

**MINUTES OF MEETING OF DIRECTORS**

**YVONNE & KEITH PTY LTD**

**ACN - 658 985 267**

**MINUTES OF MEETING OF DIRECTORS  
YVONNE & KEITH PTY LTD  
ACN: 658 985 267**

**HELD ON:** \_\_\_\_\_

**HELD AT:** 32 NEWFIELD STREET, SUNRISE BEACH, QLD 4567.

**ATTENDEES:** Yvonne Denise Brooks and Keith James Wray-Mccann

**CHAIRPERSON:** Yvonne Denise Brooks was appointed as the Chairperson of the meeting.

**RESOLUTION:** It was RESOLVED that, in the opinion of the Directors, pursuant to Section 347A(1) of the Corporations Act 2001 with respect to the Annual Company Statement as at its review date of 26 April 2023, and having reviewed and considered the Company's current and projected financial position, in the Directors' opinion the Company is solvent and there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

There being no further business the meeting was closed.

**SIGNED BY THE CHAIRPERSON:**

\_\_\_\_\_  
**Yvonne Denise Brooks**

**Dated:** \_\_\_\_\_

Inquires 1300 300 630

Issue date 26 Apr 23

# Company Statement

Extract of particulars - s346A(1) Corporations Act 2001

CORPORATE KEY: 66217354

## Check this statement carefully

You are legally obligated to ensure that all your company details listed on this company statement are complete and correct. This is required under s346C (1) and/or s346B and s346C (2) of the *Corporations Act 2001*.

You must check this statement carefully and inform ASIC of any changes or corrections immediately. **Do not return this statement.** You must notify ASIC within 28 days after the date of change, and within 28 days after the date of issue of your annual company statement. Late lodgement of changes will result in late fees. These requirements do not apply to the **Additional company information**.

ACN 658 985 267  
FOR YVONNE & KEITH PTY LTD

REVIEW DATE: 26 April 23

## You must notify ASIC of any changes to company details — Do not return this statement



To make changes to company details or amend incorrect information

- go to [www.asic.gov.au/changes](http://www.asic.gov.au/changes)
- log in to our online services and make the required updates
- first time users will need to use the corporate key provided on this company statement



Phone if you've already notified ASIC of changes but they are not shown correctly in this statement.  
Ph: 1300 300 630



Use your agent.

## Company Statement

These are the current company details held by ASIC. You must check this statement carefully and inform ASIC of any changes or corrections immediately. Late fees apply. **Do not return this statement.**

**1 Registered office**  
INITIATIVE GROUP 'THE EDGE EAST' SUITE 2 10 LAKE KAWANA BOULEVARD BIRTINYA QLD 4575

**2 Principal place of business**  
32 NEWFIELD STREET SUNRISE BEACH QLD 4567

**3 Officeholders**

Name: YVONNE DENISE BROOKS  
Born: SYDNEY NSW  
Date of birth: 17/04/1955  
Address: 32 NEWFIELD STREET SUNRISE BEACH QLD 4567  
Office(s) held: DIRECTOR, APPOINTED 26/04/2022; SECRETARY, APPOINTED 26/04/2022

Name: KEITH JAMES WRAY-MCCANN  
Born: LEONGATHA VIC  
Date of birth: 08/11/1960  
Address: 32 NEWFIELD STREET SUNRISE BEACH QLD 4567  
Office(s) held: DIRECTOR, APPOINTED 26/04/2022; SECRETARY, APPOINTED 26/04/2022

## 4 Company share structure

| Share class | Shares description | Number issued | Total amount paid on these shares | Total amount unpaid on these shares |
|-------------|--------------------|---------------|-----------------------------------|-------------------------------------|
| ORD         | ORDINARY SHARES    | 2             | \$2.00                            | \$0.00                              |

## 5 Members

These details continue on the next page

YVONNE & KEITH PTY LTD ACN 658 985 267

## Company statement continued

Name: KEITH JAMES WRAY-MCCANN

Address: 32 NEWFIELD STREET SUNRISE BEACH QLD 4567

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD         | 1                 | Yes        | Yes               |

Name: YVONNE DENISE BROOKS

Address: 32 NEWFIELD STREET SUNRISE BEACH QLD 4567

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD         | 1                 | Yes        | Yes               |

You must notify ASIC within 28 days of the date of change, and within 28 days of the issue date of the annual company statement. Late lodgement of changes will result in late fees.

## End of company statement

This concludes the information to which the company must respond (if incorrect) under s346C of the *Corporations Act 2001*.

## Additional company information

This information is optional under the *Corporations Act 2001*. Late lodgement fees or late review fees do not apply to this information. To add, remove or change a contact address, see [www.asic.gov.au/addresses](http://www.asic.gov.au/addresses).

### 6 Contact address for ASIC use only

Registered agent name: INITIATIVE ACCOUNTING GROUP

Registered agent number: 22813

Address: SUITE 2 10 LAKE KAWANA BOULEVARD BIRTINYA QLD 4575

**ASIC**

Australian Securities &amp; Investments Commission

ABN 86 768 265 615

YVONNE & KEITH PTY LTD  
 INITIATIVE ACCOUNTING GROUP  
 SE 2  
 10 LAKE KAWANA BVD BIRTINYA QLD 4575

**INVOICE STATEMENT**

Issue date 26 Apr 23

**YVONNE & KEITH PTY LTD**

ACN 658 985 267

Account No. 22 658985267

**Summary**

|                    |                |
|--------------------|----------------|
| Opening Balance    | \$0.00         |
| New items          | \$59.00        |
| Payments & credits | \$0.00         |
| <b>TOTAL DUE</b>   | <b>\$59.00</b> |

- Amounts are not subject to GST. (Treasurer's determination - exempt taxes, fees and charges).
- Payment of your annual review fee will maintain your registration as an Australian company.

*Transaction details are listed on the back of this page*

**Inquiries**

www.asic.gov.au/invoices

1300 300 630

**Please pay**

|              |                |
|--------------|----------------|
| Immediately  | <b>\$0.00</b>  |
| By 26 Jun 23 | <b>\$59.00</b> |

*If you have already paid please ignore this invoice statement.*

- Late fees will apply if you do NOT
  - tell us about a change during the period that the law allows
  - bring your company or scheme details up to date within 28 days of the date of issue of the annual statement, or
  - pay your review fee within 2 months of the annual review date.
- Information on late fee amounts can be found on the ASIC website.

**ASIC**

Australian Securities &amp; Investments Commission

**PAYMENT SLIP****YVONNE & KEITH PTY LTD**

ACN 658 985 267

Account No: 22 658985267

**22 658985267**

|                  |                |
|------------------|----------------|
| <b>TOTAL DUE</b> | <b>\$59.00</b> |
| Immediately      | <b>\$0.00</b>  |
| By 26 Jun 23     | <b>\$59.00</b> |

*Payment options are listed on the back of this payment slip*



**Bill Code:** 17301  
**Ref:** 2296589852674



\*814 129 0002296589852674 10

# Transaction details:

page 2 of 2

|            | <b>Transactions for this period</b>    | <b>ASIC reference</b> | <b>\$ Amount</b> |
|------------|--|-----------------------|------------------|
| 2023-04-26 | Annual Review - Special Purpose Pty Co | 4X2859375480P A       | \$59.00          |
|            | <b>Outstanding transactions</b>        |                       |                  |
| 2023-04-26 | Annual Review - Special Purpose Pty Co | 4X2859375480P A       | \$59.00          |

## PAYMENT OPTIONS



Billpay Code: 8929  
Ref: 2296 5898 5267 410

### Australia Post

Present this payment slip. Pay by cash, cheque or EFTPOS

### Phone

Call 13 18 16 to pay by Mastercard or Visa

### On-line

Go to [postbillpay.com.au](http://postbillpay.com.au) to pay by Mastercard or Visa

### Mail

Mail this payment slip and cheque (do not staple) to ASIC,  
Locked Bag 5000, Gippsland Mail Centre VIC 3841

|  |  |
|--|--|
|  | <b>Bill Code:</b> 17301<br><b>Ref:</b> 2296589852674 |
| <b>Telephone &amp; Internet Banking – BPAY®</b><br>Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a> |  |