance with certain aspects of SIS. Our report must refer to the following sections and regulations:

Sections: 17A, 35AE, 35B, 35C(2), 52, 62, 65, 66, 67, 67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K

Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA, 13.22C

### **Report on Significant Matters**

Under section 129 of the SISA we are required to report to you in writing if during the course of, or in connection with, our audit, we become aware of any contravention of the Act or Regulations which we believe has occurred, is occurring or may occur.

We are also required to report to the ATO, as regulator, any contravention of the SISA and the SISR, where we believe the contravention may affect the interests of the members of beneficiaries of the fund.

In addition, we are also required under section 130 to report to you if we believe the superannuation fund may be, or may be about to become, in an unsatisfactory financial position. If we are not satisfied with your response as Trustee(s) as to the action taken to rectify the situation or we receive no response, we are obliged to report the matter to the ATO.

A failure on the part of the Trustee to rectify these breaches to the satisfaction of the ATO may result in significant penalties to the Trustee and the fund itself.

In addition to our report on the financial statements, we will also report to you any material weaknesses in the fund's system of accounting and internal control which come to our notice during the course of our audit.

### **Quality Control**

The conduct of our audit in accordance Australian Auditing Standards means that information acquired by us in the course of our audit is subject to strict confidentiality requirements. Information will not be disclosed by us to other parties except as required or allowed for by law or professional standards, or with your expressed consent.



Mr Anthony Boys  
PO Box 3376  
Rundle Mall SA 5000

Dear Anthony,

**D & M BRAKE SUPERANNUATION FUND**  
**Superannuation Fund Trustee Representation Letter**

In connection with your audit examination of the financial report of **D & M BRAKE SUPERANNUATION FUND** ('the Fund') for the year ended 30/06/2021, we hereby confirm, at your request that to best of our knowledge and belief, the following representation relating to the accounts are correct.

**Financial Report**

We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, for the preparation of the financial report.

The Trustees have determined that the Fund is not a reporting entity for the year ended 30/06/2021 and that the requirement to apply Australian Accounting Standards and other mandatory reporting requirements do not apply to the fund. Accordingly, the financial report prepared is a special purpose financial report, which is for distribution to members of the fund and to satisfy the requirement of the SISA and the SISR, and to confirm that the financial report is free of material misstatements, including omissions.

We confirm, to the best of our knowledge and belief, the following representations are made to you during your audit.

**Sole Purpose**

The fund has been maintained for the sole purpose of providing superannuation benefits to its members and their dependents.

**Superannuation Fund Books/Records/Minutes**

- (a) We have made available to you all financial records and related data, other information, explanations and assistance necessary for the conduct of the audit.
- (b) We have made available to you Minutes of all Trustee(s)' meetings and the Trust Deed.
- (c) We have established and maintained an adequate internal control structure to facilitate the preparation of reliable financial statements, and adequate financial records have been maintained. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
- (d) We have no plans or intentions that may materially affect the carrying values, or classification, of assets and liabilities.
- (e) Records maintained during the period were in accordance with the Australian Taxation Office requirements.

**Asset Form**

The assets of the superannuation fund are being held in a form suitable for the benefit of the members of the fund, and have been held in accordance with the fund's investment strategy.

**Ownership and Pledging of Assets**

The superannuation fund has satisfactory title to all assets disclosed in the Statement of Financial Position. Investments are registered in the name of the Trustee(s).

No assets of the superannuation fund have been pledged to secure liabilities of the superannuation fund or of others.

**Investments**

- (a) We have considered the requirement of generally accepted accounting standards in regards to impairment of assets when assessing the impairment of assets and in ensuring that no assets are stated in excess of their recoverable amount.
- (b) There are no commitments, fixed or contingent, for the purchase or sale of long-term investments that have not been disclosed in the financial statements.

- (c) The investment strategy has been determined with due regard to risk, return, liquidity, diversity and the insurance needs of fund members, and the assets of the fund are in line with this strategy.
- (d) All investments are acquired, maintained and disposed of on an arm's length basis.

### **Trust Deed**

The superannuation fund is being conducted in accordance with its Trust Deed.

The superannuation fund has satisfactory title to all assets disclosed in the Statement of Financial Position. Investments are registered in the name of the Trustee(s).

No assets of the superannuation fund have been pledged to secure liabilities of the superannuation fund or of others.

### **Superannuation Industry (Supervision) Act and Regulations**

- (a) The fund meets the definition of a self-managed superannuation fund under the SISA.
- (b) The fund has been conducted in accordance with the SISA, the SISR and its governing rules at all times during the year. Also there were no amendments to the governing rules during the year, except as notified to you.
- (c) The fund is being conducted in accordance with the SISA and the SISR, in particular the relevant requirements of the following provisions:  
Sections: 17A, 35AE, 35B, 35C(2), 62, 65, 66, 67,67A, 67B, 82-85, 103, 104, 104A, 105, 109, 126K  
Regulations: 1.06(9A), 4.09, 4.09A, 5.03, 5.08, 6.17, 7.04, 8.02B, 13.12, 13.13, 13.14, 13.18AA
- (d) The Trustee(s) have been nominated and may only be removed in such manner and circumstances as are allowed in the Trust Deed.
- (e) The Trustees are not disqualified persons under s126K of the SISA.
- (f) Any vacancy among the Trustee(s) is filled in accordance with the Trust Deed.
- (g) The Trustee(s) have complied with all Trustee standards set out in SISR and the covenant prescribed by section 52 of the SISA.
- (h) The Trustee(s) have complied with all investment standards set out in the SISA and the SISR.
- (i) Information retention obligations have been complied with.
- (j) All contributions accepted and benefits paid have been in accordance with the governing rules of the fund and relevant provisions of the SISA and the SISR.

There are no breaches or possible breaches of the SIS legislation whose effects should be considered for disclosure in the financial report or to the Australian Taxation Office.

### **Commitments**

- (a) There are no material commitments for construction or acquisition of property, plant and equipment to acquire other non-current assets, such as investments or intangibles, other than those disclosed in the financial report.
- (b) There were no commitments for purchase or sale of securities or assets or any options given by the fund including options over share capital.

### **Taxation**

- (a) We have calculated income tax expense, current tax liability, deferred tax liability and deferred tax asset according to the definitions of taxable income and allowable deductions. We have calculated and recognised all other applicable taxes according to the relevant tax legislation.
- (b) There are no activities that invoke the anti-avoidance provisions of any applicable tax legislation.

### **Borrowings**

The Trustees have not borrowed money on behalf of the superannuation fund with the exception of borrowings which were allowable under the SIS Act and the SIS Regulations.

### **Related Parties**

- (a) The fund has not made any loans to, or provided financial assistance to members of the fund or their relatives.
- (b) No asset has been acquired from a member or related party other than as permitted under the SISA and the SISR.

- (c) Related party transactions and related amounts receivable or payable have been properly disclosed in the financial statements.

### **Accounting Misstatement Detected by Audit**

There has been no misstatement noted by audit during the course of the current year audit.

### **Insurance**

The superannuation fund has an established procedure whereby an officer reviews at least annually the adequacy of insurance cover on all assets and insurable risks where relevant. This review has been performed and where it is considered appropriate, assets and insurable risks of the superannuation fund are adequately covered by insurance.

### **Accounting Estimates**

We confirm the significant assumptions used in making accounting estimates are reasonable.

### **Fair Value Measurements and Disclosures**

We confirm that significant assumptions used in fair value measurements and disclosures are reasonable and appropriately reflect our intent and ability to carry out specific courses of action on behalf of the fund.

### **Going Concern**

In the opinion of the Trustees there are reasonable grounds to believe that the superannuation fund will be able to:

- Pay its debts as and when they fall due.
- Continue as a going concern for the foreseeable future.

We, therefore, confirm that the going concern basis is appropriate for the financial report.

### **Events after Balance Sheet Date**

We are not aware of any events that have occurred between the financial reporting date to the date of this letter that we need to disclose or recognise in the financial report.

### **Comparative Information**

We confirm that there have been no restatements made to correct a material misstatement in the prior period financial report that affects the comparative information.

### **Fraud and Error**

- (a) There has been no:
- (i) Fraud, error, or non-compliance with laws and regulations involving management or employees who have a significant role in the internal control structure.
  - (ii) Fraud, error, or non-compliance with laws and regulations that could have a material effect on the financial report.
  - (iii) Communication from regulatory agencies concerning non-compliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial report.
- (b) The superannuation fund has disclosed to the auditor all significant facts relating to any frauds or suspected frauds known to management that may have affected the superannuation fund.
- (c) The superannuation fund has disclosed to the auditor the results of its assessment of the risk that the financial report may be materially misstated as a result of fraud.

### **Legal Matters**

We confirm that all matters that may result in legal action against the fund or the Trustees in respect of the fund, have been discussed with a solicitor and brought to the attention of the auditor so that a solicitor's representation letter may be obtained.

### **General**

- (a) Neither the superannuation fund nor any Trustees have any plans or intentions that may materially affect the book value or classification of assets and liabilities at balance sheet date.
- (b) The superannuation fund accepts responsibility for the implementation and operations of accounting and internal control systems that are designed to prevent and detect fraud and error. We have established and maintained adequate internal control to facilitate the preparation of a reliable financial report, and adequate financial records have been maintained. There are no material transactions that have not been properly recorded in the accounting records underlying the financial report.

- (c) There are no violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial report or as a basis for recording an expense.
- (d) The superannuation fund has complied with all aspects of contractual agreements that would have a material effect on the financial report in the event of non-compliance.

We understand that your examination was made in accordance with the Australian Auditing Standards and was, therefore, designed primarily for the purpose of expressing an opinion on the financial report of the fund taken as a whole, and that your tests of the financial records and other auditing procedures were limited to those which you considered necessary for that purpose.

**Additional Matters**

There are no additional matters.

**Signed by the Trustee(s) of the D & M BRAKE SUPERANNUATION FUND**

*David Brake*

.....  
David Brake

Trustee

*MGCurleybrake*

.....  
Melissa Brake

Trustee

**D & M BRAKE SUPERANNUATION FUND**

**Trustees Declaration**

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The trustees have determined that the fund is not a reporting entity and that the special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The trustees declare that:

- (i) the financial statements and notes to the financial statements for the year ended 30 June 2021 present fairly, in all material respects, the financial position of the superannuation fund at 30 June 2021 and the results of its operations for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
- (ii) the financial statements and notes to the financial statements have been prepared in accordance with the requirements of the trust deed; and
- (iii) the operation of the superannuation fund has been carried out in accordance with its trust deed and in compliance with the requirements of the Superannuation Industry (Supervision) Act 1993 and associated Regulations during the year ended 30 June 2021.

Signed in accordance with a resolution of the trustees by:

*David Brake*

.....  
David Brake

Trustee

*MGCurleybrake*

.....  
Melissa Brake

Trustee

19 / 11 / 2021

Dated this ..... day of .....



# Self-managed superannuation fund annual return **2021**

## Who should complete this annual return?

Only self-managed superannuation funds (SMSFs) can complete this annual return. All other funds must complete the *Fund income tax return 2021* (NAT 71287).

- ❗ The *Self-managed superannuation fund annual return instructions 2021* (NAT 71606) (the instructions) can assist you to complete this annual return.
- ➡ The SMSF annual return cannot be used to notify us of a change in fund membership. You must update fund details via ABR.gov.au or complete the Change of details for superannuation entities form (NAT 3036).

## To complete this annual return

- Print clearly, using a BLACK pen only.
- Use BLOCK LETTERS and print one character per box.

S M I T # S T

- Place  in ALL applicable boxes.

- ➡ Postal address for annual returns:

**Australian Taxation Office**  
**GPO Box 9845**  
 [insert the name and postcode  
 of your capital city]

For example;

**Australian Taxation Office**  
**GPO Box 9845**  
**SYDNEY NSW 2001**

## Section A: Fund information

1 **Tax file number (TFN)**

- ➡ To assist processing, write the fund's TFN at the top of pages 3, 5, 7 and 9.

- ❗ The ATO is authorised by law to request your TFN. You are not obliged to quote your TFN but not quoting it could increase the chance of delay or error in processing your annual return. See the Privacy note in the Declaration.

2 **Name of self-managed superannuation fund (SMSF)**

D & M BRAKE SUPERANNUATION FUND

3 **Australian business number (ABN)** (if applicable)

4 **Current postal address**

PO Box 24

Suburb/town

Cleveland

State/territory

QLD

Postcode

4163

5 **Annual return status**

Is this an amendment to the SMSF's 2021 return?

A No  Yes

Is this the first required return for a newly registered SMSF?

B No  Yes

Tax File Number **6 SMSF auditor**

Auditor's name

Title: Mr  Mrs  Miss  Ms  Other 

Family name

First given name

Other given names

SMSF Auditor Number

Auditor's phone number

Postal address

Suburb/town

State/territory

Postcode

Date audit was completed **A**  /  / 

Was Part A of the audit report qualified?

**B** No  Yes 

Was Part B of the audit report qualified?

**C** No  Yes 

If Part B of the audit report was qualified, have the reported issues been rectified?

**D** No  Yes **7 Electronic funds transfer (EFT)**

We need your self-managed super fund's financial institution details to pay any super payments and tax refunds owing to you.

**A Fund's financial institution account details**

This account is used for super contributions and rollovers. Do not provide a tax agent account here.

Fund BSB number Fund account number 

Fund account name

I would like my tax refunds made to this account.  Go to C.**B Financial institution account details for tax refunds**

This account is used for tax refunds. You can provide a tax agent account here.

BSB number Account number 

Account name

**C Electronic service address alias**

Provide the electronic service address alias (ESA) issued by your SMSF messaging provider. (For example, SMSFdataESAAlias). See instructions for more information.

Tax File Number 

- 8 Status of SMSF** Australian superannuation fund **A** No  Yes  Fund benefit structure **B**  Code
- Does the fund trust deed allow acceptance of the Government's Super Co-contribution and Low Income Super Amounts? **C** No  Yes

**9 Was the fund wound up during the income year?**

- No  Yes  If yes, provide the date on which the fund was wound up  /  /  Have all tax lodgment and payment obligations been met? No  Yes

**10 Exempt current pension income**

Did the fund pay retirement phase superannuation income stream benefits to one or more members in the income year?

- To claim a tax exemption for current pension income, you must pay at least the minimum benefit payment under the law. Record exempt current pension income at Label **A**.

No  Go to Section B: Income.Yes  Exempt current pension income amount **A** \$ 

Which method did you use to calculate your exempt current pension income?

Segregated assets method **B** Unsegregated assets method **C**  Was an actuarial certificate obtained? **D** Yes 

Did the fund have any other income that was assessable?

**E** Yes  Go to Section B: Income.No  Choosing 'No' means that you do not have any assessable income, including no-TFN quoted contributions. Go to Section C: Deductions and non-deductible expenses. (Do **not** complete Section B: Income.)

- If you are entitled to claim any tax offsets, you can list these at Section D: Income tax calculation statement.

Tax File Number **Provided**

**Section B: Income**

**Do not complete this section** if all superannuation interests in the SMSF were supporting superannuation income streams in the retirement phase for the **entire year**, there was **no** other income that was assessable, and you **have not** realised a deferred notional gain. If you are entitled to claim any tax offsets, you can record these at Section D: Income tax calculation statement.

**11 Income**

Did you have a capital gains tax (CGT) event during the year? **G** No  Yes

If the total capital loss or total capital gain is greater than \$10,000 or you elected to use the transitional CGT relief in 2017 and the deferred notional gain has been realised, complete and attach a *Capital gains tax (CGT) schedule 2021*.

Have you applied an exemption or rollover? **M** No  Yes  Code

Net capital gain **A** \$

Gross rent and other leasing and hiring income **B** \$

Gross interest **C** \$

Forestry managed investment scheme income **X** \$

Gross foreign income **D1** \$  Net foreign income **D** \$  Loss

Australian franking credits from a New Zealand company **E** \$

Transfers from foreign funds **F** \$  Number

Gross payments where ABN not quoted **H** \$

**Calculation of assessable contributions**  
Assessable employer contributions

**R1** \$

plus Assessable personal contributions **R2** \$

plus **\*\*No-TFN-quoted contributions**  
**R3** \$   
*(an amount must be included even if it is zero)*

less Transfer of liability to life insurance company or PST **R6** \$

Gross distribution from partnerships **I** \$  Loss

\*Unfranked dividend amount **J** \$

\*Franked dividend amount **K** \$

\*Dividend franking credit **L** \$

\*Gross trust distributions **M** \$  Code

**Assessable contributions**  
**R1 plus R2 plus R3 less R6**  
**R** \$

**Calculation of non-arm's length income**

\*Net non-arm's length private company dividends **U1** \$

plus \*Net non-arm's length trust distributions **U2** \$

plus \*Net other non-arm's length income **U3** \$

\*Other income **S** \$  Code

\*Assessable income due to changed tax status of fund **T** \$

**Net non-arm's length income**  
*(subject to 45% tax rate)*  
**U1 plus U2 plus U3**  
**U** \$

#This is a mandatory label.

\*If an amount is entered at this label, check the instructions to ensure the correct tax treatment has been applied.

**GROSS INCOME** (Sum of labels **A** to **U**) **W** \$  Loss

Exempt current pension income **Y** \$

**TOTAL ASSESSABLE INCOME** (**W** less **Y**) **V** \$  Loss

Tax File Number Provided

## Section C: Deductions and non-deductible expenses

### 12 Deductions and non-deductible expenses

**–** Under 'Deductions' list all expenses and allowances you are entitled to claim a deduction for. Under 'Non-deductible expenses', list all other expenses or normally allowable deductions that you cannot claim as a deduction (for example, all expenses related to exempt current pension income should be recorded in the 'Non-deductible expenses' column).

	DEDUCTIONS		NON-DEDUCTIBLE EXPENSES
Interest expenses within Australia	<b>A1</b> \$ <input style="width: 150px;" type="text"/>		<b>A2</b> \$ <input style="width: 150px;" type="text"/>
Interest expenses overseas	<b>B1</b> \$ <input style="width: 150px;" type="text"/>		<b>B2</b> \$ <input style="width: 150px;" type="text"/>
Capital works expenditure	<b>D1</b> \$ <input style="width: 150px;" type="text"/>		<b>D2</b> \$ <input style="width: 150px;" type="text"/>
Decline in value of depreciating assets	<b>E1</b> \$ <input style="width: 150px; text-align: right; value: 667;" type="text"/>		<b>E2</b> \$ <input style="width: 150px; text-align: right; value: 677;" type="text"/>
Insurance premiums – members	<b>F1</b> \$ <input style="width: 150px;" type="text"/>		<b>F2</b> \$ <input style="width: 150px;" type="text"/>
SMSF auditor fee	<b>H1</b> \$ <input style="width: 150px; text-align: right; value: 436;" type="text"/>		<b>H2</b> \$ <input style="width: 150px; text-align: right; value: 443;" type="text"/>
Investment expenses	<b>I1</b> \$ <input style="width: 150px; text-align: right; value: 10,003;" type="text"/>		<b>I2</b> \$ <input style="width: 150px; text-align: right; value: 10,155;" type="text"/>
Management and administration expenses	<b>J1</b> \$ <input style="width: 150px; text-align: right; value: 2,438;" type="text"/>		<b>J2</b> \$ <input style="width: 150px; text-align: right; value: 2,212;" type="text"/>
Forestry managed investment scheme expense	<b>U1</b> \$ <input style="width: 150px;" type="text"/>		<b>U2</b> \$ <input style="width: 150px;" type="text"/>
Other amounts	<b>L1</b> \$ <input style="width: 150px;" type="text"/>	Code <input style="width: 20px; height: 15px;" type="text"/>	<b>L2</b> \$ <input style="width: 150px; text-align: right; value: 3,517;" type="text"/>
Tax losses deducted	<b>M1</b> \$ <input style="width: 150px;" type="text"/>		Code <input style="width: 20px; height: 15px; value: 0;" type="text"/>

<b>TOTAL DEDUCTIONS</b>
<b>N</b> \$ <input style="width: 150px; text-align: right; value: 13,544;" type="text"/>
(Total <b>A1</b> to <b>M1</b> )

<b>TOTAL NON-DEDUCTIBLE EXPENSES</b>
<b>Y</b> \$ <input style="width: 150px; text-align: right; value: 17,004;" type="text"/>
(Total <b>A2</b> to <b>L2</b> )

<b>#TAXABLE INCOME OR LOSS</b>	Loss <input style="width: 20px; height: 15px;" type="text"/>
<b>O</b> \$ <input style="width: 150px; text-align: right; value: 99,112;" type="text"/>	
(TOTAL ASSESSABLE INCOME <i>less</i> TOTAL DEDUCTIONS)	

<b>TOTAL SMSF EXPENSES</b>
<b>Z</b> \$ <input style="width: 150px; text-align: right; value: 30,548;" type="text"/>
( <b>N</b> plus <b>Y</b> )

#This is a mandatory label.

Tax File Number Provided

### Section D: Income tax calculation statement

**#Important:**

Section B label **R3**, Section C label **O** and Section D labels **A, T1, J, T5** and **I** are mandatory. If you leave these labels blank, you will have specified a zero amount.

**13 Calculation statement**

Please refer to the *Self-managed superannuation fund annual return instructions 2021* on how to complete the calculation statement.

#Taxable income	<b>A</b>	\$	<input style="width: 90%;" type="text" value="99,112"/>	
<small>(an amount must be included even if it is zero)</small>				
#Tax on taxable income	<b>T1</b>	\$	<input style="width: 90%;" type="text" value="14,866.80"/>	
<small>(an amount must be included even if it is zero)</small>				
#Tax on no-TFN-quoted contributions	<b>J</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
<small>(an amount must be included even if it is zero)</small>				
<b>Gross tax</b>	<b>B</b>	\$	<input style="width: 90%;" type="text" value="14,866.80"/>	
<small>(T1 plus J)</small>				

Foreign income tax offset	<b>C1</b>	\$	<input style="width: 90%;" type="text"/>	
Rebates and tax offsets	<b>C2</b>	\$	<input style="width: 90%;" type="text"/>	
<b>Non-refundable non-carry forward tax offsets</b>				
				<b>C</b> \$ <input style="width: 90%;" type="text"/>
<small>(C1 plus C2)</small>				

**SUBTOTAL 1**

**T2** \$

(B less C – cannot be less than zero)

Early stage venture capital limited partnership tax offset	<b>D1</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
Early stage venture capital limited partnership tax offset carried forward from previous year	<b>D2</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
Early stage investor tax offset	<b>D3</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
Early stage investor tax offset carried forward from previous year	<b>D4</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
<b>Non-refundable carry forward tax offsets</b>				
				<b>D</b> \$ <input style="width: 90%;" type="text" value="0.00"/>
<small>(D1 plus D2 plus D3 plus D4)</small>				
<b>SUBTOTAL 2</b>				
				<b>T3</b> \$ <input style="width: 90%;" type="text" value="14,866.80"/>
<small>(T2 less D – cannot be less than zero)</small>				

Complying fund's franking credits tax offset	<b>E1</b>	\$	<input style="width: 90%;" type="text"/>	
No-TFN tax offset	<b>E2</b>	\$	<input style="width: 90%;" type="text"/>	
National rental affordability scheme tax offset	<b>E3</b>	\$	<input style="width: 90%;" type="text"/>	
Exploration credit tax offset	<b>E4</b>	\$	<input style="width: 90%;" type="text" value="0.00"/>	
<b>Refundable tax offsets</b>				
				<b>E</b> \$ <input style="width: 90%;" type="text"/>
<small>(E1 plus E2 plus E3 plus E4)</small>				

**#TAX PAYABLE T5** \$

(T3 less E – cannot be less than zero)

**Section 102AAM interest charge**

**G** \$

Tax File Number

Credit for interest on early payments – amount of interest	<b>H1 \$</b> <input type="text"/>
Credit for tax withheld – foreign resident withholding (excluding capital gains)	<b>H2 \$</b> <input type="text"/>
Credit for tax withheld – where ABN or TFN not quoted (non-individual)	<b>H3 \$</b> <input type="text"/>
Credit for TFN amounts withheld from payments from closely held trusts	<b>H5 \$</b> <input type="text" value="0.00"/>
Credit for interest on no-TFN tax offset	<b>H6 \$</b> <input type="text"/>
Credit for foreign resident capital gains withholding amounts	<b>H8 \$</b> <input type="text" value="0.00"/>
<b>Eligible credits</b>	
	<b>H \$</b> <input type="text"/>
	<i>(H1 plus H2 plus H3 plus H5 plus H6 plus H8)</i>

<b>#Tax offset refunds</b> (Remainder of refundable tax offsets)	<b>I \$</b> <input type="text" value="0.00"/>
	<i>(unused amount from label E – an amount must be included even if it is zero)</i>

**PAYG instalments raised**

**K \$**

**Supervisory levy**

**L \$**

**Supervisory levy adjustment for wound up funds**

**M \$**

**Supervisory levy adjustment for new funds**

**N \$**

<b>AMOUNT DUE OR REFUNDABLE</b> A positive amount at <b>S</b> is what you owe, while a negative amount is refundable to you.	<b>S \$</b> <input type="text" value="6,824.80"/>
	<i>(T5 plus G less H less I less K plus L less M plus N)</i>

#This is a mandatory label.

**Section E: Losses**

**14 Losses**

**!** If total loss is greater than \$100,000, complete and attach a *Losses schedule 2021*.

Tax losses carried forward to later income years **U \$**

Net capital losses carried forward to later income years **V \$**

Tax File Number

Section F: **Member information**

**MEMBER 1**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name  Other given names

Member's TFN  Date of birth

**Contributions**

**!** Refer to instructions for completing these labels.

Employer contributions  
**A** \$

ABN of principal employer  
**A1**

Personal contributions  
**B** \$

CGT small business retirement exemption  
**C** \$

CGT small business 15-year exemption amount  
**D** \$

Personal injury election  
**E** \$

Spouse and child contributions  
**F** \$

Other third party contributions  
**G** \$

Proceeds from primary residence disposal  
**H** \$

Receipt date  /  /   
**H1**

Assessable foreign superannuation fund amount  
**I** \$

Non-assessable foreign superannuation fund amount  
**J** \$

Transfer from reserve: assessable amount  
**K** \$

Transfer from reserve: non-assessable amount  
**L** \$

Contributions from non-complying funds and previously non-complying funds  
**T** \$

Any other contributions (including Super Co-contributions and Low Income Super Amounts)  
**M** \$

**TOTAL CONTRIBUTIONS N** \$  (Sum of labels **A** to **M**)

**Other transactions**

Accumulation phase account balance  
**S1** \$

Retirement phase account balance - Non CDBIS  
**S2** \$

Retirement phase account balance - CDBIS  
**S3** \$

TRIS Count

Allocated earnings or losses **O** \$   Loss

Inward rollovers and transfers **P** \$

Outward rollovers and transfers **Q** \$

Lump Sum payments **R1** \$  Code

Income stream payments **R2** \$  Code

**CLOSING ACCOUNT BALANCE S** \$  (**S1** plus **S2** plus **S3**)

Accumulation phase value **X1** \$

Retirement phase value **X2** \$

Outstanding limited recourse borrowing arrangement amount **Y** \$



Tax File Number

**MEMBER 2**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name  Other given names

Member's TFN See the Privacy note in the Declaration.  Date of birth

**Contributions**

OPENING ACCOUNT BALANCE \$

**!** Refer to instructions for completing these labels.

Employer contributions

**A** \$

ABN of principal employer

**A1**

Personal contributions

**B** \$

CGT small business retirement exemption

**C** \$

CGT small business 15-year exemption amount

**D** \$

Personal injury election

**E** \$

Spouse and child contributions

**F** \$

Other third party contributions

**G** \$

Proceeds from primary residence disposal

**H** \$

Receipt date

**H1**  /  /

Assessable foreign superannuation fund amount

**I** \$

Non-assessable foreign superannuation fund amount

**J** \$

Transfer from reserve: assessable amount

**K** \$

Transfer from reserve: non-assessable amount

**L** \$

Contributions from non-complying funds and previously non-complying funds

**T** \$

Any other contributions (including Super Co-contributions and Low Income Super Amounts)

**M** \$

**TOTAL CONTRIBUTIONS N** \$

(Sum of labels **A** to **M**)

**Other transactions**

Allocated earnings or losses

**O** \$

Loss

Inward rollovers and transfers

**P** \$

Outward rollovers and transfers

**Q** \$

Lump Sum payments

**R1** \$

Code

Income stream payments

**R2** \$

Code

Accumulation phase account balance

**S1** \$

Retirement phase account balance - Non CDBIS

**S2** \$

Retirement phase account balance - CDBIS

**S3** \$

TRIS Count

**CLOSING ACCOUNT BALANCE S** \$

(**S1** plus **S2** plus **S3**)

Accumulation phase value **X1** \$

Retirement phase value **X2** \$

Outstanding limited recourse borrowing arrangement amount **Y** \$

Tax File Number Provided

**Section H: Assets and liabilities**

**15 ASSETS**

**15a Australian managed investments**

Listed trusts **A** \$

Unlisted trusts **B** \$ 2,520,343

Insurance policy **C** \$

Other managed investments **D** \$

**15b Australian direct investments**

Cash and term deposits **E** \$ 426,869

**Limited recourse borrowing arrangements**

Australian residential real property  
**J1** \$

Australian non-residential real property  
**J2** \$

Overseas real property  
**J3** \$

Australian shares  
**J4** \$

Overseas shares  
**J5** \$

Other  
**J6** \$

Property count  
**J7**

Debt securities **F** \$

Loans **G** \$

Listed shares **H** \$

Unlisted shares **I** \$

Limited recourse borrowing arrangements **J** \$

Non-residential real property **K** \$ 796,713

Residential real property **L** \$

Collectables and personal use assets **M** \$

Other assets **O** \$ 62,704

**15c Other investments**

Crypto-Currency **N** \$

**15d Overseas direct investments**

Overseas shares **P** \$

Overseas non-residential real property **Q** \$

Overseas residential real property **R** \$

Overseas managed investments **S** \$

Other overseas assets **T** \$

**TOTAL AUSTRALIAN AND OVERSEAS ASSETS U** \$ 3,806,629  
(Sum of labels **A** to **T**)

**15e In-house assets**

Did the fund have a loan to, lease to or investment in, related parties (known as in-house assets) at the end of the income year? **A** No  Yes  \$

Tax File Number

**15f Limited recourse borrowing arrangements**

If the fund had an LRBA were the LRBA borrowings from a licensed financial institution? **A** No  Yes

Did the members or related parties of the fund use personal guarantees or other security for the LRBA? **B** No  Yes

**16 LIABILITIES**

Borrowings for limited recourse borrowing arrangements	<b>V1</b> \$	<input type="text"/>
Permissible temporary borrowings	<b>V2</b> \$	<input type="text"/>
Other borrowings	<b>V3</b> \$	<input type="text"/>
Borrowings		<b>V</b> \$ <input type="text"/>
Total member closing account balances (total of all <b>CLOSING ACCOUNT BALANCES</b> from Sections F and G)	<b>W</b> \$	<input type="text" value="3,791,114"/>
Reserve accounts	<b>X</b> \$	<input type="text"/>
Other liabilities	<b>Y</b> \$	<input type="text" value="15,515"/>
<b>TOTAL LIABILITIES</b>	<b>Z</b> \$	<input type="text" value="3,806,629"/>

**Section I: Taxation of financial arrangements**

**17 Taxation of financial arrangements (TOFA)**

Total TOFA gains **H** \$

Total TOFA losses **I** \$

**Section J: Other information**

**Family trust election status**

If the trust or fund has made, or is making, a family trust election, write the four-digit **income year specified** of the election (for example, for the 2020–21 income year, write **2021**). **A**

If revoking or varying a family trust election, print **R** for revoke or print **V** for variation, and complete and attach the *Family trust election, revocation or variation 2021*. **B**

**Interposed entity election status**

If the trust or fund has an existing election, write the earliest income year specified. If the trust or fund is making one or more elections this year, write the earliest income year being specified and complete an *Interposed entity election or revocation 2021* for each election. **C**

If revoking an interposed entity election, print **R**, and complete and attach the *Interposed entity election or revocation 2021*. **D**

Tax File Number **Section K: Declarations**

Penalties may be imposed for false or misleading information in addition to penalties relating to any tax shortfalls.

**Important**

Before making this declaration check to ensure that all income has been disclosed and the annual return, all attached schedules and any additional documents are true and correct in every detail. If you leave labels blank, you will have specified a zero amount or the label was not applicable to you. If you are in doubt about any aspect of the annual return, place all the facts before the ATO.

**Privacy**

The ATO is authorised by the *Taxation Administration Act 1953* to request the provision of tax file numbers (TFNs). We will use the TFN to identify the entity in our records. It is not an offence not to provide the TFN. However if you do not provide the TFN, the processing of this form may be delayed.

Taxation law authorises the ATO to collect information and disclose it to other government agencies. For information about your privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

**TRUSTEE'S OR DIRECTOR'S DECLARATION:**

I declare that, the current trustees and directors have authorised this annual return and it is documented as such in the SMSF's records. I have received a copy of the audit report and are aware of any matters raised therein. The information on this annual return, including any attached schedules and additional documentation is true and correct.

Authorised trustee's, director's or public officer's signature

Date  /  /

**Preferred trustee or director contact details:**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

Phone number

Email address

Non-individual trustee name (if applicable)

ABN of non-individual trustee

Time taken to prepare and complete this annual return  Hrs

**!** The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this annual return to maintain the integrity of the register. For further information, refer to the instructions.

**TAX AGENT'S DECLARATION:**

I declare that the *Self-managed superannuation fund annual return 2021* has been prepared in accordance with information provided by the trustees, that the trustees have given me a declaration stating that the information provided to me is true and correct, and that the trustees have authorised me to lodge this annual return.

Tax agent's signature

Date  /  /

**Tax agent's contact details**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

Tax agent's practice

Tax agent's phone number

Reference number

Tax agent number

## Electronic Lodgment Declaration (SMSF)

This declaration is to be completed where the tax return is to be lodged via an approved ATO electronic channel. It is the responsibility of the taxpayer to retain this declaration for a period of five years after the declaration is made, penalties may apply for failure to do so.

### Privacy

The ATO is authorised by the Taxation Administration Act 1953 to request the provision of tax file numbers (TFNs). The ATO will use the TFNs to identify each partner or beneficiary or entity in our records. It is not an offence not to provide the TFNs. However, you cannot lodge your tax return electronically if you do not quote your TFN.

Taxation law authorises the ATO to collect information and disclose it to other government agencies, including personal information about the person authorised to sign the declaration. For information about privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### The Australian Business Register

The Commissioner of Taxation, as Registrar of the Australian Business Register, may use the ABN and business details which you provide on this tax return to maintain the integrity of the register.

Please refer to the privacy statement on the Australian Business Register (ABR) website ([www.abr.gov.au](http://www.abr.gov.au)) for further information - it outlines our commitment to safeguarding your details.

### Electronic funds transfer - direct debit

Where you have requested an EFT direct debit some of your details will be provided to your financial institution and the Tax Office's sponsor bank to facilitate the payment of your taxation liability from your nominated account.

Tax File Number	Name of Fund	Year
Provided	D & M BRAKE SUPERANNUATION FUND	2021

I authorise my tax agent to electronically transmit this tax return via an approved ATO electronic channel.

### Important

Before making this declaration please check to ensure that all income has been disclosed and the tax return is true and correct in every detail. If you are in doubt about any aspect of the tax return, place all the facts before the Tax Office. The tax law provides heavy penalties for false or misleading statements on tax returns.

### Declaration:

I declare that:

- All the information provided to the agent for the preparation of this tax return, including any applicable schedules is true and correct; and
- I authorise the agent to lodge this tax return.

Signature of Partner, Trustee, or Director

David Brake

Date

19 / 11 / 2021

## ELECTRONIC FUNDS TRANSFER CONSENT

This declaration is to be completed when an electronic funds transfer (EFT) of a refund is requested and the tax return is being lodged through an approved ATO electronic channel.

This declaration must be signed by the partner, trustee, director or public officer prior to the EFT details being transmitted to the Tax Office. If you elect for an EFT, all details below must be completed.

**Important:** Care should be taken when completing EFT details as the payment of any refund will be made to the account specified.

Account Name	D & M Brake Superannuation Fund	
Account Number	034080 416043	Client Reference
		BRAD

I authorise the refund to be deposited directly to the specified account

Signature

Date

/ /

## Tax Agent's Declaration

**I declare that:**

- I have prepared this tax return in accordance with the information supplied by the partner, trustee, director or public officer
- I have received a declaration made by the entity that the information provided to me for the preparation of this tax return is true and correct; and
- I am authorised by the partner, trustee, director or public officer to lodge this tax return, including any applicable schedules.

**Agent's signature**

**Date**

**Contact name**

**Client Reference**

**Agent's Phone Number**

**Tax Agent Number**



# Super transfer balance account report



## Who should complete this report?

Super providers and life insurance companies should complete this report when:

- there is a transfer balance account reporting requirement
- further information is required to calculate a member's total super balance
- further information is required to determine a member's concessional contributions amount
- incorrect information has previously been reported to us.

The obligation to report is on:

- the trustee of the fund for a super fund, including self-managed super funds (SMSFs) or an approved deposit fund (ADF)
- the retirement savings account (RSA) provider for an RSA
- a director of the life insurance company for a life insurance company.

## Instructions

Follow the Super transfer balance account report instructions for assistance when completing this report.

You must complete and lodge separate reports for each member. If you have more than four events to report for a member you must lodge separate reports. However, if you are reporting a child death benefit income stream or a child reversionary income stream you can only report one event per report.

To cancel or update information already reported to us, you must cancel the original report. Ensure the "Yes" box in Section B is clearly marked and lodge the report exactly the same as the original event. A new report can then be lodged with the correct information.

## Completing this report

- Print clearly, using a BLACK pen only.
- Use BLOCK LETTERS and print one character per box.

S	M	/	T	#		S	T				
---	---	---	---	---	--	---	---	--	--	--	--

- Place  in ALL applicable boxes.

## Section A: Member details

1 Tax file number (TFN)

**i** You don't have to provide the TFN to us. However, if you do, it will help us identify the member correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### 2 Name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

3 Date of birth   /   /

### 4 Current residential address

Suburb/town

State/territory

Postcode

Country if other than Australia

(Australia only)

(Australia only)





## Section D-1: Event one

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a second event in Section D-2.

### 11 Is the first event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**!** If you select one of the below events you can only report one event in this report. Refer to the instructions for more information.

Child death benefit income stream

Child reversionary income stream

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date 

Day	1	1	Month	0	1	Year	2	0	2	1
-----	---	---	-------	---	---	------	---	---	---	---

18 Value \$ 

						4	5	0	0	.	0	0
--	--	--	--	--	--	---	---	---	---	---	---	---

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

Only complete this question if the Reporting event type is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-1: Member account details

Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

B R A D A V 0 0 0 0 3 P

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B R A K D A V I 0 0 0 1

## Section D-2: **Event two**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a third event in Section D-3.

### 11 Is the second event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member. Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

ⓘ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

ⓘ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

ⓘ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 **Effective date**   /   /

18 **Value** \$         .

19 **If you are responding to a commutation authority, was the commutation paid directly to the member?** (ie, paid out of the super system)

ⓘ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-2: Member account details

ⓘ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

## Section D-3: **Event three**

- ❗ Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a fourth event in Section D-4.

### 11 Is the third event:

- A response to a commutation authority  Go to question 12.
- An income stream that commenced prior to 1 July 2017  Go to question 13.
- An income stream that commenced on or after 1 July 2017  Go to question 13.
- A limited recourse borrowing arrangement repayment  Go to question 13.
- A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

- ❗ A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

- Commutation authority – commuted in full
- Commutation authority – commuted in part
- Commutation authority – deceased
- Commutation authority – defined benefit

➤ Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

- ❗ If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

- Super income stream
- Reversionary income stream
- LRBA repayment

➤ Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

- ❗ If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

- Member commutation
- Income stream stops being in retirement phase
- Structured settlement – post 1 July 2017

➤ Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

❗ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

❗ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

❗ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date   /   /

18 Value \$           .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

❗ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-3: Member account details

❗ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

## Section D-4: **Event four**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section.

### 11 Is the fourth event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.





**Section F: Third party details**

**!** You only need to complete Section F if the *Reporting event type* is **Child death benefit income stream** or **Child reversionary income stream**. Otherwise leave Section F blank. You must complete this section with the deceased person's details.

**25 Tax file number (TFN)**

**!** You don't have to provide the TFN to us. However, if you do, it will help us identify the third party correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](http://ato.gov.au/privacy)

**26 Name**

Family name

First given name

Other given names

**27 Date of birth**       /  /

## Section G: Declarations

Complete the declaration that applies to you. Print your full name then sign and date the declaration.

**!** Before you sign the declaration, check that you have provided true and correct information. Penalties may be imposed for giving false or misleading information.

### Trustee, director or authorised officer declaration

Complete this declaration if you are the trustee, director or authorised officer of the super provider.

*I declare that the information contained in the statement is true and correct.*

Name

D A V I D B R A K E

Business hours phone number (include area code)

Trustee, director or authorised officer signature

David Brake

Date 28 / 04 / 2021

OR

### Authorised representative declaration

Complete this declaration if you are an authorised representative of the super provider or life insurance company.

*I declare that:*

- I have prepared the statement with the information supplied by the super provider or life insurance company
- I have received a declaration made by the super provider or life insurance company that the information provided to me for the preparation of this statement is true and correct
- I am authorised by the super provider or life insurance company to give the information in the statement to the ATO.

Name

Business hours phone number (include area code)

Authorised representative signature

Date / /

## Lodging this report

Do not remove any pages when lodging your report, all pages must be returned for the form to be accepted.

You can lodge this report via:

- Tax Agent Portal
- Business Portal if you are a business portal user
- Post

Lodging through the Tax Agent Portal or Business Portal means you will receive an instant receipt.

If you are lodging by post, use the postal address below:

**Australian Taxation Office**  
**PO BOX 3006**  
**PENRITH NSW 2740**

**Memorandum of Resolutions of the Trustees for  
D & M BRAKE SUPERANNUATIONA FUND**

**Present:** David Brake  
Melissa Brake

**Investment Strategy Review:** The Trustees tabled the current Investment Strategy dated 31/01/2020 for review and discussion.

The Trustees confirm that there have not been any significant changes to the purpose of the Fund or to the investments of the Fund. Melissa Brake has commenced an account-based pension in the Fund effective from 01/07/2021.

**Resolution:** It was resolved to:

- continue to adopt the Investment Objectives and Strategies as set out in the strategy dated 31/01/2020.
- formally record these on-going investment strategy reviews once a year in writing, or when an event occurred requiring a significant change to the Fund's investment strategy.

**Closure:** There being no further business, the meeting was declared closed.

Signed as a true and correct record

*David Brake*

.....  
David Brake  
Trustee

*MGCurleybrake*

.....  
Melissa Brake  
Trustee

Dated: 28 / 10 / 2021

# Memorandum of Resolutions of

David Brake and Melissa Brake

## ATF D & M BRAKE SUPERANNUATION FUND

---

### FINANCIAL STATEMENTS OF SUPERANNUATION FUND:

It was resolved that the financial statements would be prepared as special purpose financial statements as, in the opinion of the trustee(s), the superannuation fund is a non-reporting entity and therefore is not required to comply with all Australian Accounting Standards.

The Chair tabled the financial statements and notes to the financial statements of the superannuation fund in respect of the year ended 30 June 2021 and it was resolved that such statements be and are hereby adopted as tabled.

### TRUSTEE'S DECLARATION:

It was resolved that the trustee's declaration of the superannuation fund be signed.

### ANNUAL RETURN:

Being satisfied that the fund had complied with the requirements of the Superannuation Industry (Supervision) Act 1993 (SISA) and Regulations during the year ended 30 June 2021, it was resolved that the annual return be approved, signed and lodged with the Australian Taxation Office.

### INVESTMENT STRATEGY:

The allocation of the fund's assets and the fund's investment performance over the financial year were reviewed and found to be within the acceptable ranges outlined in the investment strategy. After considering the risk, rate of return and liquidity of the investments and the ability of the fund to discharge its existing liabilities, it was resolved that the investment strategy continues to reflect the purposes and circumstances of the fund and its members. Accordingly, no changes in the investment strategy were required.

### INSURANCE COVER:

The trustee(s) reviewed the current life and total and permanent disability insurance coverage on offer to the members and resolved that the current insurance arrangements were appropriate for the fund.

### ALLOCATION OF INCOME:

It was resolved that the income of the fund would be allocated to the members based on their average daily balance (an alternative allocation basis may be percentage of opening balance).

### INVESTMENT ACQUISITIONS:

It was resolved to ratify the investment acquisitions throughout the financial year ended 30 June 2021.

### INVESTMENT DISPOSALS:

It was resolved to ratify the investment disposals throughout the financial year ended 30 June 2021.

### AUDITORS:

It was resolved that  
Super Audits Pty Ltd  
of  
PO Box 3376, Rundle Mall, South Australia 5000  
act as auditors of the Fund for the next financial year.

### TAX AGENTS:

It was resolved that  
HFB Super Pty Ltd  
act as tax agents of the Fund for the next financial year.

### TRUSTEE STATUS:

Each of the trustee(s) confirmed that they are qualified to act as trustee(s) of the fund and that they are not disqualified persons as defined by s 120 of the SISA.

# Memorandum of Resolutions of

David Brake and Melissa Brake

ATF D & M BRAKE SUPERANNUATION FUND

---

**PAYMENT OF BENEFITS:**

The trustee has ensured that any payment of benefits made from the Fund, meets the requirements of the Fund's deed and does not breach the superannuation laws in relation to:

1. making payments to members; and,
2. breaching the Fund or the member investment strategy.

The trustee has reviewed the payment of the benefit and received advice that the transfer is in accordance with the Deed and the superannuation laws. As such the trustee has resolved to allow the payment of the benefits on behalf of the member.

**CLOSURE:**

Signed as a true record –

*David Brake*

.....  
David Brake

*MGCurleybrake*

.....  
Melissa Brake



Australian Government  
Australian Taxation Office

**Agent** HFB SUPER PTY LTD  
**Client** THE TRUSTEE FOR D & M  
BRAKE SUPERANNUATION  
FUND  
**ABN** 44 403 256 120

## Print activity statement

Account	Period	GST accounting method
Activity statement – 001 – THE TRUSTEE FOR D & M BRAKE SUPERANNUATION FUND	Apr 2021 – Jun 2021	Cash

**Payment due date** 25 August 2021

## Statement summary

Description	Reported Value	Owed to ATO	Owed by ATO
<b>Goods and services tax (GST)</b>			
1A Owed to ATO		\$1,843.00	
1B Owed by ATO			\$823.00
G1 Total sales	\$20,273.00		
Does this include GST?	Yes		
<b>PAYG income tax instalment</b>			
5A Owed to ATO		\$1,677.00	
5B Owed by ATO			\$0.00
T1 PAYG instalment income	\$11,772.00		
T2 Multiplied by rate – Based on the notional tax \$ 15,117.45 from the 2020 assessment.	14.25%		

## Amount owing to ATO

\$2,697.00

### Declaration

- > I THE TRUSTEE FOR D & M BRAKE SUPERANNUATION FUND authorise HFB SUPER PTY LTD to give the Apr 2021 – Jun 2021 activity statement to the Commissioner of Taxation for 001 – THE TRUSTEE FOR D & M BRAKE SUPERANNUATION FUND.
- > I declare that the information provided for the preparation of this activity statement is true and

correct.

> I am authorised to make this declaration.

Signed: David Brake

Date: 19 / 11 / 2021

**D & M BRAKE SUPERANNUATION FUND**

**BAS/IAS Lodgement Declaration**

For the year ended 30 June 2021

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**Privacy**

Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

**Important**

The tax law provides heavy penalties for false or misleading statements.

**Declaration**

I declare that:

- All of the information I have provided to the agent for the preparation of this document is true and correct
- I authorise the agent to give this document to the Commissioner of Taxation.

*David Brake*

---

Date: 19 / 11 / 2021 /







## Section D-1: Event one

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a second event in Section D-2.

### 11 Is the first event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**!** If you select one of the below events you can only report one event in this report. Refer to the instructions for more information.

Child death benefit income stream

Child reversionary income stream

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.



## Section D-2: **Event two**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a third event in Section D-3.

### 11 Is the second event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

ⓘ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

ⓘ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

ⓘ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date   /   /

18 Value \$         .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

ⓘ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-2: Member account details

ⓘ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

## Section D-3: **Event three**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a fourth event in Section D-4.

### 11 Is the third event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

❗ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

❗ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

❗ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 **Effective date**   /   /

18 **Value** \$           .

19 **If you are responding to a commutation authority, was the commutation paid directly to the member?**  
(ie, paid out of the super system)

❗ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-3: Member account details

❗ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

B R A D A V 0 0 0 0 3 P

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B R A K D A V I 0 0 0 1



## Section D-4: **Event four**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section.

### 11 Is the fourth event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

❗ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

❗ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

❗ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 **Effective date**

Day	2	4	/	Month	1	1	/	Year	2	0	2	0
-----	---	---	---	-------	---	---	---	------	---	---	---	---

18 **Value** \$ 

						2	5	0	0	.	0	0
--	--	--	--	--	--	---	---	---	---	---	---	---

19 **If you are responding to a commutation authority, was the commutation paid directly to the member?**  
(ie, paid out of the super system)

❗ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full or Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-4: Member account details

❗ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### 23 Member account number

B	R	A	D	A	V	0	0	0	0	3	P								
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B	R	A	K	D	A	V	I	0	0	0	1								
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--



## Section F: Third party details

**!** You only need to complete Section F if the *Reporting event type* is **Child death benefit income stream** or **Child reversionary income stream**. Otherwise leave Section F blank. You must complete this section with the deceased person's details.

**25 Tax file number (TFN)**

**!** You don't have to provide the TFN to us. However, if you do, it will help us identify the third party correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### 26 Name

Family name

First given name

Other given names

**27 Date of birth**   <sup>Day</sup> /   <sup>Month</sup> /     <sup>Year</sup>



## Section G: Declarations

Complete the declaration that applies to you. Print your full name then sign and date the declaration.

**!** Before you sign the declaration, check that you have provided true and correct information. Penalties may be imposed for giving false or misleading information.

### Trustee, director or authorised officer declaration

Complete this declaration if you are the trustee, director or authorised officer of the super provider.

*I declare that the information contained in the statement is true and correct.*

Name

D A V I D B R A K E

Business hours phone number (include area code)

Trustee, director or authorised officer signature

David Brake

Date 11 / 02 / 2021

OR

### Authorised representative declaration

Complete this declaration if you are an authorised representative of the super provider or life insurance company.

*I declare that:*

- I have prepared the statement with the information supplied by the super provider or life insurance company
- I have received a declaration made by the super provider or life insurance company that the information provided to me for the preparation of this statement is true and correct
- I am authorised by the super provider or life insurance company to give the information in the statement to the ATO.

Name

Business hours phone number (include area code)

Authorised representative signature

Date / /

## Lodging this report

Do not remove any pages when lodging your report, all pages must be returned for the form to be accepted.

You can lodge this report via:

- Tax Agent Portal
- Business Portal if you are a business portal user
- Post

Lodging through the Tax Agent Portal or Business Portal means you will receive an instant receipt.

If you are lodging by post, use the postal address below:

**Australian Taxation Office**  
**PO BOX 3006**  
**PENRITH NSW 2740**



# Super transfer balance account report

## Who should complete this report?

Super providers and life insurance companies should complete this report when:

- there is a transfer balance account reporting requirement
- further information is required to calculate a member's total super balance
- further information is required to determine a member's concessional contributions amount
- incorrect information has previously been reported to us.

The obligation to report is on:

- the trustee of the fund for a super fund, including self-managed super funds (SMSFs) or an approved deposit fund (ADF)
- the retirement savings account (RSA) provider for an RSA
- a director of the life insurance company for a life insurance company.

## Instructions

Follow the Super transfer balance account report instructions for assistance when completing this report.

You must complete and lodge separate reports for each member. If you have more than four events to report for a member you must lodge separate reports. However, if you are reporting a child death benefit income stream or a child reversionary income stream you can only report one event per report.

To cancel or update information already reported to us, you must cancel the original report. Ensure the "Yes" box in Section B is clearly marked and lodge the report exactly the same as the original event. A new report can then be lodged with the correct information.

## Completing this report

- Print clearly, using a BLACK pen only.
- Use BLOCK LETTERS and print one character per box.

S	M	/	T	#		S	T				
---	---	---	---	---	--	---	---	--	--	--	--

- Place  in ALL applicable boxes.



## Section A: Member details

1 Tax file number (TFN)

**i** You don't have to provide the TFN to us. However, if you do, it will help us identify the member correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](http://ato.gov.au/privacy)

## 2 Name

Title: Mr  Mrs  Miss  Ms  Other

Family name

B R A K E

First given name

Other given names

D A V I D  N O R T H

3 Date of birth  /  /

## 4 Current residential address

1 2 5 B O S W E L L T E R R A C E

Suburb/town

State/territory

Postcode

M A N L Y

Q L D

4 1 7 9

Country if other than Australia

(Australia only)

(Australia only)



## Section D-1: Event one

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a second event in Section D-2.

### 11 Is the first event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**!** If you select one of the below events you can only report one event in this report. Refer to the instructions for more information.

Child death benefit income stream

Child reversionary income stream

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date   /   /

18 Value \$         .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-1: Member account details

Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

B R A D A V 0 0 0 0 3 P

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B R A K D A V I 0 0 0 0 1



## Section D-2: **Event two**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a third event in Section D-3.

### 11 Is the second event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date   /   /

18 Value \$         .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-2: Member account details

Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

B R A D A V 0 0 0 0 3 P

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B R A K D A V I 0 0 0 0 1

## Section D-3: **Event three**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a fourth event in Section D-4.

### 11 Is the third event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date   /   /

18 Value \$          .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-3: Member account details

Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

B R A D A V 0 0 0 0 3 P

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B R A K D A V I 0 0 0 1

## Section D-4: **Event four**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section.

### 11 Is the fourth event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

ⓘ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

ⓘ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

ⓘ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date 

Day	2	9	/	Month	1	2	/	Year	2	0	2	0
-----	---	---	---	-------	---	---	---	------	---	---	---	---

18 Value \$ 

										3	4	0	0	.	0	0
--	--	--	--	--	--	--	--	--	--	---	---	---	---	---	---	---

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

ⓘ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-4: Member account details

ⓘ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### 23 Member account number

B	R	A	D	A	V	0	0	0	0	3	P								
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B	R	A	K	D	A	V	I	0	0	0	1								
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

## Section F: Third party details

! You only need to complete Section F if the *Reporting event type* is **Child death benefit income stream** or **Child reversionary income stream**. Otherwise leave Section F blank. You must complete this section with the deceased person's details.

25 **Tax file number (TFN)**

! You don't have to provide the TFN to us. However, if you do, it will help us identify the third party correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](https://ato.gov.au/privacy)

### 26 Name

Family name

First given name

Other given names

27 **Date of birth**    /    /

## Section G: Declarations

Complete the declaration that applies to you. Print your full name then sign and date the declaration.

**!** Before you sign the declaration, check that you have provided true and correct information. Penalties may be imposed for giving false or misleading information.

### Trustee, director or authorised officer declaration

Complete this declaration if you are the trustee, director or authorised officer of the super provider.

*I declare that the information contained in the statement is true and correct.*

Name

D A V I D B R A K E

Business hours phone number (include area code)

Trustee, director or authorised officer signature

David Brake

Date 11 / 02 / 2021

OR

### Authorised representative declaration

Complete this declaration if you are an authorised representative of the super provider or life insurance company.

*I declare that:*

- I have prepared the statement with the information supplied by the super provider or life insurance company
- I have received a declaration made by the super provider or life insurance company that the information provided to me for the preparation of this statement is true and correct
- I am authorised by the super provider or life insurance company to give the information in the statement to the ATO.

Name

Business hours phone number (include area code)

Authorised representative signature

Date / /

## Lodging this report

Do not remove any pages when lodging your report, all pages must be returned for the form to be accepted.

You can lodge this report via:

- Tax Agent Portal
- Business Portal if you are a business portal user
- Post

Lodging through the Tax Agent Portal or Business Portal means you will receive an instant receipt.

If you are lodging by post, use the postal address below:

**Australian Taxation Office**  
**PO BOX 3006**  
**PENRITH NSW 2740**







## Section D-1: Event one

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a second event in Section D-2.

### 11 Is the first event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**!** If you select one of the below events you can only report one event in this report. Refer to the instructions for more information.

Child death benefit income stream

Child reversionary income stream

**➤** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

❗ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

❗ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

❗ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 **Effective date**

Day	3	1	Month	1	2	Year	2	0	2	0
-----	---	---	-------	---	---	------	---	---	---	---

18 **Value** \$ 

					1	0	0	0	.	0	0
--	--	--	--	--	---	---	---	---	---	---	---

19 **If you are responding to a commutation authority, was the commutation paid directly to the member?**  
(ie, paid out of the super system)

❗ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full** or **Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-1: Member account details

❗ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

### 23 Member account number

B	R	A	D	A	V	0	0	0	0	3	P									
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank

B	R	A	K	D	A	V	I	0	0	0	1									
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

## Section D-2: **Event two**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a third event in Section D-3.

### 11 **Is the second event:**

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – **Go to questions 15 and 16.**

## **Transfer balance cap event**

### 12 **Commutation authority**

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**➤** Go to Event details on the next page.

### 13 **Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment**

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**➤** Go to Event details on the next page.

### 14 **Other transfer balance cap event**

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**➤** Go to Event details on the next page.



## Section D-3: **Event three**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section. You can report a fourth event in Section D-4.

### 11 Is the third event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.

## Other information

### 15 Total super balance

Complete this question to provide information regarding the total super balance of a member.  
Refer to [ato.gov.au/totalsuperbalance](http://ato.gov.au/totalsuperbalance) for more information on Total super balance.

❗ Do not use these event types if you are reporting about your member's transfer balance cap. Retirement phase value is used to calculate your member's total super balance and is only required from 30 June 2018.

Event type:

Accumulation phase value  Retirement phase value (30 June 2018 only)

### 16 Concessional contributions

Information regarding the notional taxed contributions of a member.

❗ Only use this event type if you are reporting information for your member's notional taxed contributions.

Event type:

Uncapped notional taxed contributions (from 2017–18 financial year onwards)

## Event details

❗ You must complete Q17 and Q18 for each event reported with the exception of Commutation authority (deceased) and commutation authority – defined benefit. Refer to the instructions for more information on how to complete this section.

17 Effective date  /  /   
Day Month Year

18 Value \$  ,  .

19 If you are responding to a commutation authority, was the commutation paid directly to the member?  
(ie, paid out of the super system)

❗ Only complete this question if the *Reporting event type* is **Commutation authority – commuted in full or Commutation authority – commuted in part**.

If unknown leave this question blank.

No  Yes

## Section E-3: Member account details

❗ Only certain event types require you to answer question 20. Refer to the instructions for more information on how to complete this question.

### 20 Member account type

Account-based income stream

Capped defined benefit income stream just before 1 July 2017

Market-linked capped defined benefit income stream just before 1 July 2017

Capped defined benefit income stream on or after 1 July 2017

### 21 Is the account closed?

No  Yes

### 22 Unique superannuation identifier (USI)

If you don't have a USI leave this question blank

### 23 Member account number

### 24 Member client identifier (number)

If you don't have a member client identifier leave this question blank



## Section D-4: **Event four**

**!** Refer to the instructions for more information on how to complete this section. Only report one event in this section.

### 11 Is the fourth event:

A response to a commutation authority  Go to question 12.

An income stream that commenced prior to 1 July 2017  Go to question 13.

An income stream that commenced on or after 1 July 2017  Go to question 13.

A limited recourse borrowing arrangement repayment  Go to question 13.

A different transfer balance cap event  Go to question 14.

Additional information to calculate a member's total super balance or concessional contributions – Go to questions 15 and 16.

## Transfer balance cap event

### 12 Commutation authority

An event that occurred in response to a commutation authority issued by the ATO.

**!** A commutation authority is a notice the Commissioner issues to a super income stream provider requiring the provider to commute an amount out of a specified super income stream.

#### Event type:

Commutation authority – commuted in full

Commutation authority – commuted in part

Commutation authority – deceased

Commutation authority – defined benefit

**>** Go to Event details on the next page.

### 13 Pre-existing or new income stream event or a limited recourse borrowing arrangement (LRBA) repayment

A transfer balance cap event in relation to an income stream in existence just before 1 July 2017; a new income stream that commenced on or after 1 July 2017; or an LRBA repayment.

**!** If you select either **child death benefit income stream** or **child reversionary income stream** you must complete Section F and you can only report one event on this report.

#### Event type:

Super income stream

Reversionary income stream

LRBA repayment

**>** Go to Event details on the next page.

### 14 Other transfer balance cap event

Any other transfer balance cap event.

**!** If your member has voluntarily requested that you commute an amount, select **Member commutation** event type. Do not use this event type if you are responding to a commutation authority from the ATO.

#### Event type:

Member commutation

Income stream stops being in retirement phase

Structured settlement – post 1 July 2017

**>** Go to Event details on the next page.





## Section F: **Third party details**

**!** You only need to complete Section F if the *Reporting event type* is **Child death benefit income stream** or **Child reversionary income stream**. Otherwise leave Section F blank. You must complete this section with the deceased person's details.

**25 Tax file number (TFN)**

**!** You don't have to provide the TFN to us. However, if you do, it will help us identify the third party correctly and process your report quickly. For more information on privacy, refer to [ato.gov.au/privacy](https://ato.gov.au/privacy)

### **26 Name**

Family name

First given name

Other given names

**27 Date of birth**   <sup>Day</sup> /   <sup>Month</sup> /     <sup>Year</sup>



## Section G: Declarations

Complete the declaration that applies to you. Print your full name then sign and date the declaration.

**!** Before you sign the declaration, check that you have provided true and correct information. Penalties may be imposed for giving false or misleading information.

### Trustee, director or authorised officer declaration

Complete this declaration if you are the trustee, director or authorised officer of the super provider.

*I declare that the information contained in the statement is true and correct.*

Name

D A V I D B R A K E

Business hours phone number (include area code)

Trustee, director or authorised officer signature

David Brake

Date 11 / 02 / 2021

OR

### Authorised representative declaration

Complete this declaration if you are an authorised representative of the super provider or life insurance company.

*I declare that:*

- I have prepared the statement with the information supplied by the super provider or life insurance company
- I have received a declaration made by the super provider or life insurance company that the information provided to me for the preparation of this statement is true and correct
- I am authorised by the super provider or life insurance company to give the information in the statement to the ATO.

Name

Business hours phone number (include area code)

Authorised representative signature

Date / /

## Lodging this report

Do not remove any pages when lodging your report, all pages must be returned for the form to be accepted.

You can lodge this report via:

- Tax Agent Portal
- Business Portal if you are a business portal user
- Post

Lodging through the Tax Agent Portal or Business Portal means you will receive an instant receipt.

If you are lodging by post, use the postal address below:

**Australian Taxation Office**  
**PO BOX 3006**  
**PENRITH NSW 2740**

David Brake  
D & M BRAKE SUPERANNUATION FUND  
125 Boswell Terrace, Manly, Queensland 4179

Dear Sir/Madam

**D & M BRAKE SUPERANNUATION FUND**  
**Continuation of Account Based Pension**

We have recently completed a review of the assets of **D & M BRAKE SUPERANNUATION FUND** and your Account Based Pension account in the Fund as at 01 July 2020. It is confirmed that the pension balance will automatically revert to Melissa Brake upon the death of the member.

Based on the account balance and the legislative requirements for Account Based Pension, I have set out below the Minimum income stream which must be taken for the year ending 30 June 2021.

Your balance contains:

- a Taxable Balance of: \$1,898,464.76; and
- a Tax Free Balance of: \$387.85

Tax Free proportion: 0.02%.

Your Minimum income stream applicable is \$37,980.00.

If you have any queries with regard to the above, please do not hesitate to contact me.

Yours sincerely

*David Brake*

.....  
David Brake  
125 Boswell Terrace, Manly, Queensland 4179



**D & M BRAKE SUPERANNUATION FUND**

**Minutes of a Meeting of the Trustee(s)**

held on \_\_\_\_\_ at 125 Boswell Terrace, Manly, Queensland 4179

---

**PRESENT:** David Brake and Melissa Brake

**PENSION CONTINUATION:** David Brake wishes to continue existing Account Based Pension with a commencement date of 01/07/2016. It is confirmed that the pension balance will automatically revert to Melissa Brake upon the death of the member.

The Pension Account Balance as at 01/07/2020 \$1,898,852.61, consisting of:

- Taxable amount of \$1,898,464.76; and
- Tax Free amount of \$387.85
- Tax Free proportion: 0.02%.

**TRUSTEE ACKNOWLEDGEMENT:** It was resolved that Trustee(s) have agreed to this and has taken action to ensure the following:

- The member's minimum pension payments are to be made at least annually
- An amount or percentage of the pension will not be prescribed as being left-over when the pension ceases
- The pension can be transferred only on the death of the pensioner to their beneficiary(s).
- The Trustee(s) will comply with ATO obligations such as PAYG withholding and payment summary obligations
- The fund's trust deed provides for payment of this pension to the member
- The Trustee(s) will notify the member, in writing, of their pension amount and assessable amount each year

**PAYMENT:** It was resolved that the trustees have agreed to pay at least the minimum pension payment for the current year of \$37,980.00 in the frequency of at least an annual payment.

**CLOSURE:** Signed by the trustee(s) pursuant to the Fund Deed.

*David Brake*

.....  
DavidBrake  
Chairperson





<b>TITLE</b>	9BRAD - 2021 Super Tax Package
<b>FILE NAME</b>	AUD - REP.pdf, TRU - CONT.pdf and 8 others
<b>DOCUMENT ID</b>	d10ef93a6f566fb150e0474ce7488e9986cd2662
<b>AUDIT TRAIL DATE FORMAT</b>	DD / MM / YYYY
<b>STATUS</b>	● Completed

## Document history



SENT

**16 / 11 / 2021**  
12:31:09 UTC+10

Sent for signature to David Brake (brakeland@ozemail.com.au) and Melissa Brake (brakeland@ozemail.com.au) from superdocs@hfbgroup.com.au  
IP: 180.150.101.27



VIEWED

**19 / 11 / 2021**  
15:42:52 UTC+10

Viewed by David Brake (brakeland@ozemail.com.au)  
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**19 / 11 / 2021**  
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**19 / 11 / 2021**  
15:44:48 UTC+10

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IP: 220.235.218.88



SIGNED

**19 / 11 / 2021**  
15:45:08 UTC+10

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IP: 220.235.218.88



COMPLETED

**19 / 11 / 2021**  
15:45:08 UTC+10

The document has been completed.